

# Cyngor Cymuned Llandudoch

## St. Dogmaels Community Council

*Minutes of the Ordinary meeting of the Council which took place on 22<sup>nd</sup> June 2017 at Y Neuadd Goffa, Maeshyfyd, St. Dogmaels*

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*Present:* Chairman: Cllr Jonathan Martin Cllrs: Jo Hutchings, Charlène Bourg, Fraser Coates, Tony Dyer, Carol Kuhlmann, Lucy Lewis, Melrose Thomas, Gill Wislocka, Beryl Rees

County Cllr M James

Clerk

Members of the public: 5

PCSO Carol Griffiths

PCNP Head Ranger North Mr G Harries

Pembs County Council Mr S Morbey

*Open session for members of the public to raise any matters of relevance to the Community 7.00 - 7.15*

Supported by Mrs H Martin, Miss Amy Williams gave a report on behalf of the School Council of St Dogmaels School. She said it had been a very busy term and the School was very proud of its' beach school and outdoor school status and thanked the Community Council for its' financial support. Years 5 and 6 had attended an outdoor living session and had met Tori James, the first Welsh woman to climb Everest. The Book quiz teams had performed well with the year 3 / 4 team representing the school at national level. The School Business Team had taken part in a 'Dragon's Den' type event with the Dragons being local business leaders and 8 members of the school went on to take part in the Haverfordwest Enterprise Fair.

Miss Williams and Mrs Martin were thanked and left the meeting.

Mr Steve Morbey, Mr G Harries (Parcs Head Ranger North), PCSO C Griffiths, re dog fouling

Mr Steve Morbey gave a brief introduction to the new 'Dogwatch Scheme' which had been set up in Freshwater East. He had emailed information prior to the meeting which had been circulated to all. The scheme involved volunteer dog walkers, wearing distinctive hi-vis, encouraging fellow dog owners to practice responsible dog ownership. He advised that the Environmental Health Department at Pembs CC supported such schemes but had a very restricted budget. PCSO Carol Griffiths advised that the Police support such schemes whilst Mr G Harries, PCNP, stressed that rangers had no powers to patrol dog fouling.

Concern was expressed with regard to the lack of signage and bins at Poppit beach. Mr Morbey explained that County had no more capacity to deal with emptying bins whilst Mr Harries explained that given the very special nature of the Poppit site Parks were not keen to introduce excessive signage and bins.

It was agreed that Pembs CC work with PCNP to look at the possibility of proving improved signage at Poppit.

The PCSO and Ranger noted the continued problems of camping and partying at Poppit and advised that local schools had been visited prior to the end of the school year. Police patrols would be increased in the days following the end of the exam period.

Mr Morbey, Mr Harries and PCSO C Griffiths were thanked for their time. They then left the meeting.

Mr and Mrs R Lloyd expressed their concerns about the possible loss of trees on the site for the new boat house at Glanteifion. CC M James advised he had spoken to Pembs CC officers. There were no TPOs on the trees and they were on private land, nor was it a condition of planning to keep the trees. It was agreed to do further research.

Mr and Mrs R Lloyd were thanked for their time. They then left the meeting.

**1. Apologies for Absence / Ymddiheuriadau am absenoldeb**

Apologies had been received from Cllr E Rees.

**2. Declarations of Interest**

Cllr M Thomas declared an interest as a Hannes Llandocho Trustee.

**3. Confirmation of Order of the Agenda** and identification of any items that might be resolved for confidential session

The agenda was accepted as presented.

**4. Confirmation of Minutes of 11.5.17**

Cllr G Wislocka proposed that the minutes be accepted as a true record. Seconded Cllr J Hutchings, carried unanimously.

**5. Finance & Administration / Cyllid a Gweinyddu**

*Payments*

<b>22.06.17</b>	S Houghton	Home office	25.00	Paid
	S Houghton	Salary May	664.80	Paid
	HMRC	May	5.20	Paid
	Mr J Martin	Chairman's allowance	100.00	
	One Stop Promotions Ltd	Flag - Glanteifion	86.34	
	Mr E Brown	Grass cut / fencing maintenance	745.20	
	J Jamison	Internal audit	65.00	
	Swallow Office Supplies	Office goods and ink	75.66	
	Mr P Bland	Cei Bach inquiry, out of pocket expenses	87.12	
	S Houghton	Home office 25 Post 13.44	38.44	
	S Houghton	Salary June	610.00	

Proposed, Cllr F Coates, Cllr M Thomas seconded, carried unanimously.

*Grant funding applications - Remaining funds for this financial year: £4300*

**Group**

Poppit Surf Lifesavers Club	£528
Merched y Wawr Llandudoch	£255
St Dogmaels Eisteddfod	£500

A letter of application for costs of a school leaver's trip for 6 pupils had been received from a Parent Governor of St Dogmaels School. Concern was expressed that to agree to such an application might set a precedent in future years. As the application was not supported by any organisation linked to the school and no accounts had been provided it was refused.

*Cllr L Lewis left the meeting. Cllr M Thomas asked it be minuted that she apologised for any distress cause to Cllr L Lewis with regard to the discussion on the above funding.*

*Dogwatch*

Following discussion it was agreed to set aside up to £500 maximum of match funding to set up a 'Dogwatch' scheme in Poppit and St Dogmaels.

*Year End*

The internal audit report and year end figures were confirmed. The Annual Governance Statement was agreed. Cllr B Rees proposed that the year end information be accepted, seconded Cllr J Hutchings, carried unanimously.

**6. Planning / Ceisiadau Cynllunio**

No planning was brought forward.

## **7. County Cllr's Report**

The County Cllr's report had been circulated prior to the meeting.

Concern was expressed about parking on the newly laid path at Poppit and on the verge beside the path. CC M James said that yellow lines would be introduced but this could take up to 6 months. It was asked that he clarify the status of the path as 'footpath or footway'.

CC M James advised that a site meeting in the village with the Head of Highways and the Cabinet member for Infrastructure and Assets was set for 4<sup>th</sup> July and CC representatives were invited to attend. This would cover issues at Water Street, congestion and parking in the village and the route to Poppit. Various possible remedies for the congestion were being discussed but it would depend on Highways law.

He noted that the steps at Maes y Dre had been closed and various roads in the village were to be included in the 2017 and 2018 resurfacing works. The verge at Glanteifi hill now measured 1.6 metres apart from by the elm tree which local people wanted to retain (subject to a report from Pembs CC officers).

## **8. Working Party Reports**

None.

## **9. Village Amenities / Mwynderau**

*To include Playground Committee Report*

In the absence of the Playground Committee Chair, Cllr C Bourg gave a brief update with regard to the possible provision of a new kickwall and equipment to replace the zip-wire. The current works should be completed by Playmaintain in the next few months.

The request from the Orchard Project for permission to prune village tree in Abbey was agreed.

ACTION: Advise Orchard Project BY: Cllr M Thomas.

### *Pinog*

Cllr C Kuhlmann inquired if wild flowers might be planted on the bank to the left of the disabled access path when leaving the car park. It was advised that this bank was owned by Pembs CC.

### *Y Graig – Overgrown Tree*

It was advised that the County Council officer had yet to make a site visit.

### *Land Drains*

CC M James advised that given the recent dry weather it had not been possible for County officers to observe any of the reported problems.

### *Request for Council to support application for baby changing facilities at Poppit toilets*

It was agreed that a letter be written to Danfo.

ACTION: Write letter BY: Clerk

### *Defibrillator*

The Clerk advised that the new box sourced for Llangedmor had not been purchased as the Clerk had not been comfortable with the company for various reasons. Further research suggested that metal boxes were more in the region of £600 + . It was agreed not to replace the current box and that the faulty lights would be fixed.

### *War Memorial*

A meeting to discuss the Remembrance Service was being scheduled. The Clerk would circulate the date to all those concerned. CC M James advised that it was hoped that a bench similar to the memorial bench at Poppit might be obtained to place at the War Memorial.

## **10. Highways and Public Rights of Way / Hawliau Tramwy Cyhoeddus**

*Update Rights of way improvement plan / Update Active Travel*

Cllrs had completed a walk round of the village and an investigation of the routes from the village to Poppit and Cardigan and a document had been submitted to Sue Lewis, Pembs CC. Cllr G Wislocka had completed the report for the Rights of Way Improvement plan and this had also been submitted.

*Parking*

Site meeting 4<sup>th</sup> July – see item 7.

*RNLI*

The Clerk had contacted RNLI head office re design of a poster for local business and accommodation providers and a card for the crew to display in their windows. A local graphic designer had indicated an interest in the project. The RNLI were yet to respond.

*Request to consider residents parking permits at the Moorings*

Concern had been expressed with regard to the proposed introduction of a waiting limit at Glanteifion. It was felt that this would push longer term parking into The Moorings and it had been asked if resident parking permits could be issued. It was queried if the 'parking bays' at The Moorings were, in fact, actually owned by Pembs CC. It was agreed this could be brought up at the site meeting on 4.7.17.

*Parking Enforcement*

OVW had indicated it would be legal for the Council to cover some costs of parking enforcement, on street only, from S137 monies. CC M James was in discussion with Pembs CC on the matter.

*Local Access Forum*

The composition of the 'Local Access Forum' was queried. Little was known about this and it was agreed to find out more.

ACTION: Contact the Local Access Forum BY: Clerk

*Footpath incident*

The very comprehensive report on the alleged removal of hedging alongside footpath PP87/24C/1 was welcomed. It was advised that the matter was now in the hands of Pembs CC.

*Footpath claim (behind Y Bryn)*

Following discussion the Chairman agreed to walk the route with Cllr G Wislocka and report back to the Council.

*Water Street (site meeting 4.7.17 see item 7).*

*Cei Bach – Cllr G Wislocka*

Cllr G Wislocka gave a brief report on the Public Inquiry. She personally felt that the process was far more aggressive than she had been led to believe. The Council was now awaiting the decision of the Inspector. Cllr G Wislocka was thanked for her tremendous effort in preparing the case for the Council.

Cllr Wislocka also asked that thanks be extended to all who helped and all who loaned equipment for the maintenance of footpaths in the area.

**11. Police**

No matters brought forward.

**12. Events / Digwyddiadau**

*Tree lights – ongoing*

It was confirmed that the event at the Coach House was to take place on the 26<sup>th</sup> December.

ACTION: Clerk to contact Derwen re lights check and switch on.

Cllr M Thomas asked that a letter be written to invite dignitaries from Trédarzac to the Apple Day event.

ACTION: Cllr M Thomas to liaise with Clerk. Cllr C Bourg kindly offered to translate the letter to French.

*Merchant Navy Day 3<sup>rd</sup> September*

To be discussed at the Remembrance Service meeting.

**13. Meeting Reports / Adroddiad**

Cllr F Coates advised he had attended a recent Hospital League of Friends meeting what had, unfortunately not been quorate.

Cllr J Hutchings advised that the Memorial Hall had new committee members and a new Chairman, CC M James. Cllr J Martin advised he was on the Hall committee but was not the representative for the Community Council.

**14. Correspondence / Gohebiaeth (to include consultation documents not covered under any other heading)**

None.

**15. Cllrs Exchange of Information / Cyfnewid Gwybodaeth**

It was queried if anyone knew of a produce judge for the village show.

Cllr M Thomas queried if the Council might consider offering grant funding for refurbishment of the courtyard at the Coach House. As Hanes Llandocho was a registered charity the Clerk advised that the Council could consider a funding application.

Cllr J Hutchings said that the Hall fun day was to take place on 24.6.17 and all were welcome. She noted that it was unlikely that such a large village event would be held next year unless new sponsors were found.

Everyone was welcome at the performance of the Hereford School Choir with St Dogmaels school on 7<sup>th</sup> July. Tickets available from usual village sources.

Abbaty 900 was organising the outdoor male voice choir performance at the Abbey on July 23.

Cllr C Bourg queried if some signage might be put up at Fordd y Cwm to indicate that children played in that area.

It was noted that a long standing member of staff at the school was retiring. At a recent Governors meeting it was advised that the school budget was tight but that school was being run to a high standard.

**16. Date of Next Meeting – July 27<sup>th</sup> 2017**

*There being no further business to discuss the meeting closed at 10.08*