

# Cyngor Cymuned Llandudoch

## St. Dogmaels Community Council

*Minutes of the meeting which took place at 7pm on 25<sup>th</sup> February 2016 at Y Neuadd Goffa, Maeshyfryd, St. Dogmaels*

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*Present:* Chairman: Cllr Elfyn Rees. Cllrs: F Coates, J Hutchings, J Martin, B Taylor, M Thomas, G Wislocka

CC M James

Clerk

*Other Cllrs joined the meeting as indicated in the minutes.*

*Members of the public:* Mr M Cole

*Open session for members of the public to raise any matters of relevance to the Community 7.00 - 7.15*

Prior to the start of the meeting, the Clerk thanked Cllrs and their families for the messages of congratulations on her recent engagement.

Mr M Coles expressed his concern with regard to planning application 15/1126/PA. He stressed that although he lived approximately 120 metres from the proposed development his main concern was for the local environment. He felt that the development was inappropriate for the very rural area in which it would be sited and would impact adversely on the local highway system. He suggested that as employees would have to use their own transport to access the site, using a more appropriate brownfield or commercial site would not adversely affect the proposed employment opportunities.

### **1. Apologies for Absence / Ymddiheuriadau am absenoldeb**

Apologies had been received from Cllrs S Brown and L Lewis

### **2. Declarations of Interest**

Cllr J Hutchings declared a personal interest in grant funding for the Village Show.

Cllr F Coates declared a personal interest in grant funding for the Evergreens.

Cllr J Martin declared a personal interest in grant funding for CAB Ceredigion.

### **3. Confirmation of Order of the Agenda** and identification of any items which might be resolved for confidential session

The agenda was accepted as presented.

### **4. Confirmation of Minutes of 28.01.15**

Cllr F Coates proposed that the minutes be accepted as a true record. Seconded Cllr B Taylor, carried unanimously.

### **5. Finance & Administration / Cyllid a Gweinyddu**

*Monthly accounts*

<b>payee</b>	<b>For</b>	<b>Total Bank</b>
SLCC Enterprises Ltd - Wales Roadshow	Underpayment on original invoice	13.80
Mr E Brown	Maintenance (general)	84.00
M Toft	Christmas tree shredding	120.00
Pembrokeshire Association of Voluntary Services	Subscriptions	35.00
S Houghton	Salary Jan	542.50
S Houghton	Home Office Jan	25.00
S Houghton	Travel expenses	25.20
		845.50

*Payments to Members of Town and Community Councils*

Circulated to all prior to meeting.

The Council would pay, on receipt of a claim (as agreed as part of the budget setting process):

Reimbursement of travel and subsistence when undertaking approved duties.

An attendance allowance or a care allowance

*Internal audit arrangements*

It was agreed that a letter of thanks be written to Mr B Thomas for his check of accounts on regular basis.

ACTION: Letter to Mr B Thomas BY: Clerk

The Clerk advised she would be circulating a copy of the financial risk assessment prior to the next meeting.

The Clerk would contact Mrs Jamison to see if she would be available to undertake the internal audit.

ACTION: Contact Mrs Jamison BY: Clerk

*Budget update*

The Clerk provided a copy of the budget update.

*Grant funding:*

Following discussion it was agreed to fund the following:

St Dogmaels FC	300
Parents and Friends of St Dogmaels School	300
Evergreen Club	300
Surf Lifesaving Club	310
Dyfed and Glamorgan ACF	300
CAB Ceredigion	300
Village Show	220
Keep Wales Tidy	50

Proposed: Cllr G Wislocka, seconded Cllr J Martin, carried unanimously.

It was agreed that in the balance of fairness the Council would return to considering grant funding applications in April and October of each year. However, applications would, at the discretion of the Council, be looked at during any period of the financial year if considered of an urgent nature.

Proposed: Cllr M Thomas, seconded Cllr G Wislocka, carried unanimously.

*Vacancy*

The prescribed period for a petition for election to be received ended on the 24<sup>th</sup> February 2016. Pembs CC to advise after this date.

*Code of Conduct Training for Members*

Pembrokeshire County Council's new Monitoring Officer wished to visit Town and Community Councils to offer a short training course in relation to the Code of Conduct. 3 dates, 13/4/16, 20/4/16 and 12/5/ 16 were proposed as possible for training and it was agreed that the Council would be happy to host another local Council should that be requested.

ACTION: Contact Monitoring Officer BY: Clerk

*OVW: Nomination of a Cllr to attend the quarterly Area Committee meetings*

It was agreed that Cllr E Rees would continue in this role.

ACTION: Contact OVW BY: Clerk

**6. Planning / Ceisiadau Cynllunio**

15/1159/PA Removal of conditions 3, 4 and 5 of planning permission 08/0771/PA to allow connection of the surface water to the mains sewer system, The Old Bakery, Green Cottage, SA43 3HF

The Council did not support the application on the grounds that there was clear evidence that the sewage infrastructure in the village was already overloaded and until this could be rectified the Council would not support applications for additional connections to it.

15/1087/PA New Dwelling, 33 Maeshyfyrd, SA43 3ES

The Council did not support the application on the grounds that there was clear evidence that the sewage infrastructure in the village was already overloaded and until this could be rectified the Council would not support applications for additional

connections to it.

15/1099/PA Extension to dwelling and replacement of existing garden structure with summer house playroom and garden store.  
Swan-y-Nant, Glanteifiion, SA43 3LH  
The Council supported this application.

15/1094/PA Summerhouse, Parc Canol, Cwmdegwel, SA43 3JN  
The Council supported this application.

15/1126/PA Extension of site into adjoining field, relocation of landscaping bund on southeastern boundary, use of site haulage yard (in conjunction with vehicle repair) and relocation of existing portacabin site for use as site office Hafod y Bryn, SA43 3NR

The Council did not support this application as, whilst it was accepted that a smaller operation had been run on the site for a number of years, the increase in the number of large HGV vehicles and cars accessing the site was unacceptable given the nature of the highway network in the area.

The Community Council also had concerns that the extension would be in a largely unspoilt rural area and a commercial operation of this size and type would be better suited to a brownfields or industrial site.

All planning documents can be found at:

<http://planning.pembrokeshire.gov.uk/swift/g/apas/run/WCHVARYLOGIN.display?langid=1>

#### **7. County Cllr's Report**

The report was circulated to all prior to the meeting.

It was queried what roads were to be adopted by Pembrokeshire CC. Cllr M James advised that Maesmynach, River Hill, Briscwm and Bryngwyn were to be adopted but not Baptist Street.

He noted that the proposed closure of David Street was for the installation of gas supplies.

He also advised that at a recent Cabinet meeting of Pembrokeshire CC it had been resolved to approach the Welsh Assembly Govt to institute a 200% Council Tax on second homes. Traffic orders to prevent parking on footways were also under discussion and he understood that an update would be available on the scheme to relocate vulnerable Syrian persons.

#### **8. Working Party Reports**

Report re landslip site –the Clerk asked if CC M James would find out when the report would be available.

First meeting of 'Standing Orders and Financial Regs' working party had taken place and the amended documents would be made available to all prior to the next meeting.

#### **9. Village Amenities / Mwynderau**

##### *Playground*

The Clerk advised that the surface contractors had been requested to return to site to secure it and their materials. She was giving a week by week photographic update to the surface contractors until such time as ground dried out and they could return to site to complete the contract.

##### *Shelter / Notice Boards*

Cllr B Taylor advised that he had spoken to a contractor and quotations should follow shortly. He queried if keys were available to the notice boards. CC M James stated that he had returned his to the Post Office.

##### *Boards by Penally*

It had been brought to the Clerk's attention that the boards holding back soil from the footpath were rotten. Following discussion it was agreed that Cllrs would take the opportunity to visit the site.

ACTION: March Agenda item.

##### *Footpath to slipway*

The Clerk had approached 3 companies for a quotation for an A4 bi-lingual sign as the temporary signs warning of flooding and erosion did not stay in place very long. She had stressed to all the companies that the signs would be used in a coastal location with possible immersion in salt water. It was agreed unanimously to accept the quotation from Nuneaton Signs for 33.60 (incl VAT).

ACTION: Order signs BY: Clerk

##### *Alexandra Gardens*

##### *Fencing*

Mr E Brown had quoted for the replacement of the rotten fencing. It was agreed that a further quote would be sought for recycled plastic post and rail fencing and also plastic posts with wooden rail as it was felt all plastic might be expensive.

It was agreed that a maximum sum of £1000 be allocated and the Clerk, Chairman and Vice-Chair or any two Cllrs in the absence of Chair and/or Vice-Chair be given delegated powers to agree a suitable quote up to this sum.

ACTION: Seek further quotes BY: Clerk

Cllr M Thomas expressed concern about the 'Standards' in the gardens. She felt that they were of great historic interest and should be protected. The Clerk advised that as the gardens were part of the village green in the stewardship of the Community Council the Standards could not be removed without the permission of the Council.

#### **10. Highways and Public Rights of Way / Hawliau Tramwy Cyhoeddus**

##### *Route to Poppit*

It was noted that there was some concern among groups with an interest in the project, that a footpath rather than a multi-user path had now been proposed. CC M James advised that two feasibility studies were to be undertaken but he felt that the cost of the multi-user path would be prohibitive.

##### *Cei Bach*

CC M James was asked to chase for a response from Mr M Cloud. The Community Council had asked for clarification of points in a letter from him.

##### *Water Street/Penally Mews*

Ms S Davies had forwarded a response from NRW stating that if Dwr Cymru identified significant problems with the sewage system which resulted in raw sewage surfacing in Water Street there was an improvement programme (AMP) which could fund works required to resolve this. However this could take years. It was noted that NRW had suggested that a consultant be brought in, at the resident's expense, to look at a flood risk strategy for the area.

It was agreed that any suggestion of years to resolve the problem was entirely unacceptable.

ACTION: Clerk to contact all agencies concerned.

It was noted that the village environmental group was working with landowners upstream of the areas affected by flooding to see if slowing the water flow through the creation of pools would help matters. It was noted that this would not affect the sewage issues.

It was noted that a holding response had been received from the Chief Executive of Pembs CC re the letter written by the Community Council on the issues of flooding and sewage.

#### **11. Police**

Nothing was brought forward.

#### **12. Village Regeneration**

Cllr G Wislocka advised that she had wild strawberry plants which might be used to provide perennial planting.

#### **13. Events / Digwyddiadau**

Chairman's Dinner – 14<sup>th</sup> April 2016 – Noted.

##### *Regatta*

It was agreed to hold a public meeting to gauge interest in reviving the Regatta as Cllr M Thomas had, in her possession a poster and sash from the event held 50 years ago.

ACTION: E-mail April date to all. BY: Clerk

Invitation from Cyngor Tref Aberteifi to propose a member to attend a meeting on 15<sup>th</sup> March, Guildhall Cardigan about proposal to invite 2020 Nat Eisteddfod to area.

It was agreed the Cllr M Thomas should represent the Council.

ACTION: Contact Cyngor Tref Aberteifi BY: Clerk

#### **14. Meeting Reports / Adroddiad**

Clerk – Draft Local Govt (Wales) Bill

The Clerk's report on a very well attended meeting was noted.

#### **15. Correspondence / Gohebiaeth (to include consultation documents not covered under any other heading)**

Pembs CC – What has convergence funding done for you - noted

#### **16. Cllrs Exchange of Information / Cyfnewid Gwybodaeth**

Cllr M Thomas advised that the village Eisteddfod Committee was holding a fundraising 'Cowl a Chan' evening on the 5<sup>th</sup>

March. All welcome.

CC M James advised he was part of a group of County Cllrs looking at home teaching monitoring.

Cllr J Hutchings advised that the Village Show Committee meeting was to be held on 15.3.16. All welcome. She advised that the hall had received funding for new windows and new fire alarms were to be installed.

Cllr B Taylor expressed disappointment that two new road signs had been placed by the war memorial. The Clerk checked and confirmed that they related to the new traffic calming to be introduced by the school. CC M James was asked to investigate if they could be moved.

It was queried if the broken sign by the Glanteifion slipway had been reported to Afon Teifi Fairways. The Clerk confirmed that it had.

Cllr F Coates advised that the Hospital League of Friends had been approached to supply £100k of funding for x-ray equipment.

Cllr M Thomas advised she had the Council loudhailer and wondered if anyone else might wish to keep it. Cllr B Taylor wondered if it might be possible to use the side room of the public toilets as dry storage for items. CC M James advised that the room was now used by the company which cleaned the toilets.

CC M James advised that there had been applications for 40 residents parking permits for the High Street car park.

#### **17. Date of Next Meeting – 24<sup>th</sup> March 2016**

Should there be any confidential matters arising the Council will pass the following resolution and all members of the public and press will be requested to leave the meeting at this point: *Resolution: In view of the confidential nature of the business to be discussed, the public and press be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, Section 1*

*There being no further business to discuss the meeting closed at 9.30pm*