

# Cyngor Cymuned Llandudoch

## St. Dogmaels Community Council

*Minutes of the Ordinary meeting of the Council which took place at 7pm 27<sup>th</sup> April 2017 at Y Neuadd Goffa, Maeshyfryd, St. Dogmaels*

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*Present:* Chairman: J Martin Cllrs: J Hutchings, E Rees, L Lewis, M Thomas, G Wislocka, B Rees

Clerk

Members of the public: 0

### **1. Apologies for Absence / Ymddiheuriadau am absenoldeb**

Apologies were received from CC M James and Cllr F Coates.

### **2. Declarations of Interest**

Cllr M Thomas declared a personal interest as a member of Merched y Wawr. Cllr J Hutchings declared a personal interest as a member of the Memorial Hall Committee. Cllr E Rees declared a prejudicial interest in item 10: Cei Bach.

### **3. Confirmation of Order of the Agenda** and identification of any items that might be resolved for confidential session

It was agreed to move item 10. *Highways and Public Rights of Way / Hawliau Tramwy Cyhoeddus* to immediately after confirmation of the minutes. Proposed Cllr J Hutchings, seconded Cllr M Thomas, carried unanimously.

### **4. Confirmation of Minutes of 23.03.17**

Cllr E Rees proposed they be accepted as a true record. Seconded Cllr J Hutchings, carried unanimously.

### **5. Highways and Public Rights of Way / Hawliau Tramwy Cyhoeddus**

#### *Parking – Easter Problems*

It was noted that RNLI crew members had again encountered problems responding to a shout. It was suggested that a poster or card displayed in local businesses and accommodation providers might be used to inform road users of the problems encountered by crew.

ACTION: Contact RNLI BY: Clerk

#### *Waiting Restrictions*

The Community Council supported the parking and waiting restrictions proposed by Pembs CC but requested that their impact be monitored for 12 months as there were some concerns that their introduction might move problems to other areas of the village. It was queried if signage could be introduced to show that the road narrowed for xx meters.

ACTION: Contact Pembs CC BY: Clerk

*Cllr E Rees left the meeting during discussion on Cei Bach*

Cllr G Wislocka reported that work was continuing on the Community Council's case for the Public Inquiry.

It was proposed that the Council reaffirm its' support for any Cllr who wished to speak in support of the Council's submission (although no obligation was placed, by the Council, on any Cllr to do so) and to confirm its' permission for the Clerk to attend the Inquiry in support of Council's case and take part if required by Inspector. It was also proposed that Mr P Bland represent the Councils case at the Inquiry.

Proposed: Cllr M Thomas, seconded Cllr J Hutchings, carried unanimously.

Cllr G Wislocka asked that the Council write letters of thanks to Mr P Bland and Mr A Kind. The Clerk also asked that the Council write a letter of thanks to Cllr Wislocka's husband Tosh, who had made all who had worked with Cllr Wislocka, in their home, welcome.

ACTION: Write letters BY: Clerk

*Water Street*

Pembs CC Chief Executive had responded to the Community Council's letter re the length of time taken to get back to a resident in Water Street. The Community Council was concerned that it appeared, according to the letter, the only course open for a flood barrier to be installed in Water Street was a stopping up order for the footpath. It was agreed to investigate other footpaths that had flood barriers of some kind installed on them.

ACTION: Holding letter to Pembs CC and investigation of information on other paths BY: Clerk

*Rights of Way Improvement*

It was noted that the deadline could be extended and a further consultation exercises would take place later in the year.

*Dog Fouling*

Dates for event(s) to promote new schemes of responsible dog ownership in public places were yet to be advised.

Cllr M Thomas asked if the marker arrow on the footpath past the old bakery could be lowered as given the rise in the land it was well above walker's eyeline.

ACTION: Cllr M Thomas to provide details to the Clerk

Overgrowing trees on Y Graig footpath were noted but concern was expressed that if they were cut back by the landowner they might become very one sided and possibly, in the course of time, dangerous.

**6. Finance & Administration / Cyllid a Gweinyddu**

	<b>payee</b>	<b>For</b>	<b>Bank</b>
27.04.17	One Voice Wales	Training	30.00
			420.0
	Fairfield Electrics	Connecting defib	0
	SCL Internet	Website hosting	48.00
	AEH Baker Ltd / Ferry Inn	Council Dinner	24.50
			165.6
	Mr E Brown	Grass cut March	0
		Home office (25) Office sup (9) Virus Prot	
	S Houghton	£39.99	69.22
			665.0
	S Houghton	Salary April	0
	HMRC	April	5.00

Proposed Cllr E Rees, seconded Cllr J Hutchings, carried unanimously.

*Grant Funding*

Cruse Bereavement Care	£100
St Dogmaels Village Show	£300
Merched y Wawr Llandudoch	Further information required and it was noted that the land belonged to Pembs CC
Football Club	£750
Poppit Sands Surf Lifesaving Club	Further information to be requested
Pembs Young Farmers	£100

Eisteddfod Genedlaethol Ynys Mon 2017	£50
Shelter Cymru	£100
Tenovus Cancer Care	£100
Paul Sartori	£100
Teenage Cancer Care Trust	£100

Proposed Cllr E Rees, seconded Cllr L Lewis, carried unanimously.

#### *Herb Garden*

Following a site meeting attended by the Clerk, Vice-Chair and Cllr M Thomas concern was expressed about the proposal to use loose gravel to backfill the site. The stone area in the centre of the garden was considerably higher than the level of the adjacent highway and it was feared that gravel might migrate onto the highway causing a hazard. It was also noted that the tread of the steps to the seating area was overhanging the risers causing a trip hazard, which would need to be rectified prior to the reopening of the garden.

ACTION: Contact Y Felin BY: Clerk

#### *Confirm £2k for Route to Poppit as understand that funds could be called upon in near future*

Cllr J Hutchings proposed that the money be taken out of reserves when required. Seconded Cllr M Thomas, carried unanimously.

#### *Insurance renewal – to be discussed on 11.5.17*

#### *Cameras - Police*

Following discussion it was agreed that cameras with a view of the entrance to the car park and toilet block area and at the Teifi Netpool Inn and playground would be beneficial as a deterrent. The Clerk explained that the Council would have to post notices on FB and main notice boards with regard to any proposal to place cameras. She would contact Sgt Delme Jones for further advice.

ACTION: Contact Sgt Jones BY: Clerk

#### *Draft Financial Regulations- for confirmation at AGM 11.5.17*

The Clerk explained that the review of the regulations originally started with Cllrs S Brown and E Rees but when Cllr Brown became ill the work was put on hold. She had now supplied a final draft, which was simplified but remain legal.

#### *Social Media Policy*

It was agreed to defer discussion of the policy until the May meeting.

ACTION: May agenda item BY: Clerk

#### *Election*

Cllrs would take office on 4<sup>th</sup> May 2017 with the new Council being formed on May 8<sup>th</sup> 2017.

#### *Year End*

The Clerk was preparing the figures for internal audit. She advised that given the earlier than usual meeting in May an Extra Ordinary meeting might be needed to confirm the audit figures and documents.

#### *Clerks leave request*

The Clerk's leave request for May and October was granted.

### **7. Planning / Ceisiadau Cynllunio**

No planning had been brought to the meeting.

### **8. County Cllr's Report**

It was noted that as CC M James was observing purdah prior to the election no formal report had been submitted.

### **9. Working Party Reports**

Site visits – April 1<sup>st</sup> – Traffic Working Party

Cllr L Lewis had taken notes and she kindly agreed to forward these to the Clerk to make them available to all. It was agreed that in order to make a response to the Active Travel initiative a further site visit concentrating on the walk through the village from Cardigan towards Poppit would take place on 6<sup>th</sup> May at 2pm, meeting at the Teifi Inn. All Cllrs were welcome.

ACTION: Circulate notes and date to all BY: Clerk

## **10. Village Amenities / Mwynderau**

### *Playground*

The Clerk had the metalwork to be powder coated and would take it in.

The Tofts were due to undertake spraying work which would take place in the evening when the park was quiet. Notices would be posted.

Removal of zip wire

It was agreed to accept the quotation from the Tofts.

Proposed Cllr E Rees, seconded Cllr B Rees, carried unanimously

ACTION: Contact contractor BY: Clerk

Wooden fence between play area and football field

It was agreed to accept the quotation from Mr Brown.

Proposed Cllr E Rees, seconded Cllr M Thomas, carried unanimously

ACTION: Contact Mr Brown BY: Clerk

*Kick Wall* – Cllr L Lewis

Cllr L Lewis advised that she would like to look at, as well as the proposed kick wall, something for the older children and one area of interest was a skateboard pipe or half-pipe.

Following discussion it was agreed that Cllr L Lewis should look at various options and report back to the Council.

The Clerk also asked her to respond with regard to the proposed visit by Proludic.

The Clerk also noted that the area around the Blessing Stone required a tidy and she would speak with Mr E Brown.

*War Memorial*

Thanks were extended to all who tidied the area prior to ANZAC service and to Cllr J Hutchings for organising the service. The Clerk suggested that the Council needed to consider the ongoing maintenance of area once there was further news of a possible pavement on the site.

## **11. Police**

*See cameras*

## **12. Events / Digwyddiadau**

*Defibrillator Training*

May 3<sup>rd</sup>. 7.30, car park then Hall

Cllr J Hutchings confirmed that the training course was fully booked and that light refreshments would be provided.

Cllr L Lewis would contact the course provider and confirm his attendance.

## **13. Meeting Reports / Adroddiad**

Cllr E Rees – OVW Area Committee

Cllr E Rees advised that one of the items which was discussed was Crymych Community Council paying Pembs CC the estimated monies Pembs would take at the car park in order for Pembs CC to withdraw parking charges. Both Cllr E Rees and the Clerk stated that there was some doubt as to how legal this was. Cllr E Rees also reported that the compulsory merger of Town and Community Councils appeared to be being replaced with ‘clustering’.

## **14. Correspondence / Gohebiaeth (to include consultation documents not covered under any other heading)**

Correspondence noted:

Play for Wales – Play Wales

Hags brochure  
Clerks and Councils Direct

**15. Cllrs Exchange of Information / Cyfnewid Gwybodaeth**

Cllr J Hutchings advised that the Memorial Hall was holding a fun day in June.

Cllr M Thomas stated that a celebration of St Dogmaels' Day was planned in June. She also advised that the village Eisteddfod would take place on 20<sup>th</sup> May and all were welcome. A full translation service would be available.

Cllr E Rees asked the Clerk to order a flag for Glanteifion which would be paid for by the residents association.

General concern was expressed over the untidiness of the village with weeds in pavements and furniture apparently abandoned on the footway. The Clerk asked Cllrs to send photographs and clear indications of locations so that she could forward complaints to Pembs CC.

The Chairman thanked all Cllrs for their hard work, wished those not standing for election well and said he looked forward to working with the new Council in due course.

**16. Date of Next Meeting – AGM followed by and Ordinary meeting of the Council 11.05.17**

*There being no further business to discuss the meeting closed at 9.31pm*