

# Cyngor Cymuned Llandudoch

## St. Dogmaels Community Council

*Minutes of the Ordinary meeting of the Council which took place on 27<sup>th</sup> July 2017 at Y Neuadd Goffa, Maeshyfyd, St. Dogmaels*

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*Present:* Vice-Chairman: Jo Hutchings. Cllrs: Fraser Coates, Carol Kuhlmann, Elfyn Rees, Melrose Thomas, Gill Wislocka,

County Cllr M James

Clerk

Members of the public: 0

In the absence of the Chair the Vice-Chair took the meeting.

**1. Apologies for Absence / Ymddiheuriadau am absenoldeb**

Apologies had been received from Cllrs J Martin, C Bourg and L Lewis.

**2. Declarations of Interest**

None.

**3. Confirmation of Order of the Agenda** and identification of any items that might be resolved for confidential session

The agenda was accepted as presented.

**4. Confirmation of Minutes of 13.07.17**

Cllr G Wislocka proposed that the minutes be accepted as a true record. Seconded Cllr F Coates, carried unanimously.

**5. Finance & Administration / Cyllid a Gweinyddu**

<b>payee</b>	<b>For</b>	<b>Bank</b>
Mrs G Wislocka	Exp public inq	13.55
Mrs S Houghton	Home office (£25) and postage (1.74)	26.74
Mrs S Houghton	Salary July	664.80
HMRC	Tax	5.20
Allotment Society	Plantings	38.70

Proposed Cllr F Coates, seconded Cllr E Rees, carried unanimously.

*Cllr T Dyer joined the meeting.*

A funding application had been received from the Village Evergreens group. It was agreed to defer discussion until the September meeting.

*Dates for Code of Conduct Training – September*

It was agreed to suggest 20 Sept and 27 Sept to Pembs CC. Nevern Community Council would be invited to share the training.

ACTION: Contact Pembs CC BY: Clerk ACTION: Check Hall availability BY: Vice-Chair

Mr T Wells, representing the 'Path to Poppit Group' arrived at the meeting with apologies for his lateness. It was agreed by all that he should give a report on the progress of the group. He advised that the group had appointed consultants for the feasibility study and the first task was to look again at the route and speak with landowners. He suggested that the Community Council appoint a representative to attend Group meetings. Pembs CC Chief Exec and CC M James were to assess what work/input Pembs CC had made on the project to date. Mr Wells was thanked for his report. He then left the meeting.

#### *Dogwatch*

Posters had been produced by Pembs CC and were to be put up around the village and Poppit at various locations. It was proposed, if sufficient volunteers were available, to launch the scheme at the Village Show in September.

#### *Year end*

Minor queries had been received from external auditor but no report had yet been delivered.

### **6. Planning / Ceisiadau Cynllunio**

17/034/PA Erection of garage and store shed, Penystar, Shingrig

The Community Council supported the application with the requirement for archaeological studies. It was noted that there had been knotweed on site.

17/0360/PA Erection of workshop building, Panteg, St Dogmaels

The Community Council supported the application.

17/0370/PA Extension and alterations Birds Hill, Ffordd y Cwm

The Community Council supported the application.

17/0400/PA Alternations and Extensions Rhug

The Community Council supported the application.

### **7. County Cllr's Report**

The County Cllr's report had been circulated prior to the meeting. He advised that, among other things, he had been involved in an application for disabled access to a property in Maes Hyfryd and discussing new signage at Poppit sands. Cllr F Coates commented that during a meeting at Pembs CC the previous evening, attended by himself, the Vice-Chair and Clerk, CC M James had been commended on his work within the communities he represented.

### **8. Working Party Reports**

It was noted that there was still no response re landslip information from County. Given the attendance by residents at the meeting two years previously it was obvious that there was still great concern with regard to the ongoing implications of the event. Whilst it was noted that discussion was going on between the consultants and Pembs CC with regard to reducing monitoring in the landslip area it was felt that the Community Council should receive a written response to its letter dated some two years previously. Concern was also expressed that if any issues arose, in the future, from reduced monitoring, that the consultants and not Pembs CC would be liable.

ACTION: Take concerns to Pembs CC BY: CC M James.

### **9. Village Amenities / Mwynderau**

*To included Playground Committee Report*

It was noted that there was a possibility of grant funding with a closing date 1<sup>st</sup> September. Quotes had been obtained for a kick wall as replacement of the existing wall had been previously discussed.

Cllr M Thomas proposed that the Kompan design be taken forward subject to funding and permissions. Seconded Cllr C Kuhlmann, carried unanimously.

Having been provided with financial information with regard to possible costs and monies in reserves the Council agreed to release match funding should grant funding be obtained. Proposed Cllr C Kuhlmann, seconded Cllr G Wislocka, carried unanimously.

Permissions would have to be sought from Pembs CC Playground and Footpaths Depts and Dwr Cymru.

Community consultation would be required.

ACTION: Playground Committee to take forward.

The steps to the toddler play unit were rotten. As Playmaintain had done the previous refurbishment (not including the steps) and would be on site it was agreed to ask them to renew the steps and to look at repair to the cone. It was noted that the money for the repairs could be requested from the fund held by County. If monies from the fund were not made available the cost would be taken from reserves.

ACTION: Clerk to take forward

#### *Alexandra Gardens*

Broken glasses from pub

A report of broken glasses at Alexandra Gardens was noted. Concern was expressed that clients of the pub were taking their drinks outside to the picnic tables on the green and empties were being left outside overnight resulting in breakages.

ACTION: Investigate requirement for only plastic glasses to be used outside. BY: CC M James.

#### Land Drains

Once again it had not been wet enough for any investigations to take place.

#### *Poppit – general problems*

Geraint Harries, Parks Head Ranger for Poppit had confirmed that by-laws could not help the situation of littering and camping in the dunes. The Vice-Chairman was thanked for visiting the dunes site and forwarding her photographs to all relevant Authorities with requests for immediate help. A number of concerns were expressed about the ongoing situation. It was noted that the police would attend the area if contacted.

#### *Baby changing facilities Poppit*

It was noted that the current contractors responsible for the toilets at Poppit had confirmed that there was no space for baby changing facilities. The disabled access facility was operated with a Rader key and was therefore not a suitable location. It was queried if it might be possible to locate a portable toilet with baby changing facilities in the main car park.

ACTION: Research BY: All

### **10. Highways and Public Rights of Way / Hawliau Tramwy Cyhoeddus**

To include Highways Committee Report

*Report on site meeting* with Head of Highways and County Cllrs Phil Baker, Cabinet member for Infrastructure and Assets

The Vice-Chair stated that the issues looked at were flooding, parking and general congestion. Escape of raw sewage in Water Street should now be prevented by the installation of an 'overpumping pump' by Dwr Cymru. This was to be monitored. It was hoped that further discussion would take place about the possible installation of a flood gate but time was now of the essence as the first meetings had been 2 years previously and no decision about the legality or impact of such an installation had been reached. It was noted that the car park had proved chaotic and traffic meeting 'head on' in Pilot Street had clearly illustrated the issues facing the village. A visit to Poppit stopping at the area at the end of Pentre Langwm and the Moorings had further shown the problems of parking and access and that the new path at Poppit was being used as a car park rather than by pedestrians. It was noted that there was no facility in the High Street car park for anyone to book a long stay (if walking the coast path) unless a car registration number was known. Those travelling from abroad and hiring cars would not know this in time to book a long stay permit.

Those who had attending the meeting had felt that Pembs CC representatives had listened and taken on board the problems and it was hoped that something positive would be achieved once Pembs CC responded.

*RNLI* – had given go ahead for design of posters and crew cards. Quotes being sought for design.

It was agreed to delegate furthering the project to the Vice-Chair, Cllr F Coates and the Clerk. Proposed Cllr G Wislocka, seconded Cllr E Rees, carried unanimously.

#### *Rights of Way Improvement / Active Travel*

Parks had come back with comment on the footpath section submitted as part of Active Travel document. Cllrs C Kuhlmann and G Wislocka would look at the response and report.

ACTION: Report BY: Cllrs C Kuhlmann and G Wislocka.

*Parking / Parking Enforcement*

CC M James advised that Pembs CC legal dept was looking into the legal implications of the CC possibly paying for extra parking enforcement using CC parking enforcement officers.

*Footpath claim (behind Y Bryn)*

Deferred for further report.

*Water Street*

It was noted that Dwr had installed the promised pump and Dwr and Pembs CC were to undertake further consultation/ investigation of culvert and proposed maintenance. It was noted that there were over 50 outstanding planning permissions in the village, all of said properties to be connected to the mains, which were already at overload. It was suggested that residents be encouraged to write to Dwr Cymru expressing concerns about the situation.

ACTION: Draft letter BY: Clerk

*Path to Poppit*

It was agreed that the Chair and Vice-Chair represent the CC at 'Path to Poppit Group' meetings.

ACTION: Advise group BY: Clerk

Cllr G Wislocka advised that she had looked at the status of the elm tree in the verge by Glanteifion. There was evidence of the start of die back and it was not protected.

**11. Police**

Nothing brought forward.

*Cllr F Coates left the meeting.*

**12. Events / Digwyddiadau**

*Merchant Navy Day*

1<sup>st</sup> September, 2pm, Glanteifion.

It was agreed to purchase a Red Ensign flag for the event. An Order of Service would be produced, the event advertised and various organisations invited.

*Village Show 9<sup>th</sup> September – launch of Dogwatch scheme*

Village in Bloom judging had been undertaken. The cup and shield need to be collected from The White Hart (shield) and Bron Deri, the Moorings (cup). CC M James kindly agreed to collect both whilst about the village.

*Firework display*

4<sup>th</sup> November 2017

*Remembrance Service 12<sup>th</sup> Nov, 10.30am at hall moving on to War Memorial*

Some changes to order of service had been agreed with Rev Newall. A new sheet to be prepared and printed.

It was agreed to provide light refreshments in the Memorial Hall following the event. The Vice-Chair advised she had volunteers to help with this.

*Wreath*

It was agreed to order a larger poppy wreath at a cost of £50. Proposed Cllr M Thomas, seconded Cllr E Rees, carried unanimously.

*Lights switch on November 26<sup>th</sup>.*

The Clerk had spoken to Mr Pete Fletcher who normally supplied the tree and he was more than happy for the Council to order tree direct from last year's suppliers.

It was agreed that the tree be delivered on 4<sup>th</sup> Nov for switch on on Nov 26<sup>th</sup>.

ACTION: Clerk to contact lights company.

Pembs CC would be asked to remove the broken benches by the square.

BY: Cllr M James

*Senior Citizens Christmas Luncheon*

Wednesday 13<sup>th</sup> December

It was agreed to ask the school choir to sing and not to provide a paid bar. Guests would be able to bring their own drinks (no licence required).

**13. Meeting Reports / Adroddiad**

*Meeting with PCC Chairman*

It had been felt that certain representatives of Pembs CC at the meeting (by no means all) looked upon Community Councils as somewhat unprofessional in their approach and focussed on Town Councils. Overall it was felt that the meeting had been worthwhile and CC M James said that as the pilot meeting had been successful the opportunity would now be rolled out to all Pembs CC Town and Community Councils.

Cllr E Rees had attended planning training and he advised that it had been most informative. He strongly believed that the Council should answer planning applications with reference to the current LDP. Both the Clerk and Cllr G Wislocka stated that the current LDP was not user friendly in its format and it could take hours to track down necessary references in it.

CC M James suggested that Pembs CC be contacted with this observation as the review of the LDP would be starting in late 2017.

ACTION: Contact Pembs CC BY: Clerk

Cllr Rees also noted that 'Place Plans' were to be introduced and that training should be sought by the CC with regard to their development.

**14. Correspondence / Gohebiaeth (to include consultation documents not covered under any other heading)**

None.

**15. Cllrs Exchange of Information / Cyfnewid Gwybodaeth**

Cllr M Thomas advised that the Mediaeval Day was to take place at the Abbey on 28<sup>th</sup> August and that an Orchard Festival was to take place on 9<sup>th</sup> September between 2 and 9pm.

Cllr G Wislocka advised she was waiting for NRW permission to treat knotweed near water. If the permission did not come through in time she would seek the help of the Tofts.

CC M James advised that he was to get training with regard to the Boundary Commission Review and he would report on this at the next CC meeting.

The positive comments about the disabled friendly picnic bench were noted. It was asked is someone would look to securing the bench on the tarmac area at the junction of the two paths in Alexandra Gardens.

**16. Date of Next Meeting – 28th September 2017**

*There being no further business to discuss the meeting closed at 9.50pm*