

Cyngor Cymuned Llandudoch

St. Dogmaels Community Council

Minutes of the Ordinary meeting of the Council which took place at 7pm on 22nd September 2016 at Y Neuadd Goffa, Maeshyfryd, St. Dogmaels

Present: Vice-Chairman: Jonathan Martin Cllrs: Jo Hutchings, Lucy Lewis, Beryl Rees, Elfyn Rees, Melrose Thomas, Gill Wislocka

CC M James

Clerk

Other Cllrs joined the meeting as indicated in the minutes.

Members of the public: 3

Open session for members of the public to raise any matters of relevance to the Community 7.00 - 7.15
Three members of the public wished to expressed concern over the continued closure of the play area. Following discussion in which the Council briefly explained the problems which had occurred during the project it was agreed that the Council would be more proactive in communicating with the community. It was noted that parents had made an offer to help with any work which did not required a specialised contractor.

1. Apologies for Absence / Ymddiheuriadau am absenoldeb

Apologies had been received from: Cllrs F Coates, S Brown and V Woods

2. Declarations of Interest

None.

3. Confirmation of Order of the Agenda and identification of any items that might be resolved for confidential session

The agenda was accepted as presented.

4. Confirmation of Minutes of 28.07.16 and 25.08.16

Cllr J Hutchings proposed that the minutes be accepted as a true record. Seconded Cllr J Wislocka, carried unanimously.

It was noted that the meetings of 8.09.16 were not quorate.

5. Finance & Administration / Cyllid a Gweinyddu

payee	For	Bank
Mr E Brown	Grass cutting	427.20
Sarah Phillips	Knotweed spray/inject	164.72
RBL Poppy Appeal	Wreath	17.00
S Houghton	Salary Sept	573.40
HMRC		6.60
S Houghton	Home Office	25.00
		1213.92

To note that monies for works on playground will be pulled from reserves as all monies outstanding for incomplete works fell

into reserves as of 1.4.16

Adjusted balance 31.08.16

Treasurers Account: £16007.69

Savings Account: £14821.41

Proposed: Cllr E Rees, seconded Cllr M Thomas, carried unanimously.

The Council was reminded that grant funding would be considered at the meeting of 27.10.16

Knotweed Summary Report

Cllr G Wislocka reported that following recent training she was better able to assess knotweed sites and now returned to each site 3 to 4 weeks after each treatment for a follow up. She was creating newsletters and advice which was relevant to specific parts of the village and she hoped that this programme would be far more successful. She thanked PCNP for paying for her training.

Year End

It was noted that the audit result was unqualified for the 2015/16 year. The auditors had stated that greater detail in the letter of appointment for the internal auditor was required.

6. Planning / Ceisiadau Cynllunio

16/0583/PA Ground floor extension to existing kitchen at rear of property, Brynivor, High Street, St Dogmaels
The Community Council supported this application.

Unfortunately some of the paperwork was still with the Chairman who was absent. It was therefore agreed that the following applications could not be discussed:

16/0538/PA Summerhouse and levelling and stabilising of the lower end of the garden (in retrospect) Afon Loyw, Alltfach

NP/16/0450/FUL (as amended) General storage shed, Cardigan Bay Holiday Park, Poppit

Cllr J Martin left the room during discussion of the following plan. The Clerk advised that she thought that the Refusal notice received earlier in the day related to the application.

16/0509/PA Various of condition 2 (replace roof structure, erection of new conservatory. Part demolition of existing garage and creation of new parking space ref plan 14/0702/PA Silver Hills, Mwtshwr

7. County Cllr's Report

CC M James stated that there would be a meeting with Pembs CC officers to discuss parking issues and also the possible closure of the road by Bethsaida to allow for work by Western Power. He agreed to contact Cllrs J Martin and E Rees with times and dates so that they could attend to represent the Council.

He noted that parties and camping in the dunes at Poppit had been a major issue throughout the summer and he advised that the Police and Rangers had increased their patrols in the area. He also stated that the problems with dog fouling at Poppit were continuing. Anyone could report an incidence of dog fouling but had to have either a picture of the owner and dog or a name. It was suggested that it might be possible to report fouling anonymously, through Pembs CC website.

8. Working Party Reports

Traffic Group meeting on 8.9.16 not quorate

Cllrs G Wislocka and E Rees apologised as they had not been able to attend.

It was agreed that a further meeting of the Traffic Group be provisionally scheduled for 19th October at 7pm if CC M James had confirmed, to the Clerk, that there would be information available from the meeting with Pembs CC officers re parking.

Cllrs L Lewis, J Martin, E Rees and CC M James expressed an interest in being on the working party. It was agreed that an invitation be sent to all if the proposed meeting of 19.10 were to take place.

CC M James was asked if it might be possible for speed checks to be carried out on roads into the village as this had

last been done, it was believed, in 2010.

CC M James advised that he had asked for a response to Landslip update following a request from the Clerk. He noted that the fencing by the culverts would be replaced.

9. Village Amenities / Mwynderau

Cllr R Caygill joined the meeting

Playground

Pembs CC quarterly playground inspection (dated 15.08.16) had been received. The Clerk was having difficulty in picking out the relevant information.

ACTION: Contact Pembs CC for clarification BY: Clerk

The Clerk advised that Playmaintain should be on site w/c 10th October. The Company had thanked the Council for its' patience given the difficult circumstances. Once works were complete a safety inspection by Pembs CC could be requested.

The Clerk had been very surprised to see the tree contractors had been on site when she had arrived in the village for the meeting and had contacted them immediately as the fencing had not been secured when they left the site.

CC M James advised that he had been unable to talk to anyone at Pembs CC about the fence by the football field.

It was agreed that the cost of replacing the fencing around the play area be looked into.

Alexandra Gardens and SSSI tree work

A number of companies had been asked to quote, as per detailed spec agreed with NRW and Pembs CC. Two quotes had been received.

It was agreed to accept the quote from the Tofts.

ACTION: Contact contractors BY: Clerk

War Memorial

CC M James advised that the Disability Access Officer could not see a problem in putting a pavement right around the memorial.

Defibrillator

The Clerk had spoken to Danfo and passed their number on to electrician as it would be easier if he made direct contact.

Training

Cllr L Lewis advised that she was still waiting for training dates and signage.

Knotweed

An update on the ongoing project had been made under Finances and Administration. Cllr G Wislocka noted that the Tofts might have to be asked to deal with some of remaining areas due to difficulty of access.

Car Park

CC M James advised that a 6 month review had taken place following the introduction of charges. He also advised that Pembs CC Officers would meet with representatives of the RNLI to discuss the problems of access through the village that had been encountered in the summer months. He hoped to be able to report back at the proposed Traffic Group meeting.

10. Highways and Public Rights of Way / Hawliau Tramwy Cyhoeddus

Water Street

It was noted that Dwr Cymru was looking for input in how to spend up to £30m of funding in the next capital round. A link to the document had been provided.

Update – flooding and sewage

The Clerk was pressing concerns, with Dwr Cymru, that winter storms were approaching and whilst much had been discussed few practical solutions to the problem in this area had been implemented.

She advised that Dwr Cymru had agreed to put reflectors on the wooden bollards by the pumping station.

Cei Bach

Cllr G Wislocka requested funding for a possible maximum of 26 statutory declarations (£5 each) to support the case to retain the route of the footpath. This was agreed unanimously. She understood that all the documents had now been sent to the Inspector.

11. Police

An update had been circulated prior to the meeting. It was again noted that there was a Police presence at the Coach House on the first Tuesday of each month.

12. Events / Digwyddiadau

Firework Display

The Clerk provided an update on arrangements for the display and stressed the need to start looking for volunteer help and for stewards on the night.

Remembrance Service

The Clerk ran through the arrangements for the ceremony which would be held in the Memorial Hall on the morning of the 13th Nov. Wreaths would be laid at the War Memorial after the service.

Christmas Lights

Cllr M Thomas said that there would be a meeting Hanes Llandocho Trustees and she hoped that she would have more details of any event planned for the 4th December.

Senior Citizens Christmas Lunch

It was noted that the date for the lunch was still to be confirmed. As soon as a firm booking for the hall had been made the Clerk would contact the caterer and also ask the Post Office to hold the booking list as per previous years. Cllr M Thomas agreed to speak to the Coach House about running the bar for the event.

ACTION: Contact caterer and PO BY: Clerk ACTION: Bar arrangements BY: Cllr M Thomas.

It was queried if the School Choir might sing at any of the events.

ACTION: Follow up BY: Clerk

Christmas tree shredding

The Clerk would speak to the Tofts to arrange a suitable date. CC M James kindly offered to liaise with Pembs CC re the use of the Car Park.

ACTION: Contact Tofts and follow up with CC M James BY: Clerk

Village in Bloom

All those who had helped were thanked.

13. Meeting Reports / Adroddiad

None.

14. Correspondence / Gohebiaeth (to include consultation documents not covered under any other heading)

Community and Economic Development Survey

Noted.

The 2018 Review of Parliamentary Constituencies in Wales – Initial Proposals
Following discussion this was noted.

PLANED – opportunity for representative to present information to groups and organisations within the village re funding opportunities.

Cllr J Hutchings agreed to find out more information and organise a public meeting if required.

ACTION: Further information and possible meeting BY: Cllr J Hutchings.

Leisure, Culture and Tourism Services Consultation – Deadline Extended

A Pembrokeshire County Council consultation on future options in the delivery of leisure, culture and tourism services in the county was to be extended by four weeks. All Cllrs were encouraged to respond to the survey.

Y Felin

The Clerk advised that she had been told that the feeder pipe for the mill pond, running under the Herb Garden had partially collapsed and was also obstructed by tree roots. Y Felin wished to replace the pipe but the Clerk had not received the expected letter prior to the meeting. It was agreed, in principle, that the work could take place provided that the site was managed with due respect to health and safety requirements at all times and the area was completely reinstated following any works. No costs for any of the works would fall to the Community Council.

ACTION: Indicate the above to Y Felin and request information in writing. BY: Clerk

The Clerk advised that neither the Council nor Y Felin appeared to hold a map showing the area if the Herb Garden leased by the Council.

OVW Pembrokeshire Area Committee, 27th September

Noted.

15. Cllrs Exchange of Information / Cyfnewid Gwybodaeth

Cllr J Hutchings stated that the Memorial Hall was hosting a history talk by Mr Glenn Johnson, the annual village ‘Stars in their Eyes’ show on the 22nd October and an Elvis tribute act on 12th November. There would be a public meeting about the future running of the hall on 23rd November.

Cllr E Rees advised that he had made running repairs to the flag at Glantiefion and a replacement flag had been ordered.

Cllr L Lewis said that the school were holding a fund raising disco on October 7th.

Cllr M Thomas said that the ‘Orchards for All’ project was moving forward and it would be possible for someone from the project to come to a meeting of the Council to explain how it would work.

There was to be a free ‘Learn to Sew’ class starting at the Coach House.

The work done at Sgwar Halkett was noted and those responsible were thanked for their time and effort.

16. Date of Next Meeting – 27th October 2016

Apologies were noted from Cllrs M Thomas and J Martin

There being no further business to discuss the meeting closed at 9.55 pm