

Cyngor Cymuned Llandudoch

St. Dogmaels Community Council

Minutes of the Ordinary meeting of the Council which took place at 7pm on 26th May 2016 at Y Neuadd Goffa, Maeshyfryd, St. Dogmaels

Present: Vice-Chairman Cllr Jonathan Martin. Cllrs Elfyn Rees, Fraser Coates, Jo Hutchings, Lucy Lewis, Bob Taylor, Melrose Thomas, Val Woods

CC M James

Clerk

Members of the public: None

As there were no members of the public present the meeting started immediately following the AGM

1. Apologies for Absence / Ymddiheuriadau am absenoldeb

Apologies had been received from Cllrs G Wislocka, B Rees and S Brown. Cllr R Caygill had indicated he would be late to the meeting.

In the absence of the Chairman, Cllr S Brown, the Vice-Chairman, Cllr J Martin took the meeting.

2. Declarations of Interest

None.

3. Confirmation of Order of the Agenda and identification of any items which might be resolved for confidential session

The agenda was accepted as presented.

4. Confirmation of Minutes of 28.04.16

Cllr E Rees proposed that the minutes be accepted as presented. Seconded Cllr J Hutchings, carried unanimously.

5. Finance & Administration / Cyllid a Gweinyddu

Monthly Payments

	payee	For	Bank	
10.5.16	SCL Internet Services	Domain names and website hosting	99.98	Paid
	Cylch Meithrin Llandudoch	Grant funding	300.00	Paid
	Jig-So Children's centre	Grant funding	300.00	Paid
	J Carrick	Herb Garden grant funding	100.00	Paid
	Cruse Bereavement Care	Grant funding	300.00	Paid
	Llangollen Int Music Festival	Grant funding	50.00	Paid
	Nat Eisteddfod	Grant funding	50.00	Paid
	Macmillan Cancer Support	Grant funding	100.00	Paid
	Pembs Federation of Young Farmers	Grant funding	100.00	Paid
26.5.16	J Jamison	Internal Audit	60.00	
	E Bown	Grass cutting and playground	661.20	
	Penrallt Garden Centre Ltd	Plants and compost	132.74	
	Zurich Municipal	Insurance	941.86	
	Swallow Office Supplies	Ink	103.62	
	S Houghton	Salary May	621.40	

HM Revenue and Customs	Tax	18.60
Cllr M Thomas	Refreshments - Funding presentation	5.00
S Houghton	Home Office May	25.00
S Houghton	Post (package Cei Bach to PCC)	2.09

It was agreed to check the cost of increasing the cover on the play surfaces from £13320 to £16914. The current policy would be paid as the Clerk confirmed there was no penalty imposed for changing details/cover on the insurance policy.
Proposed: Cllr F Coates, seconded Cllr B Taylor, carried unanimously.

Letter of thanks from Poppit Sands Surf Lifesaving Club for grant funding – noted.

Year End

The Clerk asked to the Council to confirm the accounting statements, asset register, annual governance statement (each individual section of which was read to the meeting), to note the internal auditor's report and to confirm the Annual Return details, for submission to the external auditor, all of which had been circulated to all. The Clerk drew the Council's attention to her clerical error in filling in box 8 with a figure rather than a NIL return, which she had amended and initialled.

Proposed: Cllr F Coates proposed that the annual return and supporting evidence be accepted, seconded Cllr B Taylor, carried unanimously.

In the absence of the Chair the Vice- Chair signed the annual return and certified the supporting evidence sheets. A covering letter would be provided to the external auditor to explain this.

The Clerk was thanked for her work on the Year End figures and supporting evidence.

6. Planning / Ceisiadau Cynllunio

It was noted that if the Council wished to make a comment direct to Dwr Cymru about proposal to add properties to the sewer system it should contact Developer Services.

CC M James advised that he had spoken to Pembs CC Head of Planning Services and a meeting could be arranged at Haverfordwest to discuss various aspects of planning requirements as they related to the village. It was agreed that CC M James provided times and dates to the Clerk who would circulate them to all. The most popular time and date would then be confirmed.
ACTION: Provide provisional meeting dates BY: CC M James

16.0079.PA Two new dwellings

Mwtchwr, St Dogmaels

St Dogmaels Community Council did not support the application on the grounds that the proposed site was off a narrow road which had already accepted significant development. The Community Council considered that traffic to/from the additional properties would be an increase in traffic beyond the capacity of the highway. The surface of the highway in this area was also in poor condition.

Local knowledge indicated that there were several sink holes in the field behind the proposed sites. These sink holes were already, it was believed, responsible for flooding on land adjacent the proposed site and the Community Council had concerns that this problem would increase if the proposed development took place. This could then impact on properties on the lower slopes.

The Community Council requested that the proposed site be investigated for ground water issues which have been known to exist in the immediate area and should the proposed development be given permission that the appropriate steps would be taken to mitigate any issues through Planning Condition and Building Control input.

The Community Council was also concerned to note that the documentation stated that there were no trees and hedges on/adjacent the site which the Council believed to be an error.

The Community Council also requested that the site be checked for invasive plant species and if appropriate, the necessary steps be instigated to prevent any spread.

The Community Council maintained its' opposition to further dwellings being connected to the sewage system in the village as the current system was overloaded. The Council appreciated this was not necessarily a planning consideration but would continue to express this concern until such time as the situation should be rectified and residents in the village were not forced to live with raw sewage spilling on their doorsteps. The Community Council would also contact Dwr Cymru Developer Services with its

concerns.

All planning documents can be found at:

<http://planning.pembrokeshire.gov.uk/swiftlg/apas/run/WCHVARYLOGIN.display?langid=1>

It was queried if planning permission had been sought for work being undertaken on properties in Awely Mor and in the Moorings. CC M James would look into this and advise the Clerk. Should there be no permission for works being undertaken the Clerk would contact planning enforcement.

ACTION: Follow up BY: CC M James

7. County Cllr's Report

Glanteifon fencing posts on verge

CC M James confirmed that the post had been removed once but had been reinstated. Pembs CC would, if the landowner did not rectify the situation, remove the posts to the depot.

Beach Wheel Chair

It was noted that concern had been expressed as to where the beach wheelchair would be kept if there was to be no Parking Attendant at Poppit. CC M James advised that it might be possible to move the shelter previously used by the parking attendant to a different location and store the chair in it with applications for use to the RNLI shop or possibly the café.

The Clerk queried a proposition that had been made at a PCNP meeting whereby it was noted that the Parking Attendant provided litter picking on site and was, in fact, an ambassador for the area, helping and advising visitors and that his/her employment might be passed to the Community Council. She stressed that this had only been noted by the Council and not discussed as the implications would be far reaching. CC M James advised that this issue would be covered in a forthcoming PCNP meeting.

Poppit Parties

CC M James advised that the recent 'parties' on the beach resulting in litter and broken glass were a matter for the police.

Penparc

Cllr J Hutchings advised she had posted information about the ongoing problems at the recycling facility on the village FB page with advice to residents as to what actions to take if they were refused access.

It was confirmed that 'Guardian Passes' were available to parents whose children attended the village school but who were not resident in the parking permit zone of the village.

8. Working Party Reports

The landslip report and summary had been circulated to all. It was agreed unanimously to query the outstanding items with Pembs CC. CC M James advised the Clerk that the officer now dealing with the matter was Mr Emrys Llewellyn. The Clerk was thanked for her work preparing the report.

ACTION: Follow up with PCC BY: Clerk

9. Village Amenities / Mwynderau

High Street Car Park – observations

It was noted that the car park was generally no longer well used. Parking in other areas of the village continued to cause concern, particularly in the area opposite David Street and by Green Meadow. It was agreed to re-instate the traffic management working party to look at possible solutions. It was noted that the traffic management scheme by the school seemed to have improved safety in that area.

Cllr M Thomas noted that Penelope Keith would be filming for her 'Hidden Villages' TV series at the market on 7th June.

Playground

It was noted that the cheque for surface has been released and that RTC, the surface company, had confirmed that grass growing on the surface could be sprayed. It should not, however grow through the surface. It was felt that the surfaces might have to be sprayed prior to re-opening but that once the area was in regular use grass would not be a problem on the surface. Concern was expressed that Playmaintain had not returned to complete the work. It was explained that the contractor has been prevented from returning to the site on several occasions and the remaining work had to be scheduled into the companies work roster. Playmaintain had stated that if there was any opportunity for them to return at an early date to complete they would.

Kick wall,

It was agreed to ask Mr Brown to brace the rear of the kick wall to stabilise it. Cllrs B Taylor and E Rees would look at ways of reducing wind impact on the wall.

ACTION: Contact Mr Brown BY: Clerk

Trees

The Clerk has contacted Mr R Staden of Pembs CC with no response to date. She would chase for a response.

ACTION: Follow up BY: Clerk

Shelter

The work had been confirmed to Mr J Warren

Notice Boards

Cllr E Rees was thanked for taking a look at the boards. In the meantime Mr Paul Fennell had quoted £652.56 for refurbishment of 6 notice boards to include new hinges and pin board, where needed, strong magnetic catches, rubbing down, undercoat and painting, cleaning of glass /Perspex, and removal of pins, staples etc from the interior of Glanteifion bus stop and painting the bench at Troed y Rhiw.

Proposed: Cllr E Rees, seconded Cllr F Coates, carried unanimously.

It was agreed to ask him to start with the board in the car park as this was best used. It was understood that the work would take place during the summer, dependent on weather.

ACTION: Contact Mr Fennell BY: Clerk

CC M James advised that he would obtain a report about the bus shelters in the village. He understood that the shelter at Glanteifion was owned by the Community Council, the modern glass shelter was owned by Pembs CC but maintained and insured by the Community Council and that Pembs CC owned and maintained the shelter by Teifi Stores. The Clerk confirmed the ownership/responsibility with regard to Glanteifion and the modern shelter but did not know about the shelter at Teifi Stores.

It was agreed to look at planting areas around the village that were not currently being well maintained (thanks were noted for the Allotment Society's plantings and maintenance at the entrance to the village by the allotment site).

Cllr J Hutchings and M Thomas agreed to speak with Mr Richard Cane with regard to planting and maintaining areas in the village. It was noted that there was a small budget available in the current year and it might be possible to put a more extensive programme in place in the next financial year.

ACTION: Arrange meeting with Mr Cane BY: Cllrs J Hutchings and M Thomas

Trees at Pinog

It was noted that Mr Pugh had approached a Cllr, explaining that once the works were undertaken on underpinning his property he would be happy for the trees to regrow. He did not want to take responsibility for the slope. It was agreed that the issue be reviewed regularly.

War Memorial

Landscaping

It was agreed that a simple dropped kerb, pathway around the memorial and a small area with sand contained by a raised kerb (to place crosses) would be most suitable. CC M James agreed to approach Pembs CC, who owned the verge, to find out what would be acceptable and any permissions needed.

ACTION: Contact Pembs CC for advice BY: CC M James

Community Defibrillator

Cllr L Lewis advised she had been made aware that Tesco had raised enough money for 2 defibrillators and having approached them, one was to be given to St Dogmaels. A cabinet would have to be purchased at a cost of approximately £250 and permission would have to be sought to place it on the wall of the toilet block in the car park. CC M James said he would seek the necessary permissions or information as to how they should be sought from Pembs CC. It was noted that the handover would take place in the car park at 4pm on Friday 27th May. Cllr L Lewis was thanked for her work. The Council agreed that Cllr L Lewis be given discretion as to the purchase of the cabinet at the price stated, as it was understood that this was an offer price that might not be available at a later date.

ACTION: Contact Pembs CC re permission to place on wall of toilet block. BY: CC M James

10. Highways and Public Rights of Way / Hawliau Tramwy Cyhoeddus

Water Street

Meeting with Dwr Cymru Regional Manager – The Clerk advised she had been given provisional dates of 6th or 8th June and was waiting for Ms S Davies to get back to her.

Request to put the wording 'dros dro' and 'temporary' on the footpath closure notice on the Heol Dŵr railings

ACTION: Contact Mr M Cloud, Pembs CC BY: Clerk

Cei Bach

It was confirmed that additional evidence forms have been sent to Mr Matt Cloud, Pembs CC. The Clerk asked if CC M James would ask again for the information held by Pembs CC re the matter. This had been originally requested in January. Mr Cloud had confirmed he would make it available without an FOI request but it was needed.

ACTION: Contact Mr M Cloud BY: CC M James

Route to Poppit

It was noted that the group of parents now running the project had sought funding for a feasibility study.

11. Police

No matters were brought forward.

12. Village Regeneration

Christmas Lights

Mr Penny's email had been circulated to all. It was agreed that the Clerk make further enquiries.

It was noted that the date of any proposed Christmas Fair at the Coach House was needed asap. Cllr M Thomas advised that an event was being considered but it would depend on available funding.

Cllr J Hutchings confirmed that she had posted all the requested information of the village FB page.

13. Events / Digwyddiadau

It was hoped to encourage more businesses in the village to provide a display which could be judged for the Village in Bloom competition.

14. Meeting Reports / Adroddiad

Cllr F Coates said that at a recent League of Friends meeting it had been advised that the budget for the Cardigan Medical Centre had been reduced from £20 million to £14 million.

Cllr M Thomas expressed concern that a local doctors surgery might be closing. She was reassured that this was not the case.

15. Correspondence / Gohebiaeth (to include consultation documents not covered under any other heading)

None.

16. Cllrs Exchange of Information / Cyfnewid Gwybodaeth

Cllr L Lewis said that the Junior Football teams were holding their end of season event and presentations on Friday 27th May.

She also noted that the Surf Lifesavers were holding a beach BBQ at Poppit on Sunday.

Cllr M Thomas congratulated Poppit on the return of its' Blue Flag status.

She also advised that at the Hanes Llandocho AGM it had been agreed to promote the use of the Welsh Language and would circulate the dates of a further meeting to discuss this as all would be welcome.

She noted that the Tuesday Market had won the BBC Food and Farming Awards. It was agreed to write a letter of congratulation. CC M James noted that the Chairman of Pembs CC had announced this during a live broadcast session.

Cllr J Hutchings said the Memorial Hall was holding a fun day on 25th June. All welcome.

Cllr B Taylor advised he had put up the 'flooding and erosion' signs. He was thanked for this.

Cllr R Caygill thanked the Council for its condolences on the passing of his father.

Cllr J Martin queried if the Council would take money into reserves from the Carnival Committee. It was noted that these monies could be ringfenced if necessary but there were other options which could be explored.

Cllr M Thomas advised that the school children would process to the herb garden to commemorate St Dogmaels Day on 17th June.

CC M James noted that the school would celebrate its 150th anniversary in 2019.

17. Date of Next Meeting – 23rd June 2016

There being no further business to discuss the meeting closed at 9.44pm