

Cyngor Cymuned Llandudoch

St. Dogmaels Community Council

Minutes of the Ordinary meeting of the Council which took place at 7pm 27th October 2016 at Y Neuadd Goffa, Maeshyfyd, St. Dogmaels

Present: Cllrs: Fraser Coates, Jo Hutchings, Beryl Rees, Elfyn Rees, Bob Taylor, Gill Wislocka

CC M James

Clerk

Members of the public: 4

Apologies had been received from the Chair as she was unwell. Cllr B Taylor proposed, Cllr J Hutchings seconded and it was carried that Cllr E Rees chair the meeting.

Members of the public: Open session for members of the public to raise any matters of relevance to the Community 7.00 - 7.15

Ms J Pitts thanked the Council for the updates on the playground and was advised that a further update would be posted following the meeting. She queried when the note for the school children would be sent out. The Clerk advised that Cllr L Lewis had kindly offered to help with this and she would contact her.

Ms Pitts was thanked by the Chairman and left the meeting.

Tom Wells – Poppit Path Group

Mr Wells updated the Council on the current situation. The Group had obtained £15k through LEADER funding towards a feasibility study. As this funding had to constitute 70% of the total for the project the budget for the study was capped at £21k. Mr Wells said various methods were being looked at make up the additional funding required and he hoped that the Community Council would support the project. He advised that the constitution of the group stated that should there be any surplus cash upon completion of the project or if the necessary full funding could not be raised to continue with the project, any funds held would be donated to a group with similar aims. Mr Wells was thanked by the Chairman and left the meeting

Mr Paul Oakley and Mr Jim Marsden, Directors of Afon Teifi Fairways Ltd

ATFL noted that there had been an increase in the use of the slipway at Glanteifion and that parking of boat trailers had become more of an issue since the closure of the boat park. ATFL noted that whilst there was another slipway by the Teifi Stores in the village, where parking would be much easier, it had never been developed due to uncertainty about ownership of the access. Whilst ATFL could charge launch fees from Glanteifion there was a problem in policing this. ATFL was looking at a scheme whereby boat trailers could be required to display a permit which would be purchased to cover specific periods, from one week to annually. It was noted that the slipway by Budgens in Cardigan could be used but parking was an issue in the public car park. The Community Council stressed the fact that it did not wish to stop the use of the Glanteifion slipway but to alleviate traffic congestion and parking issues in the village.

The Clerk raised the problem of the mooring spikes used at the Pinog which were often razor sharp and hidden in the grass. ATFL stated that this was not something that was in their jurisdiction and suggested that the Council contact individual boat owners.

ATFL expressed concern with regard to the proposed development of the old boat yard as it appeared that it intended to incorporate a private slipway over land leased by ATFL. They were advised to contact Pembs CC with regard to the planning application.

The Chairman thanked Mr Oakley and Mr Marsden and said the Community Council welcomed the opening of dialogue with ATFL and hoped a good working relationship might be established.

1. Apologies for Absence / Ymddiheuriadau am absenoldeb

Apologies from: Cllrs: J Martin, L Lewis, M Thomas, S Brown, R Caygill.

Resignation of Mrs V Woods.

The resignation was accepted with regret and it was agreed that a letter of thanks be written. Pembs CC would be advised of the Casual Vacancy.

ACTION: Write to Mrs Woods and contact Pembs CC BY: Clerk

2. Declarations of Interest

Cllr B Rees declared an interest in the grant funding application for the Senior Citizen's Luncheon Club.

3. Confirmation of Order of the Agenda and identification of any items that might be resolved for confidential session
The agenda was accepted as presented.

4. Confirmation of Minutes of 22.09.16
The minutes were accepted as a true record and signed by the Chairman.

5. Finance & Administration / Cyllid a Gweinyddu

Lampeter Tree Services	Pine tress	2016.00
S Houghton	Post	6.60
Society of Local Council Clerks	Membership fee	92.38
Dr S Brown	Reim for flowers	12.00
Mr E Brown	Various	397.20
Mr P Penrallt Garden Centre Ltd	Fireworks	2000.00
Canolfan Goffa Llandudoch	Hall hire	30.00
Sarah Phillips	Spraying	69.77
S Houghton	Salary	637.40
S Houghton	Home office	25.00
HMRC	Tax	22.60
Y Felin	Insurance	225.00
		5533.95

Proposed Cllr F Coates, seconded Cllr B Taylor, carried unanimously.

Knotweed update

Cllr G Wislocka advised that it had been too late to respray some of the re-emerging stems but these would be tackled next year. She circulated a copy of the 'Knotweed News' which she had prepared. This contained advice and information for properties affected by the weed. She was working with residents and the lessees of Abby Fields to try to prevent the dumping of garden waste in the Fields as it often contained Knotweed. She was thanked for her continued work on the project.

Grant funding

The Clerk had provided a list of previous grants from May 15 to date. Following discussions it was agreed to grant:

St Dogmaels Football Club	£300
Poppit Path Group	£2000

Money to be ringfenced in the Council accounts to be released when match funding was achieved to allow the feasibility study to go ahead. Should the project still be short of achieving its target in March 17 the Council would be willing to consider further funding if an application were to be made. Continued ringfencing of monies for the project to be reviewed every 6 months.

St Dogmaels Senior Citizens' Luncheon Club

Cllr B Rees, a scheme volunteer, left the room during discussion and voting.

	£500.
Shelter Cymru	£50

Proposed Cllr B Taylor, seconded Cllr F Coates, carried unanimously

Budget

1st Draft

Independent remuneration Panel Draft recommendations 17/18

It was agreed that the budget looked straight forward and full discussion would take place at the November meeting.

6. Planning / Ceisiadau Cynllunio

16/066/PA Erection of one dwelling (in retrospect) Cam Yr Afon, Penrhiw

Same as last application (which the Council supported if same scale etc as previous) but with provision of S106 Affordable Housing payment

It was noted that the only change to the previous application was the additional of the commuted sum for the Affordable Housing payment. The Council made no objection to the application.

16/0637LB Brynivor High St, Extension to the rear of the property

Listed building consent – Council supported the non LB application

The Council had supported the previous, non LB, application and on that basis supported the LB application.

16/0669/PA Alterations to conditions 2 and 4 Plot adjacent to River View, St Dogmaels

The Community Council did not support the application. The Council had previously expressed concern with regard to the provision of parking on the site as vehicles had to reverse out onto a relatively busy stretch of road. The Council was also concerned that there was not sufficient on-site parking to accommodate parking and turning for both the existing and proposed dwelling.

The Council also considered that there was a loss of amenity re the reduction of garden space for River View House and was also disappointed with the proposal to change the original specification for grass roofing as this would have lessened the impact of the development.

Notice from PCNP on updates on LDP land allocations – noted.

It was queried if the Newport Tourist Information Officer was to close. CC M James stated that there was no intention of closing the office.

7. County Cllr's Report

The County Cllr's report had been circulated prior to the meeting. Cllr G Wislocka expressed concern that Pembs CC had strimmed knotweed in the Cwm Degwel area. CC M James understood that it had been a maintenance team looking at the bridge. He would ask that in future all verge areas were checked before any strimming was undertaken by Pembs CC.

8. Working Party Reports

The Traffic working party had met and reviewed the previous works and decided on a way forward. Cllr E Rees, Chairman of the working party, reviewed the issues raised at the meeting and stated that Pembs CC would be requested to monitor traffic at the entrances to the village and the working party had identified 4 areas of the village for further review and investigation.

Pembs CC Landslip response

CC M James advised that the report from the monitoring company had been looked at by Pembs CC. It had been suggested that the inspection next year be reduced in scale. The Clerk asked that the queries raised about the most recent report, by the Community Council, be answered by Pembs CC.

9. Village Amenities / Mwynderau

Playground

Pembs CC playground inspector and Mr Neil McCarthy had proposed a meeting on 11th November, 9am. Unfortunately Cllr E Rees was unable to attend on that date and as he was trained playground inspector himself the Clerk felt it was essential he be present to represent the Community Council. Cllr M James was asked if would rearrange the meeting date.

ACTION: Supply new meeting date(s) BY: CC M James.

Pembs CC had supplied a snagging list which is being worked through. The Clerks main problem is what appeared to be the arbitrary changes to requirements on the original snagging list with no explanation and a lack of response to queries with regard to the works required.

A quote for stump grinding had been received but in the light of a possible meeting with Pembs CC it was agreed to defer the works subject to clarification of the actual requirements.

Playmaintain was to return on 31.10.16 to complete the path and change out metalwork (with Cllr R Caygill) on the toddler play (metalwork not available on their last visit). This should complete all the contracted works.

Mr Brown had asked if it would be possible, during the main growing season (once or twice) for the areas immediately by all the fencing to be sprayed off. A quote for the work of £120.00 including labour and pesticide had been received. It was agreed that the requested works be incorporate in the annual schedule.

The Clerk advised that a preliminary look at the playground refencing costs suggested somewhere between £8-15K. She and Cllr F Coates had looked closely at the existing fencing and there was no rot. Pembs CC would be asked to comment on the fencing at the site meeting.

The Clerk queried if the Council would consider grant funding the football club to cover the costs of extending the chain link fencing adjacent the play area. She suggested that any funds be specific to the task and with a timescale. Extending the fencing would enclose the play area and enhance the football field boundary.

ACTION: Contact football club with suggestion. BY: Clerk

Kick wall

The Clerk advised that when the supports had been removed as per Pembs CC requirements, even with a reduction in height, the wall was extremely unstable. It had, therefore, been taken down to fence height. She had circulated costs of 'wire' wall and basked which were circa £8k. It was agreed that it was not a project which could be considered at the current time.

Pre-opening inspection from an independent company: two quotes: £395 (+ VAT) two week turnaround

£365 + VAT 5 day turnaround. If significant faults were to be found another inspection would be required once the faults were rectified.

Whilst it was noted that Pembs CC would undertake an inspection for free, if agreement could not be reached over works require it might be necessary to take up an independent inspection.

SSSI Tree works

The Clerk advised that the contract had been assigned and the work to be undertaken after leaf fall. The Contractors would give notice of the start of the works so that the village could be informed.

Pinog

The Clerk suggested that the trees in the Pinog area should be scheduled for inspection. It was noted that many of the trees were elms and it was wondered if these could be coppiced.

War Memorial

Cllr M James stated that the proposals for a path would be looked at. He felt it could possibly be tied in with 'safer routes to schools'.

Defibrillator

The Clerk had received one quote for the works and asked if there were any further recommendations. Training dates to be confirmed.

Car Park

It was noted that parking would be free from Nov 1 and it was agreed to monitor the parking situation in the village. Cllr M James advised that Mr M Owen of Pembs CC was to meeting with accommodation providers to discuss parking issues.

10. Highways and Public Rights of Way / Hawliau Tramwy Cyhoeddus

Water Street

Ms S Davies was working with Dwr Cymru on provision of a flood gate. Pembs CC footpaths dept was to be asked to be involved because of the proposed location. The Clerk asked CC M James if he might find out what was happening about Ms Davies' request to have the path surfaced to facilitate cleaning in the event of flooding.

Dwr Cymru was to look at costings of providing an alarmed emergency pump facility at the pumping station. Other possible actions raised at the meeting in June had been discounted due to knock on effects to other locations and properties.

The broken pipe in culvert was not owned by Dwr Cymru.

The Clerk advised that representatives of Dwr Cymru were to attend November meeting with regard to other works in area to take place in January (she presumed this to be in association with the major mains replacement works but would try to confirm this).

Cei Bach

No update.

Proposals re traffic measures from Pembs CC

Cllr M James presented a draft of proposal to help with parking problems. The Community Council agreed in principle but would await the formal consultation before making a final decision.

11. Police

Nothing brought forward.

12. Events / Digwyddiadau

Fireworks

The Clerk ran through the arrangements to date and would circulate an update list to all.

Remembrance Service 10.30am Memorial Hall, Sunday 13th November

The Clerk advised that the arrangements were in hand. She asked if anyone had local contact details for the Coastguard. These were provided by Cllr Bob Taylor.

25th November, 7.30

Cllr J Hutchings had very kindly arranged a public meeting – Funding with PLANED. All welcome.

Christmas Tree Delivery

18th November 2016 time to be advised

Christmas Lights

5.30pm on 4th December

No confirmation of the Christmas Fair arrangements had been received. It was suggested that the Clerk might contact the 'Singing Village' to perform and lead the carols on the night.

ACTION: Contact 'Singing Village' BY: Clerk

Senior Citizens lunch 14.12.16

The Clerk advised that the caterer was booked, posters out and the booking list was with the PO.

As this was the last day of school it was unlikely that the school choir would be able to sing. It was suggested that the Clerk contact Mr J Walters as he might be able to provide some fun bingo sessions for the event. Cllr M Thomas was to confirm that the Coach House would provide the bar as usual.

ACTION: Contact Mr Walters about bingo and confirm bar arrangements with Cllr M Thomas BY: Clerk

Tree shredding

7th Jan 2017

CC M James had provided the Clerk with the form required by Pembs CC for the use of the car park.

ACTION: Fill in form and return to CC M James BY: Clerk

The Clerk thanked Cllr Jo Hutchings for her help with all the posters.

13. Meeting Reports / Adroddiad

CC M James advised that the Welsh Assembly Govt had confirmed the business plan for the Health Centre in Cardigan. More tests were to be undertaken at the site originally earmarked for Sainsbury. He confirmed that existing equipment from Cardigan Hospital, where possible, would be transferred to the new Integrated Care Project.

14. Correspondence / Gohebiaeth (to include consultation documents not covered under any other heading)

Y Felin, pipe replacement, Herb Garden.

A letter had been received confirming the works required (as discussed at the September meeting). It was agreed to give permission with the following conditions:

1. All works on site comply with health and safety regulations and be covered by the Contractor's insurance.
2. The area of land leased by the Community Council be reinstated immediately following the completion of the works. Following completion of the works, the area to be monitored for a time period of no less than 6 months and any issues directly related to the works, which may arise, to be addressed by Y Felin or its appointed contractors, at the request of the Council. Cost of any such works to be covered by Y Felin.
3. That no costs associated with the works and reinstatement of the area fall to St Dogmaels Community Council.
4. That notices be placed informing the public of the works and the restricted access to the public areas.

Invitation from Cardigan Town Council to Remembrance Sunday Service

It was agreed that as the service in St Dogmaels was now held at the same time as the service in Cardigan no one would be able to attend. The usual invitation to the St Dogmaels service would be extended to Cardigan Mayor and Town Cllrs.

ACTION: Contact Town Council BY: Clerk

RNLI request for someone from the Council to read a lesson at the Carol service on 18th December.

The Council Chairman, Cllr S Brown, had indicated she would be willing to do the reading.

ACTION: Contact Chairman BY: Clerk

Mr C High had written expressing concern that the pine trees in the playground in Alexandra Gardens had been felled. It was agreed the Clerk should write a letter explaining they had been removed for safety reasons.

ACTION: Write letter BY: Clerk

Cabinet Secretary announces developments for T&CCs

General Power of Competence. The Clerk advised that in the previous white paper the qualifying criteria were: unqualified audit for 3 years, qualified Clerk (both of which the Council had) and two thirds of Cllrs elected. Whilst not clear if this would still be the case she stressed the importance of next year's elections.

An invitation for Cllrs to attend 'The People's Orchard' at the Coach House, Nov 3rd at 7pm.

15. Cllrs Exchange of Information / Cyfnewid Gwybodaeth

Cllr J Hutchings said there would be a public meeting at the Hall, on 23.11.16, to discuss the use of a very generous bequest. All welcome.

Cllr B Taylor asked if the minutes might be e-mail to Cardigan Library and he provided an e-mail address.

Cllr M James reminded those present of the Archaeology day to take place on 26th November at Pembrokeshire College.

16. Date of Next Meeting – 24th November 2016

There being no further business to discuss the meeting closed at 10.15pm