

Cyngor Cymuned Llandudoch

St. Dogmaels Community Council

Minutes of the meeting which took place at 7pm on 28th April 2016 at Y Neuadd Goffa, Maeshyfyrd, St. Dogmaels

Present: Chairman: Cllr Elfyn Rees. Cllrs: Roger Caygill, Fraser Coates, Jo Hutchings, Lucy Lewis, Jonathan Martin, Bob Taylor, Melrose Thomas, Gill Wislocka, Val Woods

CC M James

Clerk

Members of the public: Mrs H Martin, Reece and Ella from St Dogmaels School
Ms S Davies from Water Street

Open session for members of the public to raise any matters of relevance to the Community 7.00 - 7.15

On behalf of St Dogmaels School Council Ella and Reece reported that members had been invited to visit County Hall. Their visit was hosted by County Councillor Mike James and the Chairman of Pembrokeshire County Council. They toured the building and were especially interested by the press office and the translation department, where 60 people were employed. They learned how minutes of the meetings were taken and produced and had the opportunity to sit in the Council chamber where they were given a brief history. The tour finished with an opportunity to ask questions of CC M James and the Chairman of Pembs CC. The School Council wished to thank CC M James for arranging the visit and also wish to thank the Community Council for its' grant of £300 to the PTA.

Mrs Martin and the children were thanked by the Chairman. They left the meeting.

Water Street/Penally Mews

Ms Sally Davies reported on the meeting with the Head of Planning from Pembs CC. She stated that the only authorities which could prevent additional building in the village, on the basis of the overload of the sewer system, were Dwr Cymru and Natural Resources Wales. She said she had been advised that a camera survey of the culvert would take place in early May and a non return flap would be fitted to the outfall in the culvert. The Clerk said that a meeting would be arranged with Dwr Cymru Regional Manager and she would advise Ms S Davies of the date.

Ms Davies was thanked for her report and left the meeting.

1. Apologies for Absence / Ymddiheuriadau am absenoldeb

Apologies had been received from Cllrs S Brown and B Rees

2. Declarations of Interest

The Chairman declared an interest in item 6, removal of trees by BV Rees and item 10, Cei Bach.

3. Confirmation of Order of the Agenda and identification of any items which might be resolved for confidential session

The agenda was accepted as presented.

4. Confirmation of Minutes of 24.03.16

Cllr G Wislocka proposed, Cllr J Martin seconded and it was carried unanimously that the minutes were a true record. Cllr G Wislocka advised that she had recently been complimented on the clarity of the Council minutes and how active the Council was.

5. Finance & Administration / Cyllid a Gweinyddu

payee	For	Bank	PAID
Cardigan Pay Holiday Park	Guests Chairman's dinner	82.20	
SCL Internet Services	Website hosting	to come	
Mr E Brown	Fencing	690.00	
North Pembs Transport Forum	Memb Fee	12.00	
S Houghton	Salary April	621.60	
HM Revenue and Customs	Tax	18.40	
S Houghton	Home Office April	25.00	
S Houghton	Post	6.60	
		1367.00	

Proposed Cllr J Martin, seconded Cllr J Hutchings, carried unanimously.

Grant funding

Cylch Meithrin Llandudoch	300
Jig-So	300
Herb Garden	100 (receipts for expenditure required)
Cruse Bereavement Care	300
Llangollen Int Musical Eist	50
National Eist	50
McMillan Cancer Support	100
Pembs Young Farmers	100

Proposed: Cllr M Thomas, seconded Cllr F Coates, carried unanimously.

ACTION: Send out invitations for presentation before AGM BY: Clerk

Letters of thanks for funding had been received from:
Keep Wales Tidy, the Evergreens, the Football Club and Ceredigion CAB.

Year End

Provisional Figures and appointment of Internal Auditor

The provisional figures were noted. It was agreed that Mrs J Jamison be appointed as auditor for the 15/16 internal audit.

ACTION: Contact Mrs Jamison BY: Clerk

Insurance update - to come

Cllr R Caygill agreed to look through the insurance renewal documents on their receipt.

Standing Orders/Financial Regs /Code of Conduct review

It was noted that the draft Financial Regulations had been withdrawn by One Voice Wales. It was agreed that the updates to Standing Orders be incorporated as per the draft supplied by the Clerk and the document would be adopted at the AGM. The Council would run with its current financial regulations until such time as a new draft was issued for consideration. The Clerk advised that unless there was a specific request she would not print the document but circulate by e-mail prior to AGM.

ACTION: Update Standing Orders and circulate to all BY: Clerk

The Clerk advised that the Website had been down and that it should be up and running again shortly (if not already)

The Clerk's request for permission to attend SLCC/ OVW event in Swansea, 22.6.16 (£79+VAT) was approved. Llangoedmor Community Council would be asked if they would cover half the costs.

6. Planning / Ceisiadau Cynllunio

Richard Staden, Pembs CC, removal of trees by BV Rees Garage (Teifi Stores)

Cllr E Rees left the meeting during the discussion and vote. In his and the Vice-Chairman's absence the Council voted for Cllr F Coates to Chair the meeting.

The Council fully supported the removal of the poplar trees, particularly in light of the current issues with drainage in the area. The Council requested that no trip hazard be left and would prefer, again because of the drainage issues, that no replanting take

place.

ACTION: Contact Mr R Staden BY: Clerk

Update from PCNP on larger residential sites – noted.

7. County Cllr's Report

The County Cllr's report had been circulated to all prior to meeting.

He advised that the dangerous tree at Glanteifi Hill referred to in his report had been drawn to the attention of the landowner by Pembs CC.

The issues with regard to the entrance to Llwybr Llygoden (Penrhiw end) had been settled during a site meeting. Much of flooding issue could be attributed to problems with drainage on private property.

He advised that the 'Predict and Protect' model which was trialled at Poppit last year was a system whereby if the weather had been poor, water testing at the beach was put back 24 hours. Overall, the results of this trial had been positive and he understood that Poppit would receive the Blue Flag status.

He noted the ongoing concern with regard to the remaining posts on Glanteifi hill which, he stated should be taken back to the boundary line of the property.

He noted that the parent group had taken over work on the 'Route to Poppit' and he hoped that other organisations and groups would be invited to be involved.

8. Working Party Reports

Landslip working party

Cllr M James advised that the annual report on the landslip area had been received by Pembs CC and would be forwarded to the Community Council in due course.

Cllr G Wislocka advised that she had taken pictures of the back scar at Maesmynach as the area had now been covered. The Clerk advised that Mr E Williams of Pembs CC, who had talked about the landslip area at the public meeting, had visited Maesmynach and he had advised that he was not concerned as he did not consider any land movement on the site significant.

9. Village Amenities / Mwynderau

High Street car park - Observations

It was noted that even on market day the car park was not generally as busy as it had been. It was queried if the proposed 'guardian passes' had been made available as many parents now drove to the school making for an increasingly dangerous situation on the narrow road and in the area of the playground.

Playground

Cllrs had been kept update by e-mail. The playground was currently still closed and would remain closed until such time as the works were complete. Leveling was the next step and the Clerk said she had given the name of local contractors to the surface company. It was agreed that there should be an independent safety inspection once works were complete.

Cllr R Caygil left the meeting.

The Clerk requested that confidentiality on problems arising from the previous contractor be lifted so that the matters might be discussed judiciously if needed to illustrate problems. This was agreed and the Clerk was asked to draft a statement to be added to the village FB page.

ACTION: Draft statement BY: Clerk

It was noted that the kickwall appeared to be extremely loose again and Mr Brown would be asked to see what could be done to stabilise it.

ACTION: Contact Mr Brown BY: Clerk

Concern was expressed about the pine trees in the playground dropping branches and twigs. Some of the branches were of a considerable size.

ACTION: Clerk to contact Mr R Staden, Pembs CC for advice.

Two quotes had now been received for the refurbishment of the shelter in the playground. After consideration the work was awarded to Mr J Warren. It was noted that Pembs CC held Section 106 money which could be put towards the costs.

ACTION: Contact Mr Warren and Pembs CC BY: Clerk

Cllr B Taylor advised he had not been able to obtain quotes for refurbishment of the notice boards. The Chairman advised he would look at all the boards to see if the doors could safely be removed to give access as the Clerk had not been able to open the notice board in the car park.

ACTION: Check notice boards BY: Chairman

Alexandra Gardens/ Village Green

Trees at Pinog

The Clerk reported that the solicitor had written to Mr and Mrs Pugh to query the works that had been undertaken but no response had yet been received. It was agreed to wait until the May meeting before deciding on a course of action.

ACTION: May agenda item BY: Clerk

War Memorial

It was agreed to look at a simple landscaping design which would allow safe access to the memorial.

ACTION: May agenda item BY: Clerk

Cllr M Thomas advised that she had, at short notice, represented the Council at the Anzac service at the Memorial.

Community defibrillator – Cllr L Lewis

Cllr L Lewis advised she had no further information about possible grant funding.

Cllr V Woods left the meeting.

10. Highways and Public Rights of Way / Hawliau Tramwy Cyhoeddus

Cei Bach – update Cllrs G Wislocka, F Coates and Clerk

The Chairman left the meeting during discussion and voting. Cllr F Coates again took the chair in the Chairman and the Vice-Chairman's absence.

The above met with Mr M Cloud of Pembs CC and CC M James, to clarify the current situation with the path. Mr Cloud advised that the matter had to go to the inspectorate due to path width issues in the order but he felt that Pembs CC had a good case for the removal of the section of path over the jetty, from the definitive map. Cllr G Wislocka advised that the Community Council now had access to legal advice. The Clerk advised that if the matter went to a Public Inquiry there was a possibility of some costs being incurred. Following discussion it was felt that the free legal support being offered to the Council would reduce the possibility of costs being incurred. In the light of this the Community Council agreed, unanimously, to maintain its objection. Cllr G Wislocka gave the Clerk further evidence forms to send to Pembs CC. The Clerk thanked Cllr Wislocka for the time and effort she had put in to get to this point.

Cllr F Coates left the meeting.

Route to Poppit

Discussed as part of CC's report

Water Street

Meeting with Pembs CC Head of Planning

Reported in Public Session

Meeting with Dwr Cymru Area Manager

The Clerk has circulated the response from Dwr Cymru. It was noted that some of the information was already out of date when the letter was received. It was advised that Mr M Cloud of Pembs CC had raised the issue of extinguishing the path along Water Street. It was agreed that this was not desirable on the basis that the parallel path ran alongside the busy forecourt of BV Rees.

ACTION: Contact Dwr Cymru re meeting with Regional Manager. BY: Clerk

11. Police

CC M James asked if notice could be posted on the village FB page that Police representatives were present at the Coach House on the first Tuesday of each month if residents needed advice or wished to raise items.

12. Village Regeneration

Christmas Lights

Mr Penny had been requested to re submit the figures for calculation of electricity use for the 2015 Christmas lights as Western Power had no record of the original submission. Western Power was now charging the Council on the basis of the costs of the old lights. The Clerk would pursue this with Mr Penny.

13. Events / Digwyddiadau

Chairman's dinner – review

It was agreed by all that the evening had been every enjoyable and the Chairman was thanked for organising the event. It was noted that Cllr S Brown had attended the dinner and the Council wished her well during her current medical treatment.

Village in Bloom

Further posts on FB to try to promote the event would be made.

14. Meeting Reports / Adroddiad

The Chairman advised that OVW could well become a Limited Company.

15. Correspondence / Gohebiaeth (to include consultation documents not covered under any other heading)

Invitation to Chairman to attend Mayor's Installation ceremony on 17th May 2016, 7.30pm Guildhall and also to the Mayoral Civic Service, 22nd May, Bethania Chapel at 2pm

Cllr J Martin agreed to represent the Council at both events as the Chairman was unable to attend.

ACTION: Contact Cardigan Town Council BY: Clerk

Invitation from Rt Hon Stephen Crabb MP to attend a meeting at Crundale Community Hall on 27th May at 2pm to meeting with Ed Hunt, Director of BT Superfast Cymru - noted

PLANED memberships registration and invitation to 'Lets Talk Transport' Crundale Hall, Wed 25th May, 9.30 to 2pm

PLANED newsletter

It was agreed to confirm membership registration of PLANED.

ACTION: Contact PLANED BY: Clerk

Pembrokeshire Voice Newsletter – noted.

16. Cllrs Exchange of Information / Cyfnewid Gwybodaeth

It was asked that a post requesting that dog walkers clear up after their animals be put on the village FB page as there had been an increase in complaints with regard to dog fouling.

Cllr J Hutchings requested that a short piece about the Council be supplied for the Village Show schedule.

Cllr M Thomas reminded those present that the Tuesday Market at the Coach House had reached the final of the Food and Farming Regional Awards.

She also advised that the village Eisteddfod would take place on 21st May and all were welcome. There would be a tea at the Church Hall to raise funds prior to the event.

Cllr Wislocka said she had advised Ms S Davies about 'possessory title' to land.

CC M James asked that any St Dogmaels resident experiencing difficulties in using the Penparc recycling facility should e-mail the head of services at Pembs CC. He had been assured that there was an agreement in place and residents had every right to use the facility without hindrance.

Cllr B Taylor passed on the thanks of the Cadets for the grant funding towards their standard. Thanks to all the funding received from local bodies and businesses they would now be able to have their own unique standard.

Cllr V Woods had asked the Clerk to raise a request from a resident that Glanteifi Green be renamed 'Gollop Green'. It was noted that the land belonged to Pembs CC and the request was not generally supported.

She had also asked if anything could be done about installing a bin at the end of the Graig footpath as bags of dog waste were being dumped in a hollow section of wall. It was noted that the Council did not own the land and it was very unlikely that there would be room for a bin whilst maintaining the appropriate width of footpath.

17. Date of Next Meeting – AGM immediately followed by an Ordinary Meeting of the Council on May 26th 2016

There being no further business to discuss the meeting closed at 9.44pm

Should there be any confidential matters arising the Council will pass the following resolution and all members of the public and press will be requested to leave the meeting at this point: *Resolution: In view of the confidential nature of the business to be discussed, the public and press be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, Section 1*