

Cyngor Cymuned Llandudoch

St. Dogmaels Community Council

Minutes of the Ordinary meeting of the Council which took place at 7pm on 28th July 2016 at Y Neuadd Goffa, Maeshyfyd, St. Dogmaels

Present: Chairman: Cllr S Brown Cllrs: Roger Caygill, Fraser Coates, Jo Hutchings, Lucy Lewis, Bob Taylor, Melrose Thomas, Val Woods, Gill Wislocka

CC M James

Clerk

Members of the public: Mr M Greenland

For the Police: T/PS 865 Delme Jones, PCSO Gethin Lewis and PCSO Caryl Griffiths

For Cardigan RNLI: Steven Ladd, one off Station Helms and Mark Jeremiah who is Station Launch Authority

Open session for members of the public to raise any matters of relevance to the Community 7.00 - 7.15

T/PS Delme Jones understood that there was a significant problem with parking in the village.

CC M James explained that parking throughout the village, given the lack of footways and narrow roads was an issue. The area by Green Meadow was a serious problem, forcing pedestrians onto a narrow stretch of road. He understood that PCSO Lewis had done a leaflet drop to nearby properties. It had been expected that when building work on Green Meadow was complete that the problem might be greatly reduced but this did not appear to be the case.

Mr S Ladd, RNLI, stated that he lived in the area and regularly walked the stretch of road, frequently having to walk into the road to get past parked cars. He felt that this was extremely unsafe given the narrow roads. As RNLI crew he stated that a recent launch had been delayed as crew members had to negotiate parked cars on route to the station.

T/PS Jones advised that if a parked vehicle was causing an obstruction members of the public should call 101 to make a complaint. If officers were available to visit the site a ticket could be issued. He also queried if the double yellow lines might be extended in that area. He raised concerns that there was little free parking available and was advised that the provision of resident permits for the High Street car park applied to a very limited area of the village which did not help the situation.

CC M James stated that 57 resident's permits had been issued for the car park. Cllr G Wislocka advised that during a survey of parking 97 properties in the High Street area alone had been identified as having no private parking available.

It was noted that the Community Council was setting up a working party to review traffic issues in the village. This could look at the suggestions made, such as extending yellow lines and extending the area covered by resident permits for the car park and take these to the necessary authority if seen as a possible solution. The first meeting was to be on 8th September and it was suggested that outcomes of the work of the group be shared with the Police. The Clerk suggested that she could, with CC M James, keep all interested parties updated.

The RNLI representatives expressed concern over road closures as this could impact on launch time. It was suggested that any contractors requesting a total road closure be required to carry steel plates to ensure that RNLI crew members and emergency vehicles could get through.

The issue of summer parties in the dunes at Poppit was also raised. T/PS Jones advised that he would ensure that there were extra patrols, subject to officers being available, during the 'exam period' as he fully appreciated the concerns with regard to litter etc. When asked if Officers could help prevent dog fouling he said that if an offence was observed officers would act but they could obviously not be at Poppit continually, nor could the Community Warden as there were only 2 in the County. It was agreed to look at ways of highlight the impact of fouling, perhaps working with the school.

The representatives from the Police and RNLI were thanked, by the Chair, for attending. They then left the meeting.

Mr M Greenland then spoke about his planning application which was to be discussed at the Council meeting. He stated that the height of the building had been reduced and excavation at ground level would further reduce any visual impact. He anticipated that the building would not be visible from the village. The facilities were not intended to be commercial but were purely for the use of his family. He expected that there might be an opportunity for part-time work assisting with the family horses and ponies. He stated that the water run off was the result of the diversion of a water course further up the hill from his property. He had discussed using raised kerbs to prevent the water from entering his land but kerbs would simply divert the water down the road and into the village at another location. He thanked the Council for it's' time and left the meeting.

The Chair then thanked the Council for its patience during her recent treatment, stated she was feeling much better and ready to take on the Chair's role.

1. Apologies for Absence / Ymddiheuriadau am absenoldeb

Apologies had been received from Cllr J Martin.

2. Declarations of Interest

Cllr J Wislocka declared a personal interest in the 'historic stone' to be discussed under the County Cllrs report.

3. Confirmation of Order of the Agenda and identification of any items that might be resolved for confidential session
The agenda was accepted as presented.

4. Confirmation of Minutes of 23.06.16

Cllr G Wislocka requested that item 10, pages 13/14 be changed to: 'the permissive path and 87/27 on Albro Castle land be cleared as they were becoming impassable. She would also check on the condition of the Graig footpath.'
This was agreed and the Minutes were accepted as a true record.

5. Finance & Administration / Cyllid a Gweinyddu

28/07/16	SWALEC	Unmetered Christmas lighting	428.98
	Mr P Fennell	Refurbishment of notice boards(interim invoice)	627.76
	Canolfan Goffa Llandudoch	Hall hire Jan to July	110.00
	Mr E Brown	Grass cutting and playground	439.20
	Mr A Wislocka	Photocopying knotweed NRW permission forms	20.00
	S E Houghton	Salary July	597.40
	HMRC	Tax July	12.60
	S E Houghton	Home Office	25.00
25.08.16	S E Houghton	Salary August	520.00
	HMRC	Tax August	0
	S E Houghton	Home Office August	25.00

Bank account- June 30th 2016

Opening balance: 11577.12

Closing balance: 10347.02

The Budget update had been circulated prior to the meeting.

Mr Fennell had advised that there was more work involved in renovating the boards that a visual inspection had revealed and this was reflected in the price. It was noted that the noticeboards were a rather interesting shade of green.

The Clerk requested delegated powers to pay any expected or urgent invoices after consulting with two Cllrs.

Proposed: Cllr F Coates, seconded Cllr V Woods, carried unanimously.

Clerks Leave Request

The Clerks leave request was agreed by all.

Year end:

The Clerk had received a call from the external auditors that highlighted the letter of appointment of the internal auditor should have been more detailed – this would be commented on but it was expected that after a final review the Council should receive an 'unqualified' accounts result .

The Clerk advised that a letter had been written to the Welsh Audit Office, by the local branch of the SLCC, protesting the late arrival of this year's Year End information pack, the absence of Welsh translation of statutory notices enclosed in the pack and

the impact of the additional workload of the new audit requirements on Part-Time Clerks. The late arrival of packs and lack of translation were noted by the Audit Office with an undertaking to ensure that this was to be addressed but the Audit Office stated that all Public Services were under increased pressure and workload and nothing could be done to relieve the perceived workload associated with the new audit regime.

6. Planning / Ceisiadau Cynllunio

16/0283/PA Agricultural building, The Lookout, Penrhiw.

Following discussion the Council, having considered the scale and levels of the proposed development and the fact that it was for personal rather than commercial use supported the application.

Notice of application under permitted agricultural development rights: NP/16/0283/PNA Agricultural building, Esgryn Draw, Cippyn SA43 3LU
Noted.

Cllr G Wislocka asked if advice on the procedure for attending Community Council meetings re planning could be put on the website.

ACTION: Add advice to website BY: Clerk

Report on meeting with Head of Planning, Pembs CC

Cllr F Coates advised that he felt that the meeting had been positive and that the Planning Department at the County Council was very aware of St Dogmaels and the current problems including those at the sewage pumping station. Concerns had been raised by St Dogmaels Cllrs with regard to the number of new properties already with planning permission which had yet to be built being balanced with new applications. Cllr F Coates was thanked for his report.

7. County Cllr's Report

CC M James advised that a site meeting re the fence at Glanteifi Hill had confirmed that the landowner would be required to pull the fence line back onto his own property and deal with any trees that were considered too low or unsafe.

He advised that the disabled access wheelchair at Poppit Sands would be chained to the bike rack during the day with the key available from the café. A £10 deposit was required and any donations would go to the Surf Lifesavers Club. He noted that additional 'dog' bins had been provided at Poppit. He acknowledged concern over the change in procedure for Blue Fag testing at the beach,

He stated that the issue over the placement of the historical stone at Union Terrace had been resolved and the stone was now behind the parking barrier. He noted that a resident at Glanteifion was having issues with the operation of the sewer from her property and this was being dealt with. He had been working with Pembs CC Officers to ensure that footpaths were kept clear and walkable. He noted that there were ongoing queries with regard to the ownership of a boundary wall in Pilot Street which was to be looked at by solicitors.

He highlighted the recent problems at Ashley Surgery and urged all patients to refer to the information released by the surgery which was more accurate than recently released information from other sources.

He confirmed that new signage was being considered for Poppit which would clearly show, among other information that no camping was allowed in the dunes or on the beach. He also advised that the provision of gates to the football field was still to be addressed.

8. Working Party Reports

A meeting had been arranged for the Traffic Working Party on 8th September, 7pm. The booking was still to be confirmed with the new Hall booking clerk. It was agreed to write a letter of thanks to Mrs Palmer, who had recently retired as the booking Clerk for the Hall.

ACTION: Write letter to Mrs Palmer BY: Clerk

The Clerk reported that no response had as yet been received to Landslip report queries.

CC M James advised that the fencing by the culvert would be replaced before winter.

9. Village Amenities / Mwynderau

High Street Car Park

Pembs CC had asked for observations on the impact of the introducing parking fees. It was noted that a very short timescale had been allocated for the response which did not allow the Council to contact residents, businesses and the school to assess impact. Issues had been highlighted during the public session of the meeting and it was agreed that these should be put forward with a stress on the safety issues associated with street parking. It was noted that volunteer numbers had dropped on village projects due to the cost of parking.

ACTION: Respond to Pembs CC BY: Clerk

Playground

The Clerk advised she was still waiting for date for Playmaintain to return to complete the works. A small party had been down to see if stones could be raked but the new grass was too long. Mr Brown had been asked to cut it and have a general tidy up.

The Roof on shelter looked to be complete. Pembs CC had advised that the S106 monies could not be used for the shelter. The Clerk was seeking clarification as to what it could be used for.

Pine Trees

The Clerk had obtained a quote for a condition survey on the trees and circulated as agreed at the June meeting. There was no clear majority to go ahead with the survey. Following discussion it was agreed that the loss of large branches from all of the trees constituted a safety risk, reflected in comments in 2004 from a County Council officer and quotes would be sought for removing all 3. The Clerk to circulate quotes to all with a final decision being taken by the Chair, Vice-Chair (Cllr F Coates if the Vice-Chair could not be contacted) and Clerk 5 working days after circulation of the quotes to all. The community would be advised of the decision.

ACTION: Obtain quotes and circulate BY: Clerk

Fence – football field side. It was noted that this was only post and rail and did nothing to prevent dogs getting into the playground. CC M James said he would enquire if the Pembs CC might help with this.

Blessing Stone

No River Blessing was planned, Mr Brown had cut the gorse on the bank but the 'hedge' on the other side needed to be tidied up. It was agreed to ask Mr Brown to undertake the work.

ACTION: Contact Mr Brown BY: Clerk

The brambles in *Alexandra Gardens* had been trimmed back to hedge line and quotes for tree works should be available for the September meeting.

War Memorial

CC M James advised that the Disabled Access Officer was to visit the site to assess what needed to be done to allow access for all to the memorial.

Defibrillator

The Clerk had talked to the electrician and CC M James has given a number to call to get into the locked area so that the electrician could give a quote. Cllr L Lewis had received an August date for training but felt that many people would be away and that a September date would be preferable.

Plantings

The grass had been cut at Glanteifion but there were still some untidy areas (some areas appear to have been left to allow flowers to seed) and it was noted that the honeysuckle around the Dwr Cymru hut would need cutting back in the autumn. Cllr J Hutchings and the Clerk had cleared the planter in the car park (which Merched y Wawr were to take on) and also cleared the area under the notice board. It was noted that Square Halkett was again overgrown.

Notice boards

Last update to the Clerk was that the magnetic catches would be replaced with stronger ones and Mr Fennell was waiting for delivery of perspex for car park board. It was noted that the board in the car park would not shut. A letter of thanks had been sent to Jewsons, Cardigan, which had donated the pin board.

ACTION: Contact Mr Fennell about car park notice board. BY: Clerk.

Pinog

It was advised that the water dropwart had been cut back, the area of plants now being very small compared to the area 2 to 3 years ago. Docks, where possible, had been headed prior to seeding and the spreading brambles had been cut back. Cllr G Wislocka said would tackle the balsam in the culvert and asked that Mr Brown be thanked for his work on the Pinog.

Knotweed

The Council delegated the general organisation of the Knotweed scheme to Cllr G Wislocka, with the support of the Clerk as required. Cllr G Wislocka queried the budget for the works. It was generally agreed that more monies could be made available if required. Cllr G Wislocka was thanked for her ongoing commitment to the scheme.

10. Highways and Public Rights of Way / Hawliau Tramwy Cyhoeddus

Water Street

Dwr Cymru had provided an update from the meeting on June 8th. The Clerk would look through and follow up on any items requiring clarification.

ACTION: Follow up as needed. BY: Clerk

Parking

This had been in public session and under the car park charge review.

Route to Poppit update.

The Chair and CC M James had met with Mr T Tagg and Mr T Wells, representatives of the group now undertaking the work on the route in informal association with the Footpaths Group. It was the group's intention to work on raising funds for a feasibility study for a multi-use path. It was hoped that they could raise 70% of the £20k required for the study through PLANED. The term 'multi-use' path was queried as it was understood that this included horses as well.

11. Police

Covered under Public Session

12. Events / Digwyddiadau

The Council was pleased to accept the quote from Derwen Lighting Services to check the cross street lights and put up and check the tree lights. The Council would book someone from the company to be on site for the switch on.

ACTION: Advise Derwen Lighting Services BY: Clerk

Liaison was still required with the Committee organising the fair on the 4th Dec (switch on). Delivery of tree had been confirmed for 18th Nov, time to be advised.

Firework Display

Village organisations had been contacted and the Football Club would do BBQ, Youth Club would do soup, PTA toffee apples and sweets. The Marmaladies had declined with thanks. It was wondered if Swedish candles might be used to replace the bonfire.

ACTION: Look at alternatives to traditional bonfire. BY: Clerk

Remembrance Service

The Hall booking was still to be confirmed.

Senior Citizens Christmas Lunch

The Hall booking was still to be confirmed.

Village in Bloom

The judging had taken place and list provided to the Clerk.

Volunteers would be needed to collect the shield and cup from last year's winners, Cardigan Bay Caravan Park (shield) and Mr John Brown, The Moorings, (cup). They would be needed for the display in the Post Office, starting on Friday 26th August.

Cllr G Wislocka agreed to pick up the shield. The Clerk would ask Cllr E Rees if he would pick up the cup.

13. Meeting Reports / Adroddiad

Cllr J Hutchings advised that a coffee morning would take place at the Memorial Hall on 3rd September at which the village show committee would take show entries. A new fire alarm had been fitted and the electrics had been overhauled in the Hall, which it was hoped, would alleviate some of the problems which had been experienced.

14. Correspondence / Gohebiaeth (to include consultation documents not covered under any other heading)

Pembrokeshire Voice/ Llais Sir Benfro

OMBUDSMAN, hard copy of annual report

Both noted.

15. Cllrs Exchange of Information / Cyfnewid Gwybodaeth

Cllr M Thomas advised that Medieval Day was take place on the August Bank Holiday as usual and the Shakespeare Players would be performing at the Abbey in early August.

CC M James hoped that everyone would take the opportunity to view the work of local artists taking part in the Arts Trail.

Cllr G Wislocka said that printed copies of the leaflet giving advice on dealing with Himalayan Balsam were available.

Cllr B Taylor said the smell from the men's public toilets in the car park was extremely strong.

ACTION: Contact County BY: CC M James

He also asked if the bollards by the pumping station could be painted so that they stood out in the shaded areas as they were very difficult to see.

ACTION: Contact Dwr Cymru BY: Clerk

16. Date of Next Meeting – 22 September 2016

Should there be any confidential matters arising the Council will pass the following resolution and all members of the public and press will be requested to leave the meeting at this point: *Resolution: In view of the confidential nature of the business to be discussed, the public and press be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, Section 1*

There being no further business to discuss the meeting closed at 9.45pm