

Cyngor Cymuned Llandudoch

St. Dogmaels Community Council

Minutes of the Ordinary meeting of the Council which took place on 22nd March 2018 at Y Neuadd Goffa, Maeshyfyd, St. Dogmaels

Present: Chairman: Cllr J Martin Cllrs: Jo Hutchings, Elfyn Rees, Fraser Coates, Gill Wislocka, Carol Kuhlmann, Phil Hutchings

Clerk

Members of the public: 3

Open session for members of the public to raise any matters of relevance to the Community 7.00 - 7.15. In the event there are no members of the public present the meeting will start at 7pm prompt.

Mrs H Martin and Master Evan Lewis attended from St Dogmaels School. Master Lewis gave a report on behalf of the School Council which included the introduction of a Welsh Charter in the School, with rewards for using the Welsh language and the organisation of an 'Eco Disco' where 3 bikes powered the equipment to provide the music. School staff were concerned about parking as there was none available on site.

Master Lewis advised that the children were interested in being involved in the Remembrance Service, perhaps singing a hymn or the older children doing a reading. The School Council had felt that staff were involved in their own communities for the morning service and this might restrict the School attendance.

Cllr C Bourg joined the meeting

Mr J Elster Jones requested that the Community Council take an active role in trying to facilitate the multi-agency meetings with regard to flooding issues in the village. Two meetings had taken place some time ago and he advised that at those meetings some initiatives had been preliminarily investigated but communication would be the key to taking matters further. He kindly agreed to send information to the Clerk so that the matter could be discussed at the next Council meeting.

1. Apologies for Absence / Ymddiheuriadau am absenoldeb

Apologies had been received from Cllrs M Thomas, B Rees, T Dyer and CC M James.

2. Declarations of Interest

None.

3. Confirmation of Order of the Agenda and identification of any items that might be resolved for confidential session

Local concern re a village business would be discussed in confidential session.

The agenda was accepted as presented.

4. Confirmation of Minutes of 22.02.18

Cllr C Kuhlmann asked that her name be taken from the list of Cllrs present at the meeting. This amendment being agreed Cllr J Hutchings proposed that the minutes be accepted as a true record. Seconded Cllr G Wislocka, carried unanimously.

5. Finance & Administration / Cyllid a Gweinyddu

	payee	For	Bank
22.03.18	Mr E Brown	Various	168.00
	Information Commissioner	Data protection	35.00
	Canolfan Goffa Llandudoch	Hall hire Jan feb 18	21.00
	Mrs S Davies	Expenses 90.08, home office 25	115,08
	Mrs S Davies	Salary March	770.33
	HMRC	March	82.78
	*SD Senior Citizens Luncheon Club	Original cheque issued 9.11.17 - 002232	500.00

* reissue cheque once 002232 stopped

Proposed Cllr E Rees, seconded Cllr G Wislocka, carried unanimously.

Grant funding – April meeting

It was noted that grant funding would be discussed at the April meeting.

Children’s litter pick equipment

Cllr G Wislocka advised that she was waiting for some equipment to be available. A price would be presented to the Council at the next meeting.

Dormant account

After a number of phone calls kindly made by Cllr M Thomas with Cllr F Coates and the Clerk present, it was advised that a new account would have to be opened by the Chairman, Secretary and Treasurer (in first instance). The money from the dormant account would then be transferred to this account. If the Council was agreeable the Clerk would try to proceed with this and once the account was open transfer the money to the existing account as she did wish to remain a signatory. It should then be possible to look at better savings interest rates.

Cllrs expenses

Cllrs were referred to the matters raised in confidential session at the last meeting and asked to complete the necessary forms and return them to the Clerk.

GDPR

Cllr G Wislocka had kindly agreed to go through the documents with the Clerk to try to work out what needed to be done. The Clerk had asked OVW re use of Cllrs own laptops phones etc. She had been advised that OVW was creating a training package and this should be covered as part of the package. The Clerk would raise the issue of cyber liability insurance with the insurance broker.

Second homes income

It had been advised that there could be a short timescale to put forward projects for the monies when application information became available.

Year End

External Audit packs had yet to be received. The Clerk would progress figures etc. in the meantime. The Clerk had requested a quote for internal audit from Mrs Jamison.

It was noted that *Paul Davies AM* would be attending the meeting on 24th May 2018

6. Planning / Ceisiadau Cynllunio

17/1188/PA Garden shed Gwynfa 1 Awel y Mor
The Community Council supported the application.

Place Plans

It was agreed that the item would remain on forthcoming agendas with a view to collating information.

LDP – Candidate Sites

It was agreed that the item would remain on forthcoming agendas with a view to collating information.

7. County Cllr's Report

As CC M James was not present it was agreed to defer any questions to the next meeting.

8. Working Party Reports

PCC yet to respond re scheduling of maintenance works identified by CH2M.

ACTION: Chase for response BY: Clerk

9. Village Amenities / Mwynderau

To include Playground Committee Report

The Chairman of the Playground Committee gave a brief report. Further rot had been identified in the shelter and the presence of rats in the shelter and toddler area had been confirmed. PCC pest control had been contacted.

The Council agreed that the following works be funded from the Committee budget:

£186 to replace the steps to equipment in the toddler area

£612 to install a path in the shelter area

£330 to refurbish the head on the group swing.

Cllr E Rees proposed that the Playground Committee have delegated powers to agree the cost of repair of rat damage to the toddler area safety surface. Seconded Cllr C Kuhlmann, carried unanimously.

ACTION: Contact Council's insurers to find if damage covered. BY: Clerk

The details of a possible maintenance contract were made available. Further quotes would be sought.

Rats and PCC Pest Control

The Clerk advised that Pembs CC covered the third party insurance on the play area and required that the playground be closed whilst the vermin problem was addressed. She would leave the Vice-Chair's number with PCC Pest Control as she would possibly be on leave through most of the treatment.

Track/pumping mound

It was advised that signs had not gone up as, after consulting with PCC Commons Reg Officer, further questions re access and parking of boats had been raised. Until these issues have been clarified by a meeting with the Officer further action would be put on hold. The process of removal of rubbish should be able to go ahead after Clerk's leave. It was agreed that if professional legal advice was required on any aspect then this would be sought.

Grounds maintenance

Edging required along disabled access path.

ACTION: Contact Mr Brown BY: Clerk

It was agreed to accept Mr Brown's quote, as part of the contract, for cutting back the gorse by the Blessing Stone.

Draft Panel re plant species and cutting schedules

Work was progressing on the boards.

Notice Boards

The cost of self-healing pin board for the notice boards would be costed. It was suggested that the board at the bus stop by Jewsons might be bigger. It was noted that doors might be removed from the board in the car park.

10. Highways and Public Rights of Way / Hawliau Tramwy Cyhoeddus

To include Highways Committee Report

Cllr E Rees, Chairman of the Highways Committee gave a brief report and advised that items requiring input prior to the next Highways Committee meeting were agenda items for the full Council.

Footpaths update

It was agreed that Pembs CC be asked to remove the barbed wire on footpath 87/26 before the holiday period.

ACTION: Contact Pembs CC BY: Clerk

It was agreed to support the extension of double yellow lines at the junction at The Moorings.

ACTION: Contact Pembs CC BY: Clerk

It was noted that the Webley to Poppit yellow lines should be done in the coming week.

Greenery overhanging the road at various locations was noted and would be dealt with where safe to do so.

Pilot Street / Narrows / to Glanteifion – signage change

It was agreed that the information from Pembs CC would be made available to residents during two drop in session on 18th April. One from 3 to 5pm and one from 7 to 8pm.

Request for 'unsuitable for long vehicles sign at T Junction SN15941 44222

This was supported.

ACTION: Contact Pembs CC BY: Clerk

Unregistered land stream rear of David St

As CC M James was not present there was no update available.

Route to Poppit

One of the suggested off road routes had been walked in the recent inclement weather by Cllr G Wislocka, the Vice-Chair and Clerk. Concern was expressed that the route would not be appealing to families and the less able. There were known issues with flooding on part of the route. Cllr C Kuhlmann kindly offered to walk the proposed route under discussion with any Cllr who wished to see it.

11. Police

It was noted that the Defibrillator had been marked with SelectaDNA. Cllr P Hutchings very kindly agreed to take the sign so that it could be put up as soon as PCC permission was received.

12. Events / Digwyddiadau

Remembrance Service

Following discussion it was agreed that the full service be held in the Memorial Hall on the morning of Remembrance Sunday. Those wishing to lay wreaths would then process to the War Memorial to do so. Refreshments would be served in the Hall. It was suggested that the School be liaised with to see what participation might be arranged for the children. It was suggested that there could be a display in the hall with some kind of activity for young people in the afternoon. An order of service would be drawn up once School participation was agreed.

ACTION: Liaise with the School BY: Cllr L Lewis

ANZAC day 25th April, 11pm

It was agreed that a wreath be ordered from Trens (as per last year). Vice-Chair and Clerk would work on the order of service with the Rev A Kent who would be taking the service. Cllr M Thomas had kindly agreed to do a reading in Welsh.

Chairman's dinner

Friday May 11th. Cllrs were asked to let the Clerk know if they wished to attend.

13. Meeting Reports / Adroddiad

Cllr G Wislocka advised that the Footpaths Association AGM was to take place on 16th April at Argo Villa and was open to all. Given the removal of the route along Cei Bach the footpath information panels and maps would need amending.

14. Correspondence / Gohebiaeth (to include consultation documents not covered under any other heading)

Autism Bill response

Cllr G Wislocka stated that the draft presented to the Council had been put together working with parents in the community whose children were affected by autism. It was agreed unanimously that the response be submitted and all those involved were thanked for their work.

ACTION: Submit response BY: Clerk

15. Cllrs Exchange of Information / Cyfnewid Gwybodaeth

Cllr F Coates stated that the League of Friends for Cardigan Hospital was to provide funding for equipment for the Podiatry Department. He noted that works on the new health centre had started.

Cllr J Hutchings advised that the date for the village show was 8th September. She also stated that Community Connectors had been to speak with the Memorial Hall committee and had suggested events that might be put on. She hoped that more volunteers would come forward to run events at the Hall as the current committee could not undertake the work required.

She advised that the Orchard Project would be holding a mask making workshop for children on 25th Nov. This might tie in with a lights switch on. Cllr P Hutchings said investigation into providing Christmas lights was ongoing.

Cllr C Kuhlmann expressed concern that branches were blocking parts of the Graig. It was agreed that the Chairman and Cllrs G Wislocka and P Hutchings would walk the path and deal with any low vegetation.

Cllr C Bourg expressed concern that the Cylch Meithrin was due to close at Easter. The School would look at filling this gap with a school meithrin as part of the foundation year but it would depend on numbers.

She also advised that she was looking at grant funding for the play area. She had just completed the process on behalf of the school.

Cllr E Rees stated that since works were undertaken by Welsh Water when the mains were flushed, water pressure was much lower in many parts of the village.

ACTION: Contact Dwr BY: Clerk

The Chairman, Cllr J Martin, advised the Council that he would not be able to attend meetings, probably between June and October of this year. Whilst he was happy to stay on the Council if this was acceptable he would stand down if the Council wished. It was agreed that as the Chairmanship would change in May, Cllr J Martin's notified absence was acceptable.

The Clerk reminded Cllrs she was on leave from 23/3/18 until 3/4/18.

It was noted that the School was to celebrate its' 150 anniversary in 2019.

16. Date of Next Meeting – 26.04.18

Playground Committee – 29.03.18

Highways Committee – 14.06.18

Should there be any confidential matters arising the Council will pass the following resolution and all members of the public and press will be requested to leave the meeting at this point: *Resolution: In view of the confidential nature of the business to be discussed, the public and press be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, Section 1*

Following confidential session, there being no further business to discuss the meeting closed at 10.05pm