

Cyngor Cymuned Llandudoch

St. Dogmaels Community Council

Minutes of the Ordinary meeting of the Council which took place on 25th January 2018 at Y Neuadd Goffa, Maeshyfyd, St. Dogmaels

Present: Jonathan Martin, Chairman/Cadeirydd. Jo Hutchings, Elfyn Rees, Tony Dyer, Fraser Coates, Gill Wislocka, Beryl Rees, Carol Kuhlmann

CC M James

Clerk

Members of the public: 1

Open session for members of the public to raise any matters of relevance to the Community 7.00 - 7.15. In the event there are no members of the public present the meeting will start at 7pm prompt.

Mr T Wells updated that the meeting on progress of the 'Route to Poppit'. He advised that the Route to Poppit group had kindly been granted access to the land owned by the late Mr Selbey. The full route had now been surveyed by the consultant and an ecologist and engineering contractor appraisals and costings were to be commissioned. He advised that no invoice had yet been received from the consultant but he expected that an application to draw down the Community Council funding for the project would follow its' receipt. He also advised that he had been invited to Cardiff to review the application of the local implementation of the Active Travel Act. Mr Wells was thanked for his report and left the meeting.

The Chairman offered his condolences to Cllr G Wislocka and her family following the sad loss of her mother-in-law.

1. Apologies for Absence / Ymddiheuriadau am absenoldeb

Apologies had been received from: Cllrs L Lewis and M Thomas.

2. Declarations of Interest

Cllr J Hutchings declared an interest in the Council vacancy.

3. Confirmation of Order of the Agenda and identification of any items that might be resolved for confidential session

The agenda was accepted as presented.

4. Confirmation of Minutes of 11.01.18

Cllr G Wislocka proposed that the minutes be accepted as a true record. Seconded Cllr C Kuhlman, carried unanimously.

5. Finance & Administration / Cyllid a Gweinyddu

	payee	For	Total Bank	
25.01.18	Mr A Wislocki	Land search fees / photocopying	12.78	
	SLCC	Data protection webinar	36.00	half fee (ex vat) will be refunded LI
	Canolfan Goffa			
	Llandudoch	Hall hire Nov - Dec 17	77.00	
		Home office and postage (6.72)		
	Mrs S Davies	laptop repair (35) ink 41.63e34	108.35	
	Mrs S Davies	Salary Jan	770.33	

Proposed Cllr E Rees, seconded Cllr B Rees, carried unanimously.

Merched y Wawr – plaque – wall ownership

CC M James advised he was chasing information for Pembs CC with regard to the ownership of the wall the plaque was sited on.

General Data Protection Regulations

The Clerk advised that the SLCC webinar had been useful but guidance notes were still being prepared by various organisations and would be made available in due course. The role a Clerk could take was still under discussion between NALC/OWV and the SLCC as conflicting advice was being circulated. Further free training by the SLCC local branch in was available in Carmarthen on 15.2.17 and it was agreed to cover the Clerk's travel costs. She would ask Llangoedmor CC if it would contribute half the costs. Implementation date for legislation: 25.05.18

Co-option

The Council had received an application for the casual vacancy from Mr P Hutchings. Cllr E Rees proposed that the application be accepted. Second Cllr G Wislocka, carried unanimously.

Cllr J Hutchings left the room during discussion and voting on this item.

Pembs CC Budget Consultation 2018 – 19 – closes 16.2.18

It was agreed to express concern' with regard to the proposed but inevitable increase in PCC Council tax against the suggested cuts in service. The CC would reiterate its interest in working in partnership with the County Council to help alleviate the service gap in the community. The CC would welcome expert advice from PCC with regard to the management of devolved services but would expect a full disclosure of information should any such devolved services be put to the CC.

ACTION: Contact Pembs CC BY: Clerk

To note the S106 re land south of Berwyn monies of £2160 for use towards off site public open space and recreational facilities.

It was agreed to seek clarity with regard to meaning of 'public open space' within the context of the community.

ACTION: Contact PCC BY: CC M James.

Letter of thanks from St Dogmaels Football Club (seniors) – Noted.

To note future charges for elections

PCC would, in future, charge the costs of any Community Council elections within the St Dogmaels Ward. The cost ranged from approximately £300 for an uncontested election to over £5000 for a contested election.

6. Planning / Ceisiadau Cynllunio

17/0947/PA Replacement of Waste Treatment Plant, Garden Steps and Porches, Glanteifi, St Dogmaels
The Community Council supported this application.

17/0937/PA Replacement dwelling, Waunsegur Isaf, Cwmdegwel, St Dogmaels
The Community Council supported this application.

All planning documents can be found at:

<http://planning.pembrokeshire.gov.uk/swiftlg/apas/run/WCHVARYLOGIN.display?langid=1>

Report on planning training by Cllr C Kuhlmann

Cllr Kuhlman was thanked for her report on the planning training she had attended. She advised that Place Plans seemed to be the current buzz word in planning. The Clerk advised that as yet, there had been no local training on Place Plans.

7. County Cllr's Report

Circulated prior to meeting

CC M James reported that footpaths issues were being looked at and he noted the frustration that footpath

87/21c issues had still not been addressed after 14 years. He advised that the problems at the Webley path should have been rectified and he would look again at the responsibility for the stream banks (back of David Street) where the land was unregistered. PCC was still awaiting a de-silting licence from NRW for the culvert by the pumping mound. He confirmed that there was no £40 administration fee for residents parking permits, this had been added in error to the letter sent to existing permit holders. LDP consultations were starting and PCC intended to set up training sessions to assist Town and Community Councils. He requested that Council tax income for second homes be an agenda item at the next meeting.

ACTION: Second homes Council Tax agenda item BY: Clerk

8. Working Party Reports

PCC response re concerns, maintenance works, reduction in monitoring

The response to the CC concerns with regard to the landslip site had been circulated to all. CH2M appeared to have addressed the concerns and given reassurances that the alleviation measures were still working well. It was noted that the CC was not expert in assessing the impact of the proposed reduction in monitoring and would accept expert advice. However, the CC required that there was clear accountability should there be problems arising from the reduction. PCC had still not given a written undertaking with regard to the maintenance works that had been flagged up, year after year, by the company and the CC would seek a clear timetable for the required works from PCC.

ACTION: Contact PCC BY: Clerk

9. Village Amenities / Mwynderau

Due to technical difficulties the Playground Committee Chairman had been unable to submit a report.

It was noted that Playmaintain had released the Council from the contractual obligation re the path by shelter. Quotes from a local contractors would now be sought.

'Track' past pumping mound to slipway

It was advised that all the stone fill had now been washed out. Tarmac had been placed across the top of the roadway by an unknown person and where water was leaving the tarmac there was significant additional erosion. Given the flooding issues, erosion and SSSI it was suggested that the Council needed to consult a civil engineer to arrive at a long term solution, including ongoing maintenance. Numerous agencies and users would need to be consulted prior to any project being taken forward. It was also advised that trailers were being propped up on the bench and the area at the foot of the wall of the pumping mound was not well kept and untidy.

At the Clerk's request it was agreed that she ask Cllr P Hutchings to assist in the early fact finding work for the track. It was also agreed to look at ways of getting the area between the pumping mound and river tidied up. Whilst the CC had no immediate intention of preventing its' use by boat owners the current state of the area was unacceptable.

ACTION: Take forward initial work to look at the track. BY: Clerk and Cllr P Hutchings (if agreeable)

ACTION: Look at ways of getting area between pumping mound and river tidied BY: Clerk

Alexandra Gardens

Fencing and path edging to be done by Mr Brown with tree works to be done by the Tofts.

Draft Panel on grass cut schedules and plant species / fruit trees on village green – Cllrs C Kuhlmann and G Wislocka to take matters forward with the Orchard Project and report back to the Council. CC M James agreed to find out if the panels would require planning permission.

ACTION: Take forward with the Orchard Project BY: Cllrs C Kuhlmann and G Wislocka

ACTION: Ascertain if planning permission would be needed BY: CC M James

Notice boards

The notice board at the bus stop by BV Rees and the notice board at Troed y Rhiw had both sustained damage.

ACTION: Cllrs to visit sites prior to next meeting when action would be discussed.

Public Health (Wales) Act 2017 Section 8: Local Toilets Strategies – Consultation Document on Statutory Guidance for Local Authorities / Adran 8 o Ddeddf Iechyd y Cyhoedd (Cymru) 2017: Strategaethau lleol ar gyfer darparu toiledau – Dogfen Ymgynghori

The Community Council agreed to support the proposals.

ACTION: Respond BY: Clerk

Pinog:

It was agreed to monitor the surface of the pathway for damage from the Gardens down to the Pinog. Cllr E Rees advised that he had been unable to re-use the warning sign which had been vandalised.

ACTION: Order replacement BY: Clerk

10. Highways and Public Rights of Way / Hawliau Tramwy Cyhoeddus

To include Highways Committee Report

The Chairman of the Committee, having been unable to attend the last meeting of the Committee, was unable to furnish a report. However he did state that the clearing of the Square had been a huge success and hoped that further events around the village could be held.

The progress on the Route to Poppit was noted and CC M James advised that the County officers in PCC and CCC had both produced a progress report with regard to Active Travel which he hoped might be made available to the CC.

The village walk reports produced in spring 2017 would be updated and Cllrs were asked to advise the Clerk where works had been completed and were still outstanding.

ACTION: Contact Clerk with updates BY: All

Flooding

It was agreed to invite Paul Davies AM to a Council meeting, as per his letter dated January 2018, to discuss the ongoing flooding issues in the village.

ACTION: Contact Paul Davies AM BY: Clerk

RNLI Poster and card – samples now produced for review

The Clerk, with the help of Cllr J Hutchings, had produced drafts for both a poster to go out to local businesses and a crew card. It was agreed that these should be submitted to RNLI head office for approval.

ACTION: Contact RNLI head office BY: Clerk

Christmas Lights

It was agreed that the organisation of the Christmas lights be passed to the Highways Committee. A small group would be set up to look into the H&S requirements for the lights and to research ways of maintaining the lights from 2018 and onwards. The Clerk requested that Cllr P Hutchings be asked to be involved (if willing) given his extensive experience in H&S. This was agreed.

ACTION: E-mail all to ascertain interest. BY: Clerk

Parking Enforcement

CC M James advised the request was still with PCC legal dept.

Consultation on proposed changes to signage etc

The CC was still awaiting new mapping to show the proposed changes to signage and the possible removal of a speed cushion. It was agreed that as soon as the maps were available the Clerk would arrange a 'drop in' consultation session at the hall. PCC Highways officer Clare Williams had kindly agreed to attend the session to answer questions.

ACTION: Arrange session once maps provided. BY: Clerk

Footpath 87/21C Barbed wire

This issue was being looked into by CC M James.

To note:

Definitive Map Modification Order 2015, Footpath number 2 in the community of St Dogmaels – confirmation of changes.

11. Police

Opportunity to have items of worth etc marked with SelectaDNA.

It was agreed to request that the defibrillator be marked.

ACTION: Contact police BY: Clerk

CC M James advised that there was currently only one PCSO for the area due to a leave of absence for another member of police staff.

12. Events / Digwyddiadau

Remembrance Service

It was agreed to defer this item to the February meeting. It was noted that the school children wished to comment and representatives from the children would attend the February meeting.

ACTION: February agenda item. BY: Clerk

Senior citizens lunch review

The luncheon had been much enjoyed and it was agreed to follow the same format in 2018. A date would be booked and caterers contacted asap.

Light up St Dogmaels review

The competition had been very well supported despite the short notice. It was agreed it would be held again in 2018.

Tree shredding review

It was noted that the Tofts had left the square (after removal of the Christmas tree) and area of the car park used in pristine condition for which they were thanked.

13. Meeting Reports / Adroddiad

None.

14. Correspondence / Gohebiaeth (to include consultation documents not covered under any other heading)

Town and Village Greens – deadline 2.2.18

It was agreed to accept the draft response supplied by Cllr G Wislocka. She was thanked for her work.

Major Trauma Network for South and West Wales and South Powys – deadline 5.2.18

Following discussion it was agreed to respond to the consultation with the concerns raised.

Christmas letter from Cllr M Cuddy – Chair of One Voice Wales – noted.

15. Cllrs Exchange of Information / Cyfnewid Gwybodaeth

Cllr J Hutchings advised that there would be a public meeting held with regard to the future of the Memorial Hall on 16.2.18. Everyone was welcome.

Cllr F Coates asked if he could have dog fouling notices. Cllr G Wislocka advised she could provide these.

16. Date of Next Meeting – 22nd February 2018

Highways Committee – 15th March 2018

Playground Committee – 12th April 2018

Should there be any confidential matters arising the Council will pass the following resolution and all members of the public and press will be requested to leave the meeting at this point: *Resolution: In view of the confidential nature of the business to be discussed, the public and press be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, Section 1*