

# Cyngor Cymuned Llandudoch

## St. Dogmaels Community Council

Minutes of the Playground Committee meeting which took place on 19<sup>th</sup> April 2018 at Y Neuadd Goffa, Maeshyfyd, St. Dogmaels

Present: Chairperson: Cllr L Lewis Cllrs: T Dyer, E Rees, CC M James

Clerk

### 1. Apologies for Absence / Ymddiheuriadau am absenoldeb

Apologies had been received from Cllr C Bourg.

### 2. Declarations of Interest

None.

### 3. Confirmation of Minutes of the Previous Meeting on 29.03.18

Cllr T Dyer proposed the minutes be accepted as a true record. Seconded Cllr M James, carried unanimously.

### 4. Confirmation of Order of the Agenda

The agenda was accepted as presented.

### 5. Weekly inspection rota for general condition (PCC do safety inspection)

It was agreed that the item be kept on the agenda to allow reporting of any issues found. An updated rota would be issued in May. It had been clarified that the Annual Inspection report should be followed with the PCC weekly inspection highlight any issues in the interim.

### 6. Maintenance

The Chair had kindly provided an updated action list.

Aim	Action	By
<b>Maintenance and repairs</b>		
To complete emergency repair work on toddler steps	Tofts had been contacted to undertake works	
Install new path using Breedon gravel	Tofts had been contacted to undertake works	
Investigate work required to repair shelter	Tofts had been contacted to undertake works. As many committee members and Cllr P Hutchings to attend as possible. Decision then to be taken on repair or replace the shelter. Idea of costs of replacement for next meeting.	LL or Clerk to circulate date
Complete repair to group swing	Sunshine Playgrounds Ltd had been contacted to undertake works	
Set up maintenance contract	Letters had been issued to all CCs and playground operators within a 20 mile radius. Deadline for response 11.5.18 Find x2 other contractors able to cost for this contract	Clerk to compile list of response CB to find further contractors
Complete vermin control and repair surfacing	Pest control was complete but playground still closed pending repairs and quotes for surface. CC insurance unlikely to cover rodent damage. Policy carries £250 excess.	Clerk to chase repair quotes

### 7. Projects / Fund raising

Projects		
Inquire into feasibility of lottery fund for toddler area.	Review literature and look to undertake a provisional public consultation.	LL / CB
To install new fencing around ½ playground	To obtain quotes for different fencing types and as an alternative repair of sections.	TD
Apply for funding from 2 <sup>nd</sup> homes tax fund.	It was generally agreed that the grant criteria did not appear to lend itself to any playground project	

<b>Other</b>		
Source and install warning signs for kickwall (no climbing etc.)	Sign design presented and accepted by Committee. Quotes to be sought.	Clerk to seek quotes
Source and install a notice board	Further info to be provided prior to choosing board.	LL
Investigate tree planting for playground	Meeting to be arranged with Ms N Siggins.	LL / MJ
Closed bins	Investigate possibility of siting closed rather than open bins at the play area.	MJ

**8. Correspondence / Gohebiaeth** (to include consultation documents not covered under any other heading)  
None.

**9. Cllrs Exchange of Information / Cyfnewid gwybodaeth**  
None.

**10. Date of Next Meeting – 17.05.18**

*There being no further business to discuss the meeting closed at 7.45pm*

*Members – Chairperson: Cllr L Lewis Cllrs: C Bourg, T Dyer, E Rees, CC M James*