

# Cyngor Cymuned Llandudoch

## St. Dogmaels Community Council

*Minutes of the Playground Committee meeting which took place on 29<sup>th</sup> March 2018 at 7.00pm at Y Neuadd Goffa, Maeshyfyd, St. Dogmaels*

---

Present: *Chairperson: Cllr L Lewis Cllrs: C Bourg, T Dyer, CC M James*

Members of the public: 0

**1. Apologies for Absence / Ymddiheuriadau am absenoldeb**

None.

**2. Declarations of Interest**

None.

**3. Confirmation of Order of the Agenda**

The agenda was accepted as presented.

**4. Confirmation of Minutes**

Cllr L Lewis proposed that the minutes of 11.01.18 be accepted as a true record. Seconded Cllr M James. Carried unanimously.

**5. Weekly inspection rota for general condition / PCC safety inspection**

It was suggested that the inspection rota could go in the notice board, then signed and dated on a weekly basis. All councilors were happy with the current rota.

The Chair contacted Neil McCarthy at Pembrokeshire County Council: PCC do a weekly inspection and there is one annual external inspection. He confirmed that the community council should follow the external inspection unless advised otherwise by PCC. PCC also confirmed that as long as the CC adheres to the external inspection, the insurance is valid. The Chair queried the concerns of the external inspector regarding the kick wall. PCC is happy with the kick wall. It was agreed the Chair would let Neil Pigdon (Kompan) know.

Cllr M James noted that children were climbing the kick wall and sitting in the basket ball hoop. All councilors agreed it was parental responsibility to monitor their children's safe use of equipment and that we should put clear signs on the equipment stating: no climbing. The Chair would enquire about signs with the Clerk.

**6. Maintenance**

The Chair identified the immediate repairs: toddler steps, new path, repair of shelter, repair of group swing, repair damages from vermin.

At the last Community Council meeting, it was agreed that the playground sub-committee could go ahead with the repairs.

The Chair spoke to Mark Toft yesterday regarding the breedon gravel path and the toddler step repair to commission them to do the work, but he is yet to come back with a date. The Chair asked Mark Toft to look at the timber of the shelter to identify if it is repairable. Cllr Phil Hutching has commented on the poor roof design, with the water running down straight on the poles and the base of the shelter. This should be considered when doing the repairs and possibly rectified, if it can be. Councilors agreed that it would be preferable to be present when Mark Toft lifts the floor panels. Once this is checked, a ramp can be discussed.

The Chair is to liaise with Phil to keep updated regarding the progress of pest control.

The CC agreed to commission Neil Pigdon (Kompan) to do the repair on the group swing. Cllr C. Bourg spoke to him today and he agreed that the repair would be done in the next two weeks.

The Chair presented a maintenance letter to send to other councils in order to set up a maintenance contract. Cllr M. James proposed that the letter should be sent to the other councils. Seconded by Cllr T. Dyer. Carried out unanimously. Cllr C. Bourg is to source two further quotes for a maintenance contract.

## **7. Projects / Fund raising**

The need of replacing the fencing was discussed. Cllr E. Rees is to measure the length of the fencing required. Cllr T. Dyer is to obtain quotes for different types of fencing from the Tofts, Penrallt Gardens, Kompan, Lappset and Brian Llewelyn.

Budget was discussed together with the toddler area which is going to need to be repaired once the rat infestation is sorted. It was also considered that a lot of work would need doing in the near future and that extra funding would be needed. Cllr C. Bourg and the Chair will look into grant funding.

Cllr M. James informed the committee of the second home tax money which would be for projects after April 1st. Cllr M. James would enquire further to check the criteria and get back to us.

A notice board was discussed, it was agreed that the size should be of 8 A4 pages, the doors should not require keys, it should be free standing and hard wearing due to location. The Chair is to get quotes.

The spring clean is on hold until the playground is vermin free.

Cllr M. James is to investigate fruit tree planting in the playground by liaising with the orchard project group.

The Chair proposed that this sub-committee meets once a month until enough progress has been made. Seconded by Cllr C. Bourg. Carried unanimously.

**8. Correspondence / Gohebiaeth** (to include consultation documents not covered under any other heading)  
None

## **9. Cllrs Exchange of Information / Cyfnewid gwybodaeth**

The Chair explained that she had met with the Clerk who had concerns regarding the speed of the progress being made at the playground. The Chair has since come up with an action list with deadlines. It was agreed that meeting once a month would be beneficial in that respect.

## **10. Date of Next Meeting – TBC**

*There being no further business to discuss, the meeting closed at 8.45pm.*