

Cyngor Cymuned Llandudoch

St. Dogmaels Community Council

Minutes of the Ordinary meeting of the Council which took place on 27th September 2018 at Y Neuadd Goffa, Maeshyfyd, St. Dogmaels

Present: Jo Hutchings, Chairman/Cadeirydd, Elfyn Rees, Beryl Rees, Fraser Coates, Gill Wislocka, Carol Khulmann, Phil Hutchings, Melrose Thomas, Lucy Lewis, Tony Dyer

CC M James

Clerk

Members of public/Organisations etc: PC Hedydd Lewelyn

Members of the press: Apologies had been received from Mr D Parkinson, Tivyside Advertiser

Prior to the start of the meeting a presentation was made to Mr Mark Thomas to recognise his achievement in being the first Welsh climber to climb Trisul 1.

Open session for members of the public to raise any matters of relevance to the Community 7.00 - 7.15. In the event there are no members of the public present the meeting will start at 7pm prompt.

PC Hedydd Llewelyn introduced herself to the Council as the new rural policing officer. She would be working with PCSO Alex Mason. She was aware of parking issues in the village and of the results of the recent Community Speedwatch initiative. She hoped to get to know the community and asked that the policing team be made aware of village events to assist with this.

PC Llewelyn was thanked for her time and left the meeting.

Mr Phil Reeves, Architect, had made his apologies

It was agreed that Mr Reeves be invited to give his presentation immediately prior to the Highways meeting at 7pm on 6.12.18. Given the detail of the work that Cllrs had already seen it was felt that this would give a better opportunity to discuss matters raised. All Cllrs were welcome to attend the presentation.

1. Apologies for Absence / Ymddiheuriadau am absenoldeb

Apologies had been received from Cllr J Martin. Cllr C Bourg would be late to the meeting.

2. Declarations of Interest

None.

3. Confirmation of Order of the Agenda and identification of any items that might be resolved for confidential session

Grant funding issues and parking would be discussed in confidential session. The Clerk advised that as she had no new costings to present, the track would be discussed in open session. This was agreed unanimously.

4. Confirmation of Minutes of 26.07.18

Cllr G Wislocka proposed that the minutes be accepted as a true record, seconded Cllr F Coates, carried unanimously.

5. Finance & Administration / Cyllid a Gweinyddu

	payee	For	Bank	
30.08.18	Mr E Brown	Grass cutting/repairs	817.20	Paid
	S Davies August Salary		778.77	Paid
	HMRC		61.30	Paid
	S Davies home	Home office (25) and post (6.96)	31.96	Paid
	Insignia Technology System Ltd	Ink	134.51	Paid
	Mary Jones	Translation for Pinog boats etc	60.00	Paid
27.09.18	RBL Poppy Appeal	Wreath	50.00	
	Cllr P Hutchings	Playground repair materials	22.38	

SLCC	Clerks Membership	123.75
Canolfan Goffa Llandudoch	Hall hire	100.00
Mr E Brown	Grass cutting/repairs	415.20
Viv Williams	Skip hire, Pinog clearance	156.00
E L Jones a'I Fab Cyf	Leaflet printing	74.00
S Davies	Salary	778.77
HMRC		61.30
S Davies	Home office (25) and post (6.96) advert (86.94)	118.90
P Hutchings	Playground materials	26.38

It was agreed that Cllr P Hutchings order safety fencing and fence pins at a total cost of £215. Cllr Hutchings advised that the fencing could be stored at the Memorial Hall if it could be used for events.

Proposed: Cllr E Rees, seconded Cllr F Coates, carried unanimously.

ACTION: Order fencing BY: Cllr P Hutchings

Year end

Qualified Audit. The Council had received a qualified audit. The Clerk did not understand why and would ask for clarification from Grant Thornton. In the meantime the Chair was to sign off accounts ready to go online to meet the statutory deadline.

ACTION: Contact auditors BY: Clerk

Draft meeting dates 2019

Cllr P Hutchings proposed that the dates be accepted and venues booked. Seconded Cllr C Khulman, carried unanimously.

Budget update

The circulated budget update was noted.

Dwr Cymru

Letter re sewage infrastructure

It was agreed that a letter be written asking why, given the opinion expressed by Dwr Cymru staff, monies had not been allocated to improve the sewage infrastructure.

ACTION: Letter by Clerk

Pembs CC Charter

It was agreed that the proposed Charter was to be welcomed.

ACTION: Contact PCC BY: Clerk

One Voice Wales response to complaint

The response indicated that other attendees on the course had been satisfied with the quality of the training course. However, the Chair, who had attended the course, still maintained that the content had not been particularly relevant to the notes released at the end of the Course.

Clerk's pay/pension/training

The Clerk thanked the Chair for putting together the detailed document relating to Pension schemes. Following discussion Cllr E Rees proposed that the Council use the NEST scheme as detailed in the document. Seconded Cllr P Hutchings, carried unanimously.

It was agreed that the Clerk and Chair liaise over setting up the scheme.

Training: The Clerk had looked into the next level of training, Community Governance (CG), having already obtained the CiLCA (which would be the required minimum training if the new IRP report was to be adopted). The course was 2 year part time, foundation degree level and the basic cost was approximately £6k over the two years. It was agreed that Cllrs would look at the information provided and the matter would be discussed further at the October meeting. The Clerk would also put the training information before Llangeodmor Community Council to see if any costs might be shared. She had also highlighted areas where she felt she needed a skills update. It was agreed that if the CG course was not to go ahead in the next year that she could attend suitable training courses for individual skill areas.

The Clerk's October and December leave were agreed.

Possible use of new room for meetings

It was agreed that once the new room at the Memorial Hall was open, full Council meetings would be held there at a cost of £15 per three hours. Committee meetings would be held in one of the small Committee rooms at a cost of £10 per three hours unless agreed otherwise. It was noted that should the Council meeting run over the 3 hours there would not be an extra charge as it was extremely unlikely that any room would be let to another party after 9pm, for which the Hall Committee was thanked.

It was expected that the room would be open in time for the November meeting of the Council and it was agreed that the next Highways Committee, due to the proposed presentation at the start, should be held in the new Rooms.

The Hall Committee and in particular Cllr P Hutchings, who chaired the Committee and dedicated a large number of hours to the work on the new room, were thanked for the hard work involved in creating the new space.

Storage

The issue of secure storage for Council property was raised. Currently the various items were stored by Cllrs at different locations, for which they were thanked. However this meant that access to the items was sometimes difficult if a Cllr were absent from home and storage had become a problem with larger items. Following discussion Cllrs were asked to put forward options at the next meeting.

Multi-Agency Group Meetings

It was agreed that whilst the Community Council should be involved in the meetings it could not take a lead nor offer further administrative resources. If the group held no more than 6 meetings throughout the year the Council would cover the cost of room hire as it felt strongly that meetings should take place in the village.

Grant Funding Issues

As no members of the public were present it was proposed and agreed unanimously, that the Council enter confidential session to discuss issues over grant funding.

Following discussion, returning to public session, the Council agreed that the draft form supplied by the Clerk would be translated and a bi-lingual version be sent out to any grant funding applicants. Grant funding would only be considered if the form and supporting documentation were returned to the Council. Cllr M Thomas kindly agreed to undertake the translation.

Letters of thanks (various) – noted.

6. Planning / Ceisiadau Cynllunio

18/0551/PA Waunsegur Isaf, Cwmdegwel, SA43 3JL

The Community Council supported the application.

Planning documents can be found

at:<http://planning.pembrokeshire.gov.uk/swiftlg/apas/run/WCHVARYLOGIN.display?langid=1>

7. County Cllr's Report

The report had been circulated prior to meeting.

CC M James confirmed that the external drains at the toilet block at Poppit sands were still not working correctly and this was being addressed. He noted the ongoing concerns with regard to the new 408 bus service and would continue to work with the bus company to try to find a solution. It was hoped that more use could be made of the Green Dragon Bus service and Ms C Wilson was to attend the October meeting to provide more information about the service. CC M James suggested that the Pems Association of Community Transport might also be of assistance and he would contact it.

He noted that a road crossing had been requested between the car park and beach access at Poppit and that a request for a 40mph speed limit between the village and Poppit had been received.

He would look at the various maintenance items raised and also look further into planning matters at 3 Union Terrace.

8. Working Party Reports

No meetings had taken place.

9. Village Amenities / Mwynderau

To included Playground Committee Report

It was noted that Committee meetings would now be held every other month throughout the year (excluding August). The Chair of the Committee provided a brief report for which she was thanked. Cllr P Hutchings was thanked for undertaking repair work in the playground.

Bench – request for memorial bench Alexandra Gardens

The Community Council supported the request for a memorial bench subject to the usual conditions re materials and ownership etc.

ACTION: Contact applicant BY: Clerk

Dog restrictions – letter from resident

As the by-laws at Poppit were the responsibility of PCC and PCNP it was agreed that whilst the resident was thanked for the letter there was little the CC could do to change the current laws. The CC was already working with PCC and PCNP on better signage.

Poppit Toilet block

CC M James was to meet with Pembs CC Chief exec on 1 Oct. The Chair was thanked for prepping a document for CC M James, detailing all the concerns expressed at various CC meetings. It was hoped that a further meeting with CC representatives would be arranged.

Pembs CC Toilet block survey

A survey by PCC was brought to the attention of Cllrs.

Track and area by pumping mound

Kayaks – letter from resident.

The letter was noted and the Clerk would respond with an explanation of the clearance at the Pinog by the pumping mound.

The Clerk had been unable to get a quote for works. It was suggested that the Council contact the company that had installed the path around the War Memorial.

ACTION: Contact company BY: Clerk

10. Highways

It was queried, given PCC attitude to a flood barrier being place across the Water St footpath, as to why PCC had allowed a flood barrier to be used across a footpath at Cardigan Bay Caravan Park. It was agreed that this be taken up with Mr M Cloud at PCC.

ACTION: Contact Mr Cloud BY: Clerk

Garage on footpath 87/31 - alleged plans to repair it and make use of it

CC M James to follow up with PCC planning dept.

Christmas lights (also see events)

It was reported that the tree lights were not suitable as they did not run off a transformer and therefore could not be used in a public place.

It was agreed that a new set be costed. The Clerk would remove all lights and associated equipment from the asset register. Despite ongoing efforts it had not been possible to obtain quotes for work for replacement mountings etc for the cross street lights. It was suggested that the amount of work involved was not cost effective for the companies experienced enough to undertake this. The Clerk would draft a press release.

It was agreed that the Christmas tree be order to be installed on or before November 9th.

ACTION: Order tree BY: Clerk

Electricians for tree lights

Electricians would have to be engaged to connect the lights and provide the necessary paperwork for Western Power ready for the switch on on 25th November.

Tree works

The Clerk would seek quotes for required tree works by the Blessing Stone and at Water Street.

11. Flooding and Impacts Committee

The Chair of the Committee had circulated a report prior to the meeting.

The Committee was to request a £5000 budget to cover among other areas, the possibility of legal advice being required.

Cllr G Wislocka was thanked for the detailed reports she had prepared for the Committee.

12. Police

The Neighbourhood team was thanked for the continued presence at Poppit over summer and for looking at the parking in area of Maeshyfryd and School whilst so many works were ongoing.

13. Events / Digwyddiadau

Fireworks

The Clerk had circulated the usual document listing the various roles and volunteers required. She asked that anyone able to undertake any of the tasks contact her so she could update the document.

Cllrs were asked to contact local groups to see if any wished to have a stall at the event. Due to problems encountered last year there would be a form to be filled in by any group wishing to attend.

Remembrance Sunday

Bugler – the Clerk would contact Cllr J Martin.

School – CC M James would contact the school to find details of its' planned involvement.

Vicar – Cllr F Coates would liaise with the Vicar.

Refreshments would be served after the service and a small exhibition of WWI and II memorabilia would be staged in the Memorial Hall. Both to be organised by the Chair who would be grateful for any assistance.

The Clerk made her apologies for the service as she would be assisting in the first Remembrance Sunday service at the Old Church in Llechryd.

Christmas events

See Highways – Christmas lights

It was agreed to hold two Christmas decoration events, the best dressed Christmas themed window and the best decorated house. The prizes would be food hampers.

Senior Citizens Christmas meal 11.12.18

School Choir – CC M James to include this query when contacting the school about the Remembrance Service.

Entertainment – Various options were suggested. Chair to follow up.

14. Meeting Reports / Adroddiad

None.

15. Correspondence / Gohebiaeth (to include consultation documents not covered under any other heading)

Volunteer litter pick

ACTION: Look into options for rubbish pick up BY: CC M James

Cemetery Survey

The PCC survey was drawn to Cllrs attention.

Hywel Dda ‘our big NHP change’ – Report – noted.

16. Cllrs Exchange of Information / Cyfnewid Gwybodaeth

Residents had expressed concern about the noise of jet skis on the river. It was advised that ATFL should be contacted asap when the nuisance occurred.

ACTION: Take up with ATFL BY: Cllr F Coates

Cllr G Wislocka reported that the recent visit by a Japanese Professor, to investigate the benefits of public footpaths had been a great success.

Concern was expressed about vans being parked in the High Street. It was advised that the owners had been approached and asked to move on.

17. Date of Next Meeting – 25.10.18

Playground Committee – 4.10.18

Flooding and Impacts Committee – 29.11.18

Highways Committee – 6.12.18

The Council will pass the following: *In view of the confidential nature of the business to be discussed, the public and press be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, Section 1*

There being no further matters to discuss the meeting closed at 10.05pm