

Cyngor Cymuned Llandudoch

St. Dogmaels Community Council

Minutes of the Ordinary meeting of the Council which took place on 28th June 2018 at Y Neuadd Goffa, Maeshyfyrd, St. Dogmaels

Present: Jo Hutchings, Chairman/Cadeirydd. Elfyn Rees, Tony Dyer, Fraser Coates, Melrose Thomas, ~~Gill Wislocka~~, Carol Khulman, Phil Hutchings

CC M James

Clerk

PCSOs: Alex Mason and Ben Cole
Mr G Harries Pembs Coast National Parks
Members of the press: 1

Prior to the start of the meeting Cllrs judged posters produced by local school children. The standard of work was very high and it was with some difficulty that Cllrs picked out the winners. All who took part were to be congratulated on the high standard of their work.

Open session for members of the public to raise any matters of relevance to the Community 7.00 - 7.15

Mr G Harries, PCNP, advised that he was aware of the concerns of the Council with regard to signage etc at Poppit. Following discussion it was agreed that the Council would work with PCNP and hopefully Pembs CC on the design of the main information board on the approach to the beach. This had been put up some 15 years ago and it was generally agreed that it could be improved on. It was suggested that information about which areas dogs could be on the beach during the summer months could be clearer.

Where smaller signage was to be put it, it would be ensured that it was placed high enough to be seen over grasses and vegetation. It was suggested that more information would help visitors understanding the nature of the site as an SSSI and in turn respect the restrictions. QR codes might be looked into to link to website information.

It was felt by all that access to clear signage and information would enhance the visitor experience to Poppit. In this vein the issue with the toilet block at the beach was raised. It was queried if a mobile block with baby changing and possibly extra disabled facilities could be placed in the car park. The Community Council had looked into the costs for hire for the main season which was in the range of £900. Extra cleaning might have to be arranged as hire company cleaned once a week. It was queried if the actual toilet block itself might be improved or replaced. Mr Harries confirmed that the block was owned by Pembs CC but Danfo had the contract to run the facility. It was noted that those using the toilet block had to cross the access for the RNLI and it was queried as to where the liability would lie should there be an issue during a shout. It was noted that Pembs CC had apparently paid for the upgrade of the Newport toilet block and yet there were more visitors to Poppit.

The Community Council reaffirmed it would be more than happy to work with Parks and Pembs CC to help address the issues raised. Mr Harries thanked the Council for its input and looked forward to working further on the ideas. He also thanked the Police for their ongoing support in addressing the problems of camping and littering in the area.

PCSO Cole advised that local schools had been visited and where possible years 10 to 12 had been shown a presentation about litter and risks associated with Poppit. Sixth formers had been given a newsletter style poster with quotes from the various agencies, the Community Council and local people and visitors. He advised that plans were in place for the periods around the announcement of exam results and he hoped to have a preauthorised power of dispersal in place for the periods in question. He stressed that any incidents should be reported using either the 101 non-emergency number or 999 in an emergency situation.

Both Mr Harries and PCSO Cole noted that there was a high fire risk given the very dry conditions and asked that anyone using the beach and dune areas do so with due care to the risk.

PCSO Alex Mason advised that the Lifeguards often advised dog owners of where they could walk their dogs during the summer months and he would liaise with them on this issue. The Clerk suggested that if the PCSOs would let her know when they were at

Poppit sands she would advise Dogwatch volunteers to see if a joint patrol could be arranged.

1. Apologies for Absence / Ymddiheuriadau am absenoldeb

Apologies had been received from Cllrs J Martin, C Bourg, B Rees, and L Lewis.

2. Declarations of Interest

None.

3. Confirmation of Order of the Agenda and identification of any items that might be resolved for confidential session
The order of the agenda was accepted as presented.

4. Confirmation of Minutes of 24.5.18

Cllr C Kuhlman proposed that the minutes be accepted as presented. Seconded Cllr M Thomas, carried unanimously.

5. Finance & Administration / Cyllid a Gweinyddu

	payee	For	Bank
28.06.18	Eisteddfod Gadeiriol Llandudoch	Grant	500.00
	St Dogmaels Village Show	Grant	150.00
	St Dogmaels Junior Football Club	Grant	345.00
	Mr E Brown	Grass cutting	511.20
	Ben Truslove	Electrical work Christmas lights	420.00
	Neuadd Goffa Llandudoch	Hall hire	70.00
	One Voice Wales	Training (Chairing skills)	40.00
	Penrallt Garden Centre	Herb Garden	298.00
	S Davies June Salary		778.77
	HMRC		61.30
	S Davies home	Home office (25) and post (6.96)	31.96
	J Hutchings	Refreshments Glanteifion clean up	4.48

Proposed Cllr E Rees, seconded Cllr M Thomas, carried unanimously.

Broken fence by stones in Alexandra Gardens

Quote £370 (ex VAT)

Proposed Cllr P Hutchings, seconded Cllr E Rees, carried unanimously.

Year End

The Clerk advised that she had received the report on the internal audit. The Council noted the points raised in the internal audit report. Cllr P Hutchings proposed that the year end accounts be accepted. Seconded Cllr C Kuhlman, carried unanimously.

Dormant/new account

The Clerk advised she was still waiting for confirmation that all the necessary notifications had been made. It was noted that the Council had reviewed and accepted the terms and conditions associated with the new account.

Council review / Clerk review

It was agreed that the Chair, Vice-Chair, Cllr M Thomas and Cllr E Rees meet to review the Clerks post and report to the Council in September.

Welsh Language Scheme

It was agreed to defer discussion giving Cllrs time to review the existing Welsh Language Scheme.

2nd Homes Fund Community meeting

Cllr M James advised that as there were already two applications being worked on in St Dogmaels he had not continued to pursue the idea of inviting the PCC officer to explain the application and process to other groups. As it was felt many groups would know nothing of the scheme a widely advertised meeting might result in more applications being made.

ACTION: Advise a meeting date BY: CC M James.

Low Water Pressure

Cllr E Rees advised that having spoken to Dwr there had been 2 mains water leaks in the village resulting in low pressure. He said that anyone experiencing regular low water pressure should report it.

OVW training

The Place Plan training was cancelled and is due to be rescheduled in autumn. The Chair attended Charing Skills training session and had been very disappointed. It was agreed to write a letter to OVW stating this.

ACTION: Write letter BY: Clerk

Dogwatch

To note that thanks to the efforts of the Dogwatch volunteers the St Dogmaels scheme is being held up as a model for other communities thinking of starting something similar. It was agreed to buy 2000 biodegradable bags at £30 ex VAT to allow Dogwatch volunteers to give them out.

Clerks August leave was approved.

Cllr F Coats left the meeting.

6. Planning / Ceisiadau Cynllunio

18/0291/PA Erection of domestic outbuilding 12, The Moorings

Concern was expressed that the planned building was over the only parking spaces at the property. Given the pressure on parking in the area the Council did not support the application.

LPD Candidate sites – noted.

7. County Cllr's Report

The report had been circulated prior to the meeting.

8. Working Party Reports

None.

9. Village Amenities / Mwynderau

To include Playground Committee Report – The Chair being absent the report was deferred.

Bin from playground

It was advised that PCC had supplied a new bin at playground. It was agreed that the old bin be moved to Glanteifi green if PCC were agreeable and would empty it.

ACTION: Discuss with PCC BY: Cllr M James

Track

Pembs CC had advised that to repair the track 'like for like' would be acceptable and given the number of materials in the track this was not particularly restrictive. The Clerk was currently talking to Pembs CC re possible spec and she and Cllr Wislocka had made a site visit with a contractor who will detail and quote for work to re-instate track.

Removal of goods by pumping mound

Notice had been served on the old fibreglass boat and it was agreed the costs of removal by skip be met. This would provide all the necessary documentation to be kept. All information is required to be kept for a minimum of 6 years from date of action in case ownership is claimed. For some of the items it might be that a valuation has to take place prior to disposal to prove that disposal costs exceeded the value.

Clean up at Glanteifion

The event was extremely successful with many local people joining in. It was queried if the Community Council might provide a picnic table at the site which is owned by Pembs CC.

ACTION: Talk to Pembs CC BY: CC M James ACTION: Check budget BY: Clerk

Draft panels

It was advised that the boards had been sent off to be manufactured. Information leaflets were also being produced.

Notice boards

CC M James had still to talk to Norman Industries.

Border in front of Teifi Netpool Inn

It was agreed to hold a working party to tidy up the area. It was noted that slabs had been laid to create a path from the Gardens to the car park and this was why there was a permanent gap in the hedge.

ACTION: Advertise working party BY: Chair

10. Highways and Public Rights of Way / Hawliau Tramwy Cyhoeddus

The Highways Committee sought delegated powers to pursue issues raised, within the terms of reference provided, without recourse to the full Council. In order to realise this the Highways Committee sought delegated powers to control its' own budget. The Committee Chairman would, where possible, issue a brief written report to be circulated prior to the Full Council meeting, inviting Cllrs questions as with the way the County Cllrs report is dealt with.

In the event that any urgent issues be brought forward these will be dealt with under the Highways heading at Full Council meetings.

Proposed: Cllr E Rees, second Cllr P Hutchings, carried unanimously.

Cllr M Thomas requested that she join the Highways Committee.

Location of significant parking problems to go to County

Following discussion a provisional list was drawn up. If anyone would like other areas included they should contact the Clerk.

ACTION: Liaise with CC M James and send to County. BY: Clerk

Halket Square

It was agreed that the W.I. would plant the area with drought tolerant shrubs, such as lavender and rosemary, which would not grow too tall. The W.I. would put up a small board attached to existing one, and would maintain the area. The work would start in the autumn. Cllr E Rees agreed to clean the fingerpost sign. It would then be re-lettered.

ACTION: Signpost to be cleaned BY: Cllr E Rees ACTION: Signpost to be re-lettered BY: ?

ROWIP

Report by Cllrs G Wislocka and C Kuhlmann

It was agreed that the final report be circulated prior to the July meeting.

ACTION: ROWIP report to be circulated prior to July meeting BY: Cllrs G Wislocka and C Kuhlmann

It was noted that Ms Pod Clare had started work on repair of the PC Path Marker following a clean by volunteers

Christmas lights

Report by Cllr P Hutchings

It was advised that the contractor should be on site within the next 7 days to take down the existing lights and do a general survey of the condition of the lighting equipment. The contractor would return to do a pull test.

Adder signage / information meeting

Some signage had gone up by the dunes. A talk about adders by Dr Sam Langdon was to be arranged.

RNLI Posters

Cllr J Hutchins and Clerk had reviewed the design. It was agreed to have 1000 printed ready for distribution.

ACTION: Contact printers BY: Clerk

11. Flooding

To included Flooding and Impacts Committee Report (circulated prior to the meeting).

Trees on culvert

It was agreed that the Council seek quotes for the removal of the trees over the culvert (where ownership unregistered). Should the work go ahead neighbours would be advised.

ACTION: Seek quotes BY: Clerk

Trash screen David St

Pembs CC response that a screen could not be installed by the culvert was noted. CC M James was in discussion with Pembs CC about possible intervention measures further upstream.

Lack of progress re permission from NRW to de-silt the culvert by Teifi Stores

CC M James advised that the Cabinet Member had intervened to try to ensure officer time was given for these works to progress.

Multi-agency

Clerk has received two responses and needed to take the matter further.

12. Police

Dealt with in public session.

13. Events / Digwyddiadau

Village in Bloom Judging and prize giving

The Village Show Committee would be asked if prizes could be awarded at the show. The Chairman would arrange for the judging to take place.

Merchant Navy Day

The service would take place at 2.30pm on 1st September 2018.

Fireworks Display

The display would take place on Monday 5th November. A room in the Hall had been booked and Cllr P Hutchings would look into the costs of temporary fencing to go around the firework display area.

Remembrance Service and exhibition

Unfortunately the school's possible participation in the service had not been discussed at the Governors meeting. CC M James said he would speak to the Head Teacher.

14. Meeting Reports / Adroddiad

None.

15. Correspondence / Gohebiaeth (to include consultation documents not covered under any other heading)

Response for Paul Davies AM

Dwr had confirmed there were no plans to invest in North Pems and that the issues were solely down to flooding. The Clerk had sent info to the AM in which Dwr confirmed that the current infrastructure was not fit for purpose (aside from flooding issues).

ACTION: Write to Dwr re issues BY: Clerk

Seminar Cynghorau Cymuned y Parc Cenedlaethol / National Park Community Council Seminar - 11/09/18

Cllr C Khulman indicated she would like to attend.

16. Cllrs Exchange of Information / Cyfnewid Gwybodaeth

The kind invitation to Council members from BV Rees was noted. It was agreed that a table be booked if 10 people were interested in attending.

The Abbey concert was noted as taking place on 22nd July 2018.

Cllr T Dyer advised that the Village Show was looking for sponsorship for classes.

Cllr P Hutchings advised that he had been appointed as the new Chair for the Memorial Hall Committee.

Cllr C Khulman advised that the Speedwatch training had taken place.

17. Date of Next Meeting – 26.7.18

Playground Committee – 12.7.18

Flooding and Impacts Committee – 6.09.18

Highways Committee – 13.09.18

There being no further business to discuss the meeting closed at 9.55pm