

# Cyngor Cymuned Llandudoch

## St. Dogmaels Community Council

*Minutes of the Ordinary meeting of the Council which took place on 28<sup>th</sup> February 2019 at Y Neuadd Goffa, Maeshyfryd, St. Dogmaels*

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*Present:* Cllr Jo Hutchings, Chairman/Cadeirydd. Cllrs: Elfyn Rees, Fraser Coates, Phil Hutchings, G Wislocka, M Thomas

CC M James

Clerk

Cllr C Bourg joined the meeting as indicated in the minutes.

Members of the public: 4

Members of the press: 1

Open session for members of the public to raise any matters of relevance to the Community 7.00 - 7.15. In the event there are no members of the public present the meeting will start at 7pm prompt.

A resident expressed concerns over the ongoing charges applied, seasonally, in the High St Car Park and the introduction of 4 dedicated electric car charging points. She noted that whilst Pembs CC had introduced parking charges in the Mart car park in Crymych this had been subsequently withdrawn.

*Cllr C Bourg joined the meeting.*

The Clerk recalled that Crymych had made a payment to Pembs CC in order for the charges to be withdrawn and would confirm this.

The resident was commended on the detail of the work she had presented. She left the meeting.

3 residents raised concerns about the possible installation of the 5g network. They expressed concerns with regard to a potential impact on health. CC M James agreed to look into the matter further and report back to the residents and the Council. They left the meeting.

ACTION: Follow up and report BY: CC M James

The Council expressed its' condolences to Cllrs J and P Hutchings on the loss of a close family member.

The Clerk advised the Council that Mr A Tremlett, brother to Cllr G Wislocka, had given considerable legal assistance, free of charge to the Council, looking at documents and advising during the Public Footpath Enquiry. It was agreed to write a letter of thanks to Mr Tremlett.

### **1. Apologies for Absence / Ymddiheuriadau am absenoldeb**

Apologies had been received from Cllrs J Martin, T Dyer and B Rees.

### **2. Declarations of Interest**

Cllr J Hutchings declared a personal interest in the grant funding application from the Craft Club.

### **3. Confirmation of Order of the Agenda**

Report on meeting with market representatives would be in confidential session as market traders were yet to be made aware of the discussions.

The agenda was accepted as presented.

### **4. Confirmation of Minutes of 24.01.19**

Cllr F Coates proposed that the minutes be accepted as a true record. Second Cllr P Hutchings, carried.

## 5. Finance & Administration / Cyllid a Gweinyddu

payee	For	Bank
28.02.19		
S Davies	Home office £25, post 6.96, laptop 579	610.98
S Davies	Salary	900.90
HMRC		151.97
NEST pension	DD	22.82
J Jamison	Interim internal audit	75.00
Wales Audit Office	External audit for 17.18	204.25
St Dogmaels Community Rowing Club	Grant	500.00
TM and BJ Toft	Tree chipping and Water St	240.00
One Voice Wales	Membership	249.00

Proposed Cllr P Hutchings, seconded Cllr E Rees, carried unanimously.

### *Budget update*

The budget update was noted.

### *Interim internal audit*

The report from the internal auditor was noted. The Clerk would ensure that budget against expenditure reports were more frequent.

### *Election of Vice-Chair*

Cllr M Thomas proposed that Cllr F Coates be elected Vice-Chair. Seconded Cllr G Wislocka, carried unanimously.

### *Resignation of Mrs L Lewis*

The County Council has been advised of the vacancy and would contact the Community Council in due course. A letter of thanks would be sent to Mrs L Lewis.

ACTION: Letter of thanks BY: Clerk

### *Co-option for existing vacancy*

Two candidates had come forward to stand for the vacancy. Mr Mick Kendall was the successful candidate. It was noted that following the resignation of Mrs Lewis a further vacancy might become available.

ACTION: Contact candidates BY: Clerk

### *Grant funding - £1685 remaining*

Bowls Club – It was agreed to grant fund the club £400.

Craft Club – It was agreed to purchase a cupboard to donate to the Craft Club at a cost not exceeding £150 (ex VAT).

### *Agreement re siting and use of container at Memorial Hall*

CC M James and Cllr P Hutchings to meet to discuss the requirement for planning. The agreement document was being drafted.

### *PLANED CWBR project*

PLANED was currently appointing a new lead officer and the project would move forward in due course.

### *List of outstanding projects*

To be finalised for presentation at the April meeting

## 6. Planning / Ceisiadau Cynllunio

Planning documents can be found at:

<http://planning.pembrokeshire.gov.uk/swiftlg/apas/run/WCHVARYLOGIN.display?langid=1>

*It was confirmed that a response had been made to the proposed LDP2 Candidate sites*

### *Landscape fit for the future*

Cllr G Wislocka's work was commended and it was agreed that the Council would base its' response on this.

ACTION: Draft response on the basis of Cllr G Wislocka's work. BY: Clerk

## 7. County Cllr's Report

CC M James noted that many departments at Pembs CC would be affected by the budget for 2019/20. He was concerned that the agreed rise of 9.9% in the County precept would have a significant, adverse financial impact on some members of the community.

#### **8. Working Party Reports**

Outstanding repair work on landslip site had been reported to PCC. CC M James confirmed that it had been forwarded to the appropriate officer.

#### **9. Village Amenities / Mwynderau**

*To included Playground Committee Report*

The resignation of Mrs L Lewis who had Chaired the Committee was noted.

Cllr T Dyer had indicated that he would be willing to take on the funding application for the playground shelter, for which he was thanked.

It was agreed that the perimeter of the playground would be sprayed. Mr E Brown requested that any new fencing cleared ground level by approx 3 inches to enable ease of strimming without damage to fence or equipment.

*The Clerk had met with Mr E Brown* and, as per contract, works will be undertaken to tidy paths etc. Mr Brown advised that he could not lift the new picnic benches and could not trim close to them without causing damage.

It was noted that Haydn's bench was still to be secured.

*Response to Pembs CC toilet strategy*

The CC supported access to public toilets at as many locations as possible and in particular wished to know when the toilets at Poppit would be brought up to a decent, modern, standard.

*Poppit Sands Toilet Block*

CC M James would agree a meeting date for all parties concerned. Cllrs J Hutchings, E Rees, F Coates, G Wislocka and the Clerk indicated an interest in attending.

ACTION: Advise possible dates BY: CC M James

*Signs at Poppit*

CC M James is to arrange a meeting.

ACTION: Advise possible dates BY: CC M James

*Installation of four charging points in High St car park*

Concern was expressed that no dialogue had taken place between PCC and the CC prior to the start of installation. Whilst the Council was not against the introduction of charging points it felt that given the problems with parking in the village, taking four spaces was excessive. It was agreed to ask County to monitor use of the points with a view to 'mothballing' at least two of them if take-up was low.

*Track*

The meeting with Dwr Cymru has taken place. PCC footpaths to be contacted. NRW confirmed no Marine Licence required for works.

EMFF fisheries grant funding being looked into (EU funding so some uncertainty about eligibility) as is an expression of interest for Enhancing Pembs funding Cllr P Hutchings was thanked for his assistance.

The clerk reported *fly-tipping by culvert to PCC*. Near neighbours had been asked if they had seen any untoward activity in the area.

*Dredging Culvert*

ACTION: Timescale to be confirmed BY: CC M James.

*White poplar trees* on Water St have been removed and stumps treated.

*Green spaces initiative*

It had been generally agreed at a meeting that small projects could be taken forward. Mr P Reeve to prioritise these for further discussion.

*Market*

The meeting had been positive and the Chair and Clerk would continue to work on the points raised.

#### **10. Highways and Public Rights of Way / Hawliau Tramwy Cyhoeddus**

To include Highways Committee Report  
Closure of Pilot Street

The intention not to run buses further than the High Street car parks was a cause for concern. CC M James stated that PCC, Western Power and the company had been in consultation. It was hoped that the two-week closure would run smoothly given the plans put in place.

*Dwr Cymru* was to arrange a meeting with Water St resident re fitting of flood gate.

*Route to Poppit update from Mr T Wells*

It was advised that some progress had been made and the group hoped to meet in the near future, following which the Council would be updated.

#### **11. Flooding and Impacts Committee**

Draft minutes had been circulated to all:

*Proposals:* The Committee proposed to ask the Community Council to request PCC to supply :

- A. More information about the culverting of water from the Awel y Mor Development Site into the Briscwm Stream
- B. PCC's Local Flood Risk Management Strategy and all the relevant policy documents with respect to surface water, river and stream management and flooding
- C. Assistance to develop a 'Flood Event Action Plan'
- D. Relevant topographical & geomorphology information on the Briscwm Stream from Emyr Williams

*The Committee also proposed:*

- E. To ask the Community Council to link the flooding issue with PLANED's Community Well Being and Resilience Project Pembrokeshire
- F. The Community Council consider developing a Place Plan that meets needs of St Dogmaels, to incorporate the issues of Flooding and Sewage Capacity (There is a Place Plan training in Carmarthen on 1<sup>st</sup> May)

Cllrs F Coates and G Wislocka indicated an interested in attending the Place Plan training on May 1<sup>st</sup>.

CC M James agreed to follow up on seeking PCC assistance with a Flood Event Action Plan and to ascertain the current 'enthusiasm' for Place Plans at County level.

Cllr F Coates proposed that the actions be taken forward. Seconded Cllr P Hutchings, carried.

ACTION: Follow up BY: Cllr G Wislocka with the assistance of Clerk.

#### **12. Police**

There had been an incident in the village which the local police team was following up.

#### **13. Events / Digwyddiadau**

*ANZAC Day April 25<sup>th</sup>*

The Rev Alan Kent would take the service as our local vicar was unavailable. Light refreshments would be available in the Memorial Hall after the event. Cllr M Thomas kindly agreed to do the reading in Welsh. The Chair was thanked for organising the event.

*Chair's Dinner*

10<sup>th</sup> or 11<sup>th</sup> May at the Ferry Inn. Further details to follow.

*Firework display*

Mr Pete Fletcher had kindly agreed to organise the display again. He had made some suggestions and a meeting with him, early in the year to discuss these, would be helpful. Cllrs Jo Hutchings, P Hutchings, M Thomas and F Coates indicated an interest in attending the meeting.

ACTION: Organise meeting BY: Clerk

#### **14. Meeting Reports / Adroddiad**

None.

#### **15. Correspondence / Gohebiaeth (to include consultation documents not covered under any other heading)**

Invitation to North Pems Transport Forum AGM 13.3.19, 6.30 for 7pm, Fishguard – guest speakers on Active Travel  
The Chair and Cllr G Wislocka to attend.

ACTION: Book places BY: Clerk

#### **16. Cllrs Exchange of Information / Cyfnewid Gwybodaeth**

CC M James advised that road resurfacing would take place in the area.

Cllr G Wislocka had written an article with regard to registration of footpaths prior to the 2026 deadline. It was agreed that as it

referenced the problems being experienced with the process with PCC the article would be forwarded to the PCC Chief Exec.

Cllr M Thomas advised that there would be a Cawl a Chân evening in aid of the Eisteddfod.

Cllr E Rees noted that the village school was celebrating its 150<sup>th</sup> anniversary in 2019 and a number of events had been organised.

Cllr J Hutchings advised that a meeting had been organised for members of many local hall committees in the hopes that they could all learn from each other. She thanked Cllr E Rees for the work he had recently done at the Hall.

A new seniors social group had started in the Hall, all those 50 and over welcome to attend.

It was noted that the Clerk would contact PCC with regard to lack of response to a number of queries.

**17. Date of Next Meeting – 28.03.19**  
**Playground Committee 14.3.19**

Should there be any confidential matters arising the Council will pass the following resolution and all members of the public and press will be requested to leave the meeting at this point: *Resolution: In view of the confidential nature of the business to be discussed, the public and press be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, Section 1*

*There being no further business to discuss the meeting closed at 9.50pm*