

Cyngor Cymuned Llandudoch

St. Dogmaels Community Council

Minutes of the Ordinary meeting of the Council which took place on 28th March 2019 at Y Neuadd Goffa, Maeshyfyd, St. Dogmaels

Present: Cllr Jo Hutchings, Chairman/Cadeirydd. Cllrs: Elfyn Rees, Beryl Rees, Fraser Coates, Phil Hutchings, Tony Dyer, Jonathon Martin, Gill Wislocka, Mike Kendall

CC M James

Clerk

Members of the public: 1 and Financial Officer from PLANED

Members of the press: 1

Open session for members of the public to raise any matters of relevance to the Community 7.00 - 7.15.

The member of the public and representative from PLANED introduced the project to save the White Hart Inn and create a community pub. Two public meetings had been called and there had been good support at both. Having detailed probable start-up costs of £800 for a structural survey and £590 to register with the Plunkett Foundation they went on to detail how the finances to run the project and purchase the pub would be raised. It was noted that the turnover for the pub in the last set of accounts was £190k but there was no indication of profit. It was noted that a grant funding application had been received from the project and this would be discussed during the meeting. Both were thanked for their time and left the meeting.

1. Apologies for Absence / Ymddiheuriadau am absenoldeb

Apologies had been received from Cllr M Thomas.

The Chair welcomed Cllr M Kendall to his first meeting following his co-option.

2. Declarations of Interest

The Clerk had circulated guidance from the PCC Monitoring Office and One Voice Wales, with regard to declarations of interests in the Community Pub project. She was thanked for her efforts in obtaining the information.

Cllrs B Rees and M Kendall declared prejudicial interests in the project. They both left the room during discussion and voting on any aspect of the project.

3. Confirmation of Order of the Agenda and identification of any items that might be resolved for confidential session

Route to Poppit to be discussed in confidential

Proposed: Cllr G Wislocka, seconded Cllr E Rees, carried.

4. Confirmation of Minutes of 28.02.19

Cllr G Wislocka proposed that the minutes be accepted as a true record. Seconded Cllr E Rees, carried.

5. Finance & Administration / Cyllid a Gweinyddu

Payments

S Davies	Home office £25, post 6.96, laptop 348.91	380.87
S Davies	Salary	900.90
HM Revenue and Customs		151.97
NEST pension	DD	22.82
Information Commissioner	Date protection	40.00
Cllr J Hutchings	storage cupboard - grant	136.99
St Dogmaels Short Mat Bowling Club	Grant	400.00
Society of Local Council Clerks	Course fees for Level 4 Community Gov	

1,320.00

Neuadd Goffa Llandudoch Hall hire 135.00

The Clerk advised that laptop costs were currently running at £781.42 (all from reserves as agreed - £181.42 over budget due to having to replace software as she had found Office 2010 could legally be switched. Accounts software still to be sorted out.

Proposed: Cllr P Hutchings, seconded Cllr J Martin, carried.

Year end

Clerk to prepare figures and contact Mrs Jamison re internal audit. Final date for approval 30th June 2019.

Independent Remuneration Panel report

To confirm budget figures for Cllrs payments

Expenses			Expenses	
Payment to Cllrs (IRPW 37)	1,800.00			
Specific responsibilities (IRPW 39)	-			
Cllrs travel (IRPW 40)	150.00			
Overnight allowance IRPW 41)	300.00			
Financial Loss Compensation (IRPW 42)	-			
Allowance for care of dependents (IRPW 43)	1,000.00			
Chairman's allowance (IRPW 44)	100.00			
Deputy Chair (IRWP 45)	-			
Training	480.00			<i>Training</i>
Total:		3,830.00		Total:

Proposed: Cllr P Hutchings, seconded Cllr F Coates, carried.

Cllrs were advised if they did not wish to receive payments they MUST write to the Clerk. Those wishing to receive the allowance should notify the Clerk and provide the necessary information for registration for PAYE. Should Cllrs not refuse the allowance in writing nor provide the necessary information to register for PAYE this must be minuted and said Cllr could be in breach of the Code of Conduct.

Vacancy

The vacancy had been advertised. It would be discussed at April meeting to allow interested parties to apply.

Grant funding

Evergreens

Following discussion, it was agreed to grant £500.

Community Pub

Having taken account of the advice from the PCC Monitoring Officer and One Voice Wales, and the fact that there was another Public House in the Village a paper ballot took place following a proposal, second and carrying vote. The majority vote was against funding the project.

Agreement for siting shared storage container on land at Memorial Hall

It was agreed to seek pre planning advice so that the outcome could be formally recorded in the minutes.

ACTION: Follow up BY: Cllr P Hutchings and Clerk

PLANED CWBR project

Still awaiting information from PLANED.

List of Outstanding Projects to be completed for April meeting

New account

Bank had advised that a new application should be started from scratch. Chair, Vice-Chair and Clerk to be signatories as required by Bank.

Complaint re response time from PCC

Apologies received from PCC Chief exec with regard to delays in responses.
Pilot St land ownership information. Request re sent.
Roads maintainable at public expense – have been contacted about provision of info.
Registration time of public rights of way – response received (see Highways).

Cllr M Kendall would join the Highways and Flooding committees.

Clerks leave request

Granted.

6. Planning / Ceisiadau Cynllunio

18/1304/PA Commercial House, High St
Extensions and Alterations

The Community Council supported the application but was concerned with regard to the positioning of the electrical box and pipe vent on the pine end of the building. The road, at this point, was approximately 3m wide and it appeared both were to be at approximately mirror height for the average car. The lane was also used by the grave digging team which accessed the churchyard by this route with their diggers and this might also cause a problem given the position of the two items. The items in question should be installed flush with the wall or moved to a new location.

18/1287/PA Gilfach, 4 Church Lane
Erection of dwelling

St Dogmaels Community Council supported the application in principle but expresses the following concerns:
Safeguarding turning area in Church Lane, the impact of construction traffic on the lane and residents, the protection of protected species believed to be on site and the archaeological importance of the site.

Planning documents can be found at

[:http://planning.pembrokeshire.gov.uk/swiftlg/apas/run/WCHVARYLOGIN.display?langid=1](http://planning.pembrokeshire.gov.uk/swiftlg/apas/run/WCHVARYLOGIN.display?langid=1)

7. County Cllr's Report

The report had been distributed prior to the meeting.

Discuss Poppit Rocket with PCC Officers - CC M James advised that despite his best efforts the service would run on only one day during the winter months.

Hywel Dda Health Board drop in session – some concern was expressed that some people had not been familiar with the location.

High Street car park – Item 9 on the Agenda

Fence and gate in the football field – CC M James advised that the fencing had been completed and self-closers were to be installed on the gates.

Signage and crossing at Poppit – Item 9 on the Agenda.

Proposed path to Poppit – Item 10 on the Agenda.

LDP2 meeting with officers – CC M James advised that a final opportunity to submit candidate sites has produced two new sites for the area. He was asked if these could be made known to the Community Council asap.

Meeting with officers re. Poppit Sands toilet block – Item 9 on the Agenda.

Enhancing Pembrokeshire funding – CC M James advised he was working with Abbaty 900 and Hanes Llandocho on applications.

Land at Pilot Street/Green Meadow – CC M James asked the Clerk to supply the name of the PCC officer who had contacted her.

Ceredigion CAB funding – CC M James advised he would find out what percentage of the CAB in Cardigan were from north Pems.

Meetings with PRow and footpaths officers – Item 10 on the Agenda.

CC M James was thanked for his work.

8. Working Party Reports

2019 landslip monitoring report in. Clerk to review.

Response received from PCC re outstanding repairs. To be included in review by Clerk.

ACTION: Follow up BY: Clerk

Green spaces – notes.

Cllrs were asked to note that this was not a committee or working party of the Council. The notes had kindly been supplied for information only.

Those who had attended the meeting felt it was a useful exercise.

It was queried if PCC had a mandatory duty to test water supplies accessible by the public as it was suggested that water at the Blaunwaun spring had a high lead content.

ACTION: Follow up BY: CC M James

9. Village Amenities / Mwynderau

To include Playground Committee Report

Meeting of 17.01.19 had not been quorate and was cancelled. New date to be agreed by Committee members.

Poppit sands toilet block meeting – Site meeting 2pm on 17th April.

Poppit sands signage meeting – Site meeting 9th April 10am.

CC M James was thanked for making the necessary arrangements for the meetings.

Car Park

PCC has been asked to comment on situation at Crymych, where parking was free in the PCC owned car park. Response yet to be received.

PCC Response re charging points

Apologies had been received that no information had been made available prior to the EV contract being agreed, phase 1 including the High St car park in St Dogmaels. Concerns regarding usage were noted and PCC would monitor and feed back on usage to the CC in due course.

Track

Dwr Cymru, PCC footpaths and NRW happy with proposals. Spec been seen by Mr R Evans at PCC he h suggested some changes which would be incorporated. It was noted that pre planning advice would have to be sought as laying such a larger impervious surface might require a full planning application.

ACTION: Follow up by Cllr P Hutchings and Clerk

Signs for the Pinog were nearly complete, with thanks to Cllr B Rees for proof reading. CC to serve further notices on items at the site which were considered dangerous or unsuitable. A skip and paid help would be required to remove said items after the notice period (approx. £400). It was agreed to delegate the arrangements to the Clerk with Chair and a Cllr.

10. Highways and Public Rights of Way / Hawliau Tramwy Cyhoeddus

To include Highways Committee Report next meeting 11.04.19.

It was agreed to defer the report until the Highways Committee meeting had taken place.

PCC response to registering public rights of way

Following discussion, it was agreed to continue with the application to the Welsh Assembly Govt with regard to PCC failure to registered the paths. The letter from officer, detailing the issues, was too complex to fully understand without knowledge of legislation. It was noted that there was no list of DMMOs the County's website.

ACTION: Follow up BY: Cllr G Wislocka with assistance of Clerk as required.

Dredging culvert - any update

CC M James to follow up.

Market

PCC contacted for further information and advice following meeting with Market Reps. Awaiting response.

Route to Poppit update in confidential

The Chair reported, in confidential session, on a meeting she had attended with the Route to Poppit Group and at its' request the detail was to be kept confidential.

11. Flooding and Impacts Committee

Information being collated for query to PCC about culverting.

By: Cllr G Wislocka assisted as needed by Clerk

12. Police

Nothing brought forward.

13. Events / Digwyddiadau

Firework meeting

Date still to be agreed.

ANZAC day, 25th April 2019.

The Order of Service had been agreed with Rev A Kent who would be taking the service. Clerk to order wreath. Chair organising refreshments etc. Cllr E Rees would bring a CD player for the Last Post/Reveille.

Chair's Dinner

10th May at Ferry, 7 for 7,30pm. Menu to be circulated.

14. Meeting Reports / Adroddiad

Review North Pembrokeshire meeting

The Chair and Cllr G Wislocka had attended the meeting. They were disappointed to note that Active Travel monies appeared to be directed mainly to urban areas. They were also somewhat concerned that a representative from a cycle group in Swansea appeared to know a great deal more detail about the route to Poppit than those local to the project.

SLCC Clerks meeting

From 20/21 Welsh Audit Office will undertake all audits in house. New legislation for the sector expected by end of year to reflect WAGs response to the Review of Town and Community Councils. Reorganisation of principal authorities now very unlikely to take place.

SLCC etc are working with HMRC to try to removed the requirement that the Cllrs allowance should be taxable.

15. Correspondence / Gohebiaeth (to include consultation documents not covered under any other heading)

None.

16. Cllrs Exchange of Information / Cyfnewid Gwybodaeth

Cllr T Dyer advised that a Village Show committee meeting had taken place and a date for the show would be confirmed. Anyone wishing to become involved should attend the next meeting.

The Memorial Hall AGM would take place on 4th April and it was hoped that representatives from all user groups would attend. Ongoing maintenance at the hall was to include redecoration of the main hall. A group of local hall committees had been formed and would hold quarterly meetings in different areas to exchange management ideas.

Community members had met to investigate the possibility of creating an online map of the village to include referencing a number of areas of interest. It was hoped that this might tie in with the PLANED CRWB project.

Drama Llandudoch were to perform at Theatre Mwldan, tickets available from the Theatre, all welcome.

It was queried if the Council might return to using the meeting room at the front of the Hall.
Agenda item – April.

Cllr F Coates reported that the Hospital League of Friends had not been requested to supply any funding for the new health centre. He confirmed that the centre would be on a bus route. Concern was expressed that the building firm for the centre was going into administration.

17. Date of Next Meeting – 25.04.19

Playground Committee - 14.3.19 was cancelled

Highways Committee – 11.04.19

CC M James left the meeting.

The following resolution was passed and all members of the public and press were requested to leave the meeting at this point: Resolution: In view of the confidential nature of the business to be discussed, the public and press be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, Section 1

Route to Poppit

There being no further business to discuss the meeting closed at 9.05pm