

# Cyngor Cymuned Llandudoch

## St. Dogmaels Community Council

Minutes of the Ordinary meeting of the Council which took place on 27<sup>th</sup> June 2019, 7pm, at Y Neuadd Goffa, Maeshyfyd, St. Dogmaels

---

Present: Chairman: Fraser Coates. Cllrs: Phil Hutchings, Richard Davies, Jo Hutchings, Charlene Bourg, Beryl Rees, Melrose Thomas, Gill Wislocka

CC M James

Clerk

Members of the public: 5

Members of the press: 1

Open session for members of the public to raise any matters of relevance to the Community 7.00 - 7.15

With the support of a member of staff, a report was received from a member of the School Council. It had been an extremely busy time for the pupils and staff at Ysgol Llandudoch celebrating the 150<sup>th</sup> anniversary of the school. A number of events had been organised including an exhibition and a time capsule.

The representatives of the school were thanked for their time. They then left the meeting.

A resident of the village gave a brief report with regard to the use of glyphosate-based weed killers. She expressed concern that they were used by Pembrokeshire County Council in the village and asked that the Community Council consider requesting that the village be taken out of the PCC spraying regime. It was noted that CC M James had been investigating the use of glyphosate by PCC. It was agreed to defer discussion until a report had been received from CC M James.

### 1. Apologies for Absence / Ymddiheuriadau am absenoldeb

Apologies had been received from Cllr J Martin.

### 2. Declarations of Interest

Cllrs B Rees, J Hutchings, P Hutchings, M Thomas, C Bourg – St Dogmaels School Parents and Friends Association

Cllr B Rees, St Dogmaels Luncheon Club

Cllr M Thomas, Eisteddfod

### 3. Confirmation of Order of the Agenda and identification of any items that might be resolved for confidential session

The agenda was accepted as presented.

### 4. Confirmation of Minutes of 13.6.19

The following amendment was agreed to item 8 third paragraph: 'Highest waterfall in Pembrokeshire'.

Cllr G Wislocka then proposed the minutes be accepted as a true record, seconded Cllr P Hutchings, carried.

### 5. Finance & Administration / Cyllid a Gweinyddu

#### Payments

	payee	For	Bank
27.06.19			
	S Davies	Home office	25.00
	S Davies	Salary May	989.86
	HM Revenue and Customs	Including Cllrs allowance	126.30
	NEST pension	DD	39.10
	Cllr R Davies	Cllrs Allowance	120.00

	Cllr J Hutchings	Plants	9.00
	Mr E Brown	Grass cut / fence repairs	1,974.00
	Mr D Fuller	Work at Pinog	100.00
	J Jamison	Internal audit	75.00
	Penrallt Garden Centre Ltd	Compost and plants	138.61
	SSE	Christmas lights electricity supply	36.18
	Earth Anchors Ltd	Playground notice board	813.60
	One Voice Wales	Cllr Training	40.00
	Memorial Hall	Room Hire	75.00
	Following research CC is not eligible for small employers NI allowance		

Proposed Cllr G Wislocka, seconded Cllr M Kendall, carried.

To note that Cllr C Bourg has not written to Clerk to state she does not wish to received the Cllrs allowance nor supplied the necessary information to the Clerk to allow the Clerk to register her for PAYE. Therefore, the allowance has not been paid.

*Year End*

To Note the internal audit report – no actions recommended	
The Council to approve:	
Financial Risk assessment	
Annual return year end variations x 2	
Bank Reconciliation as at 31.3.19	
Accounting statements 2018-19	
Annual Governance Statement – part 1 and 2	
To note the Internal Audit report on the Annual statement document	
Clerk signed	
Proposed: Cllr P Hutchings      Seconded: Cllr G Wislocka	Carried
Following approval signed by Chair (including all supporting documents)	

*Grant funding £6000 in budget - £900 given to date*

Cllrs who had declared interests left the meeting during discussion and voting whilst the follow grants were approved:

St Dogmaels School Parents and Friends Association - £2000

St Dogmaels Luncheon Club - £600

Village Eisteddfod – deferred to July meeting

Polite reminder to Cllrs that notice of grant funding applications is required. This is a financial matter and in future the Clerk will defer any funding requests, the details of which have not been circulated prior to the meeting.

**BUDGET**

£

4,344.00 Money withheld from the playground contractor in 2011 which became statute barred on 10th June 2019. Following discussion and given the amount of money currently in the playground budget, it was resolved to move the money from the playground budget to general reserves.

*Cllr G Wislocka left the meeting.*

*Storage container*

3 companies contacted - 2 quotes received

Following discussion it was agreed to go with the Parc Piliau quote of £2500 + VAT.

The Chairman of the Memorial Hall Committee signed the contract, the Clerk signed for the Council.

ACTION: Order container BY: Clerk

*Playground boat*

Following discussion, it was agreed to order the fishing boat from Peak Playgrounds subject to satisfactory references being taken.

ACTION: Follow up references prior to order BY: Clerk

*New account*

The Chairman need to provide proof of identity to the bank.

*Letters of thanks for grant funding had been received from Junior football Club and Cruse.*

*CC M James joined the meeting.*

*Moving seat above Blessing Stone*

It was agreed that no objection was made to moving the memorial seat from the area above the blessing stone to a site looking downriver. Cllrs would visit Alexandra Gardens to review placement of the picnic tables prior to an application being made to install concrete bases.

*Track*

It was advised that surfacing the track would be considered permitted development. The tender document and contract were being worked on. Dwr Cymry to be contacted. The expression of interest was to go in for Enhancing Pembs.

Clearance at the Pinog had continued following the serving of notice and a letter of thanks would be sent to Mr Viv Williams as he had not charged for the skip hire.

*Car park notice board – need CC MJ to confirm planning not required*

CC Mike James had noted the size of the board and would now go back to PCC to see if it might be installed at a new location in the High Street car park.

ACTION: Contact PCC BY: CC M James

**6. Planning / Ceisiadau Cynllunio**

Planning documents can be found

at: <http://planning.pembrokeshire.gov.uk/swift/g/apas/run/WCHVARYLOGIN.display?langid=1>

Nothing forward

**7. County Cllr's Report**

Circulated

**8. Working Party Reports**

*Ty Bach*

The Chair of the working party, Cllr J Hutchings, updated those present on work undertaken to date. The Working Party requested the Council's support for a public meeting putting the following questions forward:

1 Say no to taking on both toilet blocks

2 Take on car park  
Pay something to Poppit

3 Take on car park  
Say no to Poppit (public pressure on PCC to keep?)

4 Take on car park  
PCC to consider a Pillow tax (through local tourism) to keep toilets open

5 Take on car park  
Redevelop Poppit to reduce revenue costs (using capital grant funding)

Suggest 'vehicles' by PCC:

Full asset transfer

Lease over x years from County

Pay to County so that the benefit of economy of scale still applies

CC M James noted that payment of business rates on public toilets was to be withdrawn.

It was agreed, subject to and assessment of the outcome of the impact of withdrawal of business rates, that a public meeting be organised.

ACTION: Take forward BY: Working party

## **9. Village Amenities / Mwynderau**

### *Mermaid plaque*

It was suggested that an information board might be installed with the background story of the Mermaid. Cllr G Wislocka had the most experience of producing such a board and the Clerk would contact her.

ACTION: Talk to Cllr G Wislocka BY: Clerk

*Mr P Reeves – wild flowers* – Cllr G Wislocka

Deferred to July meeting.

*Meeting with Mr M Owen*, PCC re items raised in 'Market Report', 17 July, 10am.

### *Playground*

For boat see Finance and Admin

The final set of minutes of the Playground Committee will be circulated prior to the meeting on July 25<sup>th</sup> for approval at that meeting.

Work was ongoing with obtaining quotes for the playground fencing.

## **10. Highways and Public Rights of Way / Hawliau Tramwy Cyhoeddus**

### *To include Highways Committee Report*

In the absence of the Chairman of the Highways Committee the report was deferred.

### *Crymych car park*

PCC had not confirmed the detail of the arrangement with Crymych Community Council which allowed the PCC car park in the village to be FOC. However, it had confirmed that the annual turnover in the High St car park in St Dogmaels was approximately £6k per annum. Maintenance charges were calculated on a County basis and could not be provided for an individual car park.

*2026 compliant DMMO path registration* – Cllr G Wislocka

Deferred to July meeting.

Following further complaints re food being thrown for birds in car park Pembs CC had been contacted. It was advised that Pembs CC enforcement officers would visit.

*Dredging culvert* – update from CC M James

CC M James advised that the work would be undertaken when conditions were suitable.

## **11. Flooding and Impacts Committee**

Letter re flooding in the village had gone to Chief Exec and receipt had been acknowledged.

## **12. Police**

It was noted with thanks that extra patrols and measures were in place for Poppit to cover the end of exam period.

## **13. Events / Digwyddiadau**

*Merchant Navy Day* – 3<sup>rd</sup> September

Rev A Kent to take service.

A replacement Welsh flag was required.

ACTION: Order flag BY: Clerk

*Firework display* – 5<sup>th</sup> November

It was agreed to contact Mr P Fletcher to assess progress.

*Remembrance Sunday – 10<sup>th</sup> November*

The Chairman would make arrangements with the Clergy. A pianist and bugler were required for the service. School Governors were asked to contact the Head Teacher with regard to the school taking part in the service.

*Senior citizens Christmas meal – 10<sup>th</sup> December*

Cllrs were asked to think about entertainment for the event.

School Governors were asked to approach the Head Teacher with regard to the school choir performing carols at the lunch.

*Christmas lights etc*

It was agreed to see if a small tree might be placed in the Abbey grounds and an event held there for the switch on. The main tree would still be in Halket Square but due to the concerns over safety an event would not be held at that location. If the tree was to be erected in the Square contractors would be required as it was no longer safe for Cllrs to undertake this task themselves.

ACTION: Contact Hanes Llandoch BY: Cllr M Thomas

The ‘Light up St Dogmaels’ competition would be run again.

#### **14. Meeting Reports / Adroddiad**

*Enhancing Pems Funding*

The Clerk advised that the meeting with PCC representative Ms S Henahan had been well attended by those interested in learning more about the funding opportunity.

*PLANED*

A meeting had been held with PLANED representatives about the Community Well-being and Resilience Project. PLANED would now look at how to implement the scheme, contacting village groups in the process.

#### **15. Correspondence / Gohebiaeth (to include consultation documents not covered under any other heading) Nothing brought forward**

#### **16. Cllrs Exchange of Information / Cyfnewid Gwybodaeth**

Cllr M Thomas advised that Abbaty 900 had submitted a funding application for a village literary trail. If funding was secured it would involve events, and literary classes. The Council agreed that should a letter of support be needed for the funding application it should be provided.

It was noted that the White Hart Community Inn project had reached £150k and that the draft business plan had been published.

Cllr C Bourg expressed concern about the current review of schools in Pembrokeshire and asked that the consultation documents be shared as widely as possible.

It was noted that the Proclamation Ceremony for the 2020 Eisteddfod was to take place in Cardigan on Saturday 29<sup>th</sup> June.

#### **17. Date of Next Meeting – 25.07.19 Flooding and Impacts Committee – 5.09.19 Highways Committee – 12.09.19**

Should there be any confidential matters arising the Council will pass the following resolution and all members of the public and press will be requested to leave the meeting at this point: *Resolution: In view of the confidential nature of the business to be discussed, the public and press be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, Section 1*