

Cyngor Cymuned Llandudoch

St. Dogmaels Community Council

Minutes of the Ordinary meeting of the Council which took place on 25th July 2019, 7 pm, at Y Neuadd Goffa, Maeshyfyd, St. Dogmaels

Present: Chairman: Fraser Coates. Cllrs: Phil Hutchings, Jo Hutchings, Mike Kendall, Gill Wislocka

CC M James

Clerk

Cllr B Kilmister, Cabinet Member for Finance, Pembs CC

Members of the press: 1

Open session for members of the public to raise any matters of relevance to the Community 7.00 - 7.15. In the event, there are no members of the public present the meeting will start at 7 pm prompt.

Cllr B Kilmister was welcomed to the meeting. He explained in some depth some of the financial challenges being faced by Pembs CC. Finances for statutory services were stretched and PCC could not continue to raise the precept year on year to cover the shortfalls.

He advised that PCC could borrow at an attractive rate of 2% for capital projects and was looking at the regeneration of Haverfordwest and had recently secured £4 million of funding from central Government to bring broadband to rural areas (PCC would have to provide match funding of £2 million).

He stated that the people of Pembrokeshire needed to regain their trust in PCC.

During further discussion, he noted the importance of tourism to Pembrokeshire and the probable impact on the wider area if the toilet block at Poppit sands was to close. He advised that PCC wished to look at the area again and intended to approach PCNP for financial assistance should any works go ahead.

It was noted that if PCC did not own the current building it could not offer asset transfer or lease to the Community Council and could potentially be limited in its development options for the block site. Cllr B Kilmister advised that until the budget had been set for the 20 / 21 financial year no firm commitments could be made.

CC M James expressed concern, not only for Poppit but for the other blocks along the coastal corridor which would be threatened with closure given how important tourism was to the area. He noted the responsibilities of PCNP to care for communities within its borders.

It was queried if second homes money could be diverted to maintain toilet blocks. Cllr B Kilmister advised that the Enhancing Pembs funding would continue as per the current arrangements and no money, other than grants awarded to eligible communities, could be used.

It was queried if a 'pillow tax' a voluntary tax paid by tourists, might be collected, however, it was noted that there 4 B&Bs in the village and 172 properties registered with Airbnb.

Cllr B Kilmister closed, saying he would be happy to attend Community Council meetings at any time. He was thanked for his time and he left the meeting.

1. Apologies for Absence / Ymddiheuriadau am absenoldeb

Apologies had been received from Cllrs: J Martin, M Thomas (family commitments), B Rees, R Davies (ill health), Cllr E Rees (work commitments).

2. Declarations of Interest

None.

3. Confirmation of Order of the Agenda and identification of any items that might be resolved for confidential session

The agenda was accepted as presented.

4. Confirmation of Minutes of 27.6.19

Cllr J Hutchings proposed that the minutes be accepted as a true record, seconded Cllr M Kendall, carried.

5. Finance & Administration / Cyllid a Gweinyddu

17.07.19	St Dogmaels School Parents and Friends	Grant	2000.00	Paid
25.7.19				
	S Davies	Home office £25 post 10.49	35.49	
	S Davies	Salary	990.06	
	HM Revenue and Customs		96.10	
	NEST pension	DD	39.10	
	Society of Local Council Clerks	Community Gov level 4	1,470.00	
	Mr E Brown	Grass cut	636.00	
	St Dogmaels Luncheon Club	Grant	600.00	
	Parc Pilau	Container	3000.00	
	Following research CC is not eligible for small employers NI allowance			

Proposed: Cllr M Kendall, seconded Cllr G Wislocka, carried.

Clerk requests delegated authority, in consultation with two Cllrs, to make expected/urgent payments. Payments to be reported at the next meeting of the Council.

Proposed: Cllr J Hutchings, seconded G Wislocka, carried.

Grants £3300 spent of £6k

Funding request from Eisteddfod Gadeiriol Llandudoch (presented at last meeting deferred to July meeting) no specific amount requested £400

Funding request from St Dogmaels Village Show £215.50

Proposed Cllr G Wislocka, seconded Cllr P Hutchings, carried.

Letter of thanks from Evergreens

Noted

Year-end

The Clerk was currently answering queries from the external auditor.

Defib

Cllr M Kendall had kindly offered to check the defib on a weekly basis. The pads were currently out of date and would need replacing.

PCC Eco Champion

Cllr M Kendall had kindly offered to fill the voluntary position.

Website accessibility

The Clerk had found basic software which should enable her to prepare a report. Some redesign of website pages would be needed. It was then hoped that the Council could state an exemption due to the work required to comply fully.

ACTION: Contact Ms H Woakes at North Pems Transport as their website had been recently assessed BY: Clerk

Pembrokeshire County Council Communications Survey

Cllrs would reply as individuals.

Grass contract to be prepared ready to send out for quotes early Sept

Storage container

Has been ordered to be delivered Friday 26.7.19. It was agreed to see how arrangements worked with the Memorial Hall before deciding to section off the container.

Playground boat

See amenities

New Account

All paperwork submitted.

Community Governance – Level 4

2-year course based on 4 modules per year, some single submission for the module, some modules in two parts.

The Clerk has made first 3 submissions and has achieved pass marks in all. A further 5 submissions by October 31st 2019 will complete the first year's work.

Next study days are Sept 12/13 at De Montfort University, Leicester.

Clerks Leave

Approved.

Car park notice board – see meeting with Mr M Owen under Highways

6. Planning / Ceisiadau Cynllunio

No planning brought forward.

Planning documents can be found

at:<http://planning.pembrokeshire.gov.uk/swiftlg/apas/run/WCHVARYLOGIN.display?langid=1>

Landscape character assessment

Noted.

Glebelands Market Garden

It was agreed to send a general letter of support Glebelands. The CC had not discussed the planning applications and therefore could not respond directly to Ceredigion County Council.

ACTION: Letter BY: Clerk

7. County Cllr's Report

Circulated.

CC M James advised that due to funding and staffing issues signage at Poppit was not being progressed. Following discussion, it was agreed that the chicane from the car park to the beach should be directed at the boardwalk and not at the RNLI forecourt (as currently) and if possible, should be made wider with more room between the fencing.

ACTION: Take forward BY: CC M James

8. Working Party Reports

Ty Bach – Chair's Report

The Chair's report was noted. Following the information from Cllr B Kilmister, it was agreed to carry out a survey of use by local residents rather than a public meeting. The Working Party would continue to lobby opinion on possible closure from the wider area.

P is for People Welsh Senate questionnaire

Cllrs would respond to the survey individually.

9. Village Amenities / Mwynderau

Mr P Reeves – wildflowers – Cllr G Wislocka

Cllr Wislocka made a brief report.

Playground

The final set of minutes of the Playground Committee had been circulated prior to the meeting on July 25th.

Cllr P Hutchings proposed they be accepted as a true record, seconded Cllr J Hutchings, carried.

Cllr P Hutchings advised the no-climb signs had been attached to the kick wall and new swing seats and chains would be required.

ACTION: Order new seats and chains BY: Clerk

Playboat

The company had not responded to Clerks request for names of referees so the order has not been placed. It was agreed to look for a different design.

Track

Cllr P Hutchings and the Clerk were to meet next week to finalise tender documents. The tender will have to be advertised in a local newspaper. It was agreed that permission for delegated authority be given to the Clerk, in consultation with 2 Cllrs to arrange advert and payment.

Cllrs would meet at 6.30pm prior to the extra ordinary meeting to consider where permanent bases *for picnic benches should go* and also a base for the memorial bench (if required)

As all the land was village green, PCC Commons reg officer would have to be consulted about the change of surface.

10. Highways and Public Rights of Way / Hawliau Tramwy Cyhoeddus

To include Highways Committee Report – deferred.

Use of Glyphosate weed killer

Following an approach by a village resident, CC M James had kindly found out how PCC used glyphosate. It was noted that PCC was currently looking at alternatives to glyphosate. It was agreed that taking the whole village out of the spraying regime would result in many areas looking very untidy as not all residents would scrape the kerbs.

ACTION: Contact resident to advise awaiting the outcome of PCC research BY: Clerk

Road safety – Cllr G Wislocka

Cllr Wislocka had recently attended a 65+ driver refresher course which she had found extremely useful.

ACTION: Write to PCC commending the course BY: Clerk

Changes to access rights - Cllr G Wislocka

Cllr G Wislocka was to meet with Paul Davies AM to discuss the Welsh Assembly Govt proposal to allow access to cyclists and horse riders to footpaths. She was extremely concerned that many paths were not fit for this use and there would be no signage to indicate this.

Difficulties people face on local trains – Cllr G Wislocka

Cllr G Wislocka was thanked for highlighting the recent reports on the matter.

Crymych car park

PCC had not confirmed the detail of the arrangement with Crymych Community Council which allowed the PCC car park in the village to be FOC. However, it had confirmed that the annual turnover in the High St car park in St Dogmaels was approximately £6k per annum. Maintenance charges were calculated on a County basis and could not be provided for an individual car park.

Charging in car parks maintained turnover, PCC stated, assisted local businesses. Those present at the meeting with Mr M Owen from PCC suggested that it seemed unlikely that a similar arrangement, if desirable to the village, might be agreed.

ACTION: Contact resident who raised matter BY: Clerk

It was suggested that a survey of the use of the toilet blocks at Poppit and in the car park might be arranged.

ACTION: Agenda item for extra ordinary meeting on 8.8.19. BY: Clerk

2026 compliant DMMO path registration – Cllr G Wislocka

Cllr G Wislocka was delighted to advise that Ceredigion County Council acknowledged that the 'Eagle Street' path was a **public footpath**.

Meeting with Mr M Owen (Pembs CC)

Also, present: Cllr J Hutchings, Mr D Garmonsay (St Dogmaels Market), CC M James, Clerk

Possible road closure during market days was discussed, the road being the section from the end of the herb garden to the junction. The Market was to assess the need for this, for health and safety reasons, during the summer months. Further discussion to take place Sept/Oct. Costs would be associated with closure. Any impact on others in the area was to be assessed. Market stallholders were to be asked to free up parking close to the market area. This would improve market footfall and help alleviate some of the parking issues. Mr Owens agreed to improve signage to the High St Car park on the B4546 on the approach to the signposted turn to the Abbey and Coach House, at the junction of Shingrig and Mill St and at the junction of Mill St with the B4546. This would be done asap. He would look at consolidating the brown signs, direction signs for the car park and if legal, signage for Y Felin at the junction of Mill St with the B4546 but this would probably not be until the next financial year.

He suggested that permanent signage for the market, Coach House and Y Felin could possibly be put up in the High St car park. This was to be investigated further.

He stated that the transfer of the Council noticeboard to the opposite side of the entrance to the car park would be welcomed on a

safety basis. He did not expect that this would require planning permission. County could produce recycled plastic noticeboards and offer installation (care would need to be taken on installation as there is some kind of service in the footway in the area so this might be worth considering).

Those present felt that the outcome was positive and Mr Garmonsay would discuss a number of ideas with market stallholders.
ACTION: Contact PCC re-quote for noticeboard and installation. BY: Clerk

Active Travel meeting - Cllr M Kendall

Cllr M Kendall gave a verbal report. He would supply a written report in due course.

11. Flooding and Impacts Committee

A response has been received from PCC. Clerk and Cllr G Wislocka were to look at it in detail in due course.

12. Police

Nothing forward.

13. Events / Digwyddiadau

Merchant Navy Day

3rd September

Firework Display

5th November

The Chairman was to liaise with Mr P Fletcher.

Christmas Lights Switch-on

Hanes Llandoch would be delighted to host a Christmas lights switch-on at the Coach House. There had previously been a tree in the courtyard and the Clerk had been assured that there would be suitable fixings and power available.

It was agreed to supply an 8ft tree as well as the usual 16ft tree in the Square using the same supplier and installer for both.

Some lights were available from Hanes but it was suggested that the CC liaise with Hanes on suitability.

The CC would cover the costs of mulled wine, to be served by the Coach House, at the event.

ACTION: Contact Hanes BY: Clerk

Remembrance Service 10th November

School children will attend

Pianist and bugler required.

Senior Citizens Christmas Dinner 10th December

School children will attend.

Ideas for entertainment needed.

Tree shredding

It was agreed that the tree shredding be booked.

14. Meeting Reports / Adroddiad

OVW Training Module 4 Understanding the Law. Cllr M Kendall reported that as a new Councillor with limited knowledge he found the course very useful. He was not sure that more experienced Councillors would find it quite so, although most of the other attendees, who were experienced, seemed to find it useful, especially where the Legislation had changed in recent years.

15. Correspondence / Gohebiaeth (to include consultation documents not covered under any other heading)

Correspondence from a resident, re the Community Council's support of the White Hart. It was agreed to write to the Chair of the White Hart Committee to express the Council's support for the community project.

ACTION: Letter BY: Clerks

16. Cllrs Exchange of Information / Cyfnewid Gwybodaeth

Cllr P Hutchings reported that the Memorial Hall would offer free WIFI from September, paid for with grant funding.

Cllr J Hutchings commended the local craft group for making blankets for 'Cariad Angels'.

Cllr G Wislocka was pleased to advise that Ceredigion County Council considered the Eagle St path to be a public **footpath**.

It was agreed to write to PCC to commend the work of Mr Richard Wilson. Whilst emptying bins around the village he was

always cheerful and helpful to all.

ACTION: Letter BY: Clerk

17. Date of Next Meeting – 26.09.19

Flooding and Impacts Committee – 5.09.19

Highways Committee – 12.09.19

There being no further business to discuss the meeting closed at 10.20pm.