

Cyngor Cymuned Llandudoch

St. Dogmaels Community Council

Minutes of the Ordinary meeting of the Council which took place on 28th November 2019 at Y Neuadd Goffa, Maeshyfyrd, St. Dogmaels

Present: Fraser Coates, Chairman/Cadeirydd. Jo Hutchings, Richard Davies, Gill Wislocka, Phil Hutchings, Mike Kendall

CC M James

Clerk

Members of public: 0

Members of the press: 1

The Chairman welcomed County Cllr M James back to the meetings following his recent absence due to ill health.

1. Apologies for Absence / Ymddiheuriadau am absenoldeb

Apologies had been received from Cllrs M Thomas (ill health) and J Martin.

2. Declarations of Interest

None.

3. **Confirmation of Order of the Agenda** and identification of any items that might be resolved for confidential session
At request of Poppit Path Group it was agreed a progress report would be considered in Confidential

4. Confirmation of Minutes of 24.10.19

Cllr J Hutchings proposed that the minutes of 24.10.19 were accepted as a true record. Seconded Cllr R Davies, carried.

5. Finance & Administration / Cyllid a Gweinyddu

	payee	For	Bank
28.11.19	Mr E Brown	Grass cut	282.00
	HMRC		96.30
	S E Davies	Home office, post 7.32, megaphone 15.89	48.21
	S E Davies	Salary	989.86
	Cllr P Hutchings	oak strips for playground bench, wire rope fitting Christmas tree, bulbs, key for container, key switch lights	65.62
	Mr E Jones	Christmas trees	175.00
	Cllr M Thomas	Mulled wine lights switch on	30.70
	Penrallt Garden Centre	Fireworks	2,400.00
	Gerald D Harries and Sons Ltd	Track at the Pinog	14790.00
DD	NEST pension		39.10
26.12.19	S E Davies	Salary	989.86
	S E Davies	Home office	25.00
	HMRC		96.30
DD	NEST pension		39.10

Following research CC is not eligible for small employers NI allowance

Proposed Cllr G Wislocka, seconded Cllr P Hutchings, carried.

It was agreed that the Clerk order a Defibrillator steel cabinet, unlocked, heated, at a cost between £450 and £550. Cllr M Kendall would provide measurements of the existing machine.

ACTION: Order cabinet BY: Clerk

Herb Garden

It was agreed to fund the production of slate plant markers for the herb garden at a total cost not exceeding £123 incl slate.

ACTION: Advise HG volunteers BY: Clerk

Budget

Independent Remuneration Panel for Wales draft Annual Report Consultation - February 2020 | Ymgynghoriad Adroddiad Blynyddol Drafft Panel Annibynnol Cymru ar Gydnabyddiaeth Ariannol – Chwefror 2020

The Clerk had provided updated budget information to take account of the draft report. Votes were taken as required to confirm payment levels to Cllrs.

The Clerk advised all members would be eligible for the payment of £150 (pro rata if they become a member later in the financial year) unless they advise the Clerk, in writing, prior to the May meeting or the meeting following their appointment, that they do not wish to receive the allowance.

The following policy was agreed:

1. Date of payment to member

Payment to be processed at the meeting following start of financial year (May) or meeting following appointment of the member (pro rata payment).

2. One annual payment only.

3. Should a member leave or change his/her role during the financial year the Council would not recoup payments as the potential costs associated with this could outstrip the money owed.

Budget

The Clerk had costed new accounts software and provided three quotes. Being asked if she favoured a company on the basis of conversation with other Clerks and their experiences, she opted for Edge IT Systems Ltd which was approved. The Clerk would enquire if the set-up work/training could be completed in time for the new financial year.

ACTION: Contact Edge IT systems Ltd BY: Clerk

Despite some reservations as to whether the site at Alexandra Gardens was now suitable for the fireworks display it was agreed to retain £2000 in the budget in the hopes that solutions might be found.

It was agreed that given the current uncertainty with regard to the ongoing provision of public toilets by PCC following its announcement that it would consider covering costs by raising car parking charges and the ongoing talks between PCC and PCNP with regard to the responsibilities at the Poppit block St Dogmaels Community Council would not allocate any money in its 20.21 budget to cover any costs. When PCC and PCNP had reached firm decisions St Dogmeats Community Council would welcome the reopening of dialogue.

It was agreed that the CC would request that, should PCC increase parking charges to cover the costs of public toilets that these costs would not be passed on to local car park permit holders.

ACTION: Updated budget for January meeting BY: Clerk

ACTION: Contact PCC and PCNP BY: Clerk

ACTION: Contact Edge IT systems Ltd BY: Clerk

PLANED CWBR

It was understood that PLANED representatives had made contact with various organisations in the village.

Clerks leave

Noted.

It was advised that current Council policies were now on website.

Insurance Claim with PCC re fence at Mill.

Other damage to fence has occurred and repair will need to be costed once PCC claim is resolved.

Community Governance Course – Year 1 of 2

The Clerk was pleased to report that she had passed the first year of the course. She thanked the Council for its support and also

that of her husband during the months of study.

6. Planning / Ceisiadau Cynllunio

19/0823/PA Alteration and extension (partly in retrospect) Webley Hotel, Poppet
The Community Council supported the application.

Planning documents can be found

at: <http://planning.pembrokeshire.gov.uk/swiftlg/apas/run/WCHVARYLOGIN.display?langid=1>

7. County Cllr's Report

The report had been circulated prior to the meeting and CC M James answered questions on various aspects of it. These included various planning and enforcement issues, tree works, speed at Glanteifion and to Poppit, safety at Poppit car park access to the boardwalk. He noted that the meeting with the Surf Lifesavers re the Poppit sands toilet block was to take place on 13.12.19 at 2pm. He noted the concern re individuals disposing of rubbish picked up on walks around the village and would investigate a solution.

8. Working Party Reports

Tai Bach

See budget

9. Village Amenities / Mwynderau

Playground

Quotes for replacement fencing and finding suitable a replacement for the play boat were ongoing
The last PCC inspection showed one medium risk, all others were low.

Track

The final concrete had been poured. Thanks were extended to Cllr P Hutchings who had responded to all queries from the contractors and attended the site as required. It was noted that someone had forced their way through the safety fencing and walked in the wet concrete. The work would now be monitored over a period and any snagging issues highlight.

10. Highways and Public Rights of Way / Hawliau Tramwy Cyhoeddus

Update from acting meeting Chairman.

It had been agreed that there would be a working party at the Square, 4th January 10am. The Tofts would remove brash (so long as not too much) when they take tree on 11th Jan. The Committee would not seek to fund/provide flashing speeds signs. PCC had confirmed that the sign on the B4546 between St Dogmaels and Cardigan belonged to the CC. It had been agreed to contact the Neighbourhood Police Team for an update on the Community Speedwatch Scheme. Committee members would monitor the use of the car park over the winter and invited other Cllrs to assist. Cllr M Kendall would collate any information sent to him re usage. Committee members would undertake a general inspection of the War Memorial on a quarterly basis and also prior to any event at the Memorial.

Update footpaths matters

There was ongoing concern re Planning for 3 storey extension at Llys Degwel Pilot St and its potential to impact on the retaining wall and also the condition of the retaining at the north end of 87/28 - Graig footpath.

ACTION: Contact PCC BY: Clerk. CC M James also to speak with officers.

11. Flooding and Impacts Committee

It was noted that flooding had taken place since the dredging of the culvert and the dredging had been of benefit in getting the flood water away.

12. Police

Nothing forwards.

13. Events / Digwyddiadau

Firework display:

A report had been circulated prior to the meeting. It was agreed that the site at Alexandra Gardens was no longer large enough for the display given the issues getting insurance and the ash fallout. The display itself had been impressive and many compliments had been received with regard to the food on sale, both provided by Mr P Fletcher. It had been agreed to keep money in the budget for the 20/21 year in the hopes it might be possible to find a suitable site.

ACTION: Letter of thanks BY: Clerk

Christmas lights switch on – 24 November 2019

It was agreed that better communication was needed with Hanes re the switch on at the Coach House. By the time people arrived

for the switch on the market was packing up, Santa had left and no food was on offer. It was felt that carol singing could be organised and that perhaps the market might be approached to run a little later (benefitting from people arriving for the switch on). However, this year the agreement had been that the Council supply the tree and lend the lights, which Cllr P Hutchings kindly sorted out ready for the switch on, but it had not agreed to organise an event.

Light up St Dogmaels

The competition had been advertised and judging would take place w/c 16.12.19.

Remembrance Service

The Service had been successful with over 150 attendees.

Senior Citizens Christmas Lunch 10.12.19

The Hall was booked from 6pm the previous evening for set up – assistance would be needed.

Cllr P Hutchings said he could be on hand to accept delivery of the hot cupboard at the hall until midday, after this the Clerk would meet the contractor. It was queried if the caterers could be given the key code for the hall? The Clerk would confirm numbers to the caterer and liaise with the school.

It was hoped that training on the defibrillator would take place in the new year.

Tree shredding 11/1/2020 for £120.00

The application for use of the car park had been submitted via CC Mike James.

VE Day 2020 8th May

January agenda item.

14. Meeting Reports / Adroddiad

None.

15. Correspondence / Gohebiaeth (to include consultation documents not covered under any other heading)

Dealt with as part of other agenda headings.

16. Cllrs Exchange of Information / Cyfnewid Gwybodaeth

None.

17. Date of Next Meeting – 23.01.20

Extra Ordinary 16.01.20

Highways Committee – 16.01.20

The Council passed the following resolution and all members of the public and press were requested to leave the meeting at this point: *Resolution: In view of the confidential nature of the business to be discussed, the public and press be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, Section 1*

CC M James and the member of the press left the meeting.

Poppit Path Update and Feasibility Study

Noted and would be forward for further discussion in January.

There being no further matters to discuss the meeting closed at 9.50pm

