

# Cyngor Cymuned Llandudoch

## St. Dogmaels Community Council

*Minutes of the Ordinary meeting of the Council which took place on 27<sup>th</sup> February 2020 at 7 pm Y Neuadd Goffa, Maeshyfryd, St. Dogmaels*

---

*Present:* Fraser Coates, Chairman/Cadeirydd. Jo Hutchings, Gill Wislocka, Phil Hutchings, Mike Kendall, Richard Davies, Melrose Thomas, Jonathon Martin

CC M James

Clerk

Members of the public: 0

Members of the press: 1

Open session for members of the public to raise any matters of relevance to the Community 7.00 - 7.15.

Mr I Thomas, Chief Executive Officer of PLANED explained the Community Wellbeing and Resilience project. The project, using LEADER funding was running over two years and PLANED would work with 12 communities. Following a brief update which included Mr Thomas's confirmation that the project could run on to the end of 2020 if required, he asked that the Community Council propose 3 areas for the CWBR project in St Dogmaels to focus on. Mr Thomas was thanked for his time and left the meeting.

CC M James updated the meeting on activities highlighted in his last report. He advised that the Path to Poppit would not be eligible for funding which required a route to hug the coastline. He noted residents concerns that the machines in the High Street car park were working prior to the 1<sup>st</sup> March charging period but was pleased to report that the CCs suggestion of one-way arrows in the car park would be instigated. He noted the outcome of negotiations between PCC and PCNP concerning the provision of public toilets and in particular those at Poppit. He advised that work for funding for the Surf Lifesavers group to improve the Poppit block was ongoing as it appeared that PCNP would not take on any responsibility for the building or toilets. He advised that a 5% increase had been agreed to the PCC budget. CC M James was thanked for this time and left the meeting.

### **1. Apologies for Absence / Ymddiheuriadau am absenoldeb**

Cllr E Rees was granted an extended leave of absence due to ill health. Those present sent him their best wishes.

### **2. Declarations of Interest**

None.

### **3. Confirmation of Order of the Agenda** and identification of any items that might be resolved for confidential session

Noting that CC M James had given his report in the public session the agenda was accepted as presented.

### **4. Confirmation of Minutes of 23.01.2020**

Following agreement that the duplication of Cllr R Davies' name be removed from the list of those present, Cllr G Wislocka proposed the minutes be accepted as a true record, seconded Cllr M Kendall, carried.

### **5. Finance & Administration / Cyllid a Gweinyddu**

To approve payments

27.02.20

HMRC		96.10
S E Davies	Home office, postage 7.32	32.32
S E Davies	Salary	990.06
Swallow Business Solutions	Paper	19.18
Neuadd Goffa Llandudoch	Room hire*	33.00
Cllr G Wislocka	HM Land Registry	3.00
One Voice Wales	Membership	263.00

	J Jamison	Internal Audit	75.00
	Wales Audit Office	External audit	266.75
	Edge IT Systems Ltd	Accounts software, set up and training	772.80
	J Hutchings	Reissue on 462 plants, check lost	9.00
DD	NEST pension		39.10

It was agreed that the payment to Edge IT Systems Ltd be taken out of reserves to allow the new accounts system to be set up for the start of the 20/21 financial year.

Permission sought to write off the following

244	72.78		HMRC	Past 6-month presentation date
252	180		Sunshine	Past 6-month presentation date
		J Hutchings past 6 months – original		
462	9	lost		Past 6-month presentation date
281	5	discrepancy between cheque and bank clearance		
396		discrepancy - payment 610.96 bank 610.98		

Proposed Cllr P Hutchings, seconded Cllr M Thomas, carried.

#### *Response to the interim internal audit*

It was noted that the new accounts software should address the auditor's concerns re budget updates.

The Clerk advised that it was possible to provide each month's bank reconciliation on a separate page as requested by the auditor.

The Clerk advised that although not enshrined in law the Council may hold reserves up to its precept level (beyond this reserves could be questioned at audit) unless sums are held as earmarked reserves in which case precept level may be breached. The rationale behind reserves for the Council is that PCC now pays the precept in three tranches leaving the Council potentially financially vulnerable until late in the financial year. The Council also had uncosted outstanding projects to consider.

It was agreed that the issues raised by the internal auditor would be addressed or had been answered adequately.

#### *Independent Remuneration Panel for Wales*

It was agreed to adopt the recommendations of the report, the requirements of which are reflected in the 2020/21 budget.

#### *Quotation for noticeboard in High St Car Park*

The car park notice board was in very bad condition. Discussion with the quoting company had provided the way forward using bolt-in feet so that disturbance would be limited to services which run in area. The Clerk could find no other company that could offer the combination of the locked/unlocked option and the easy pin backing. County permission would need to be sought for installation.

It was agreed that subject to County permission the board would be ordered.

ACTION: Contact County BY: Clerk

#### *PLANED CWBR project*

It was agreed to hold an extra ordinary meeting to allow discussion concerning the three areas for the CWBR project to centre on.

ACTION: Organise meeting BY: Clerk

#### *Grant funding applications*

Junior Football Club application for £845

Grant funding remaining: £1484.5

It was agreed to offer the full grant requested.

ACTION: Contact Club and add to March payments list BY: Clerk

*It was agreed to confirm the appointment of Cllr P Hutchings as a representative to Cardigan Town Council working party on hydro-power from the River Teifi.*

ACTION: Contact Cardigan Town Council BY: Clerk

#### *Consultation on future audit arrangements for Community Councils in Wales / Ymgynghoriad ar Trefniadau Archwilio yn y Dyfodol ar gyfer Cynghorau Cymunedol yng Nghymru*

It was agreed that without detail to the proposed process it was difficult to formulate a response and the consultation would be noted.

## **6. Planning / Ceisiadau Cynllunio**

19/1058/PA Garden shed and alterations to boundary treatment Gwynfa 1, Awel y Mor

St Dogmaels Community Council supported the application.

19/1115/PA Variation of condition (amended design) of planning permission 18/0696/PA (Alterations and extensions)  
Rushfield, Pilot St  
St Dogmaels Community Council supported the application.

NP/20/0037/FUL Agricultural nutrient storage lagoon, Gernos, St Dogmaels  
St Dogmaels Community Council supported the application.

To consider planning applications as per notifications sent out  
Planning documents can be found at:  
<http://planning.pembrokeshire.gov.uk/swiftlg/apas/run/WCHVARYLOGIN.display?langid=1>  
PCNP planning website: <http://planning.pembrokeshirecoast.wales/>

#### *LDP2 consultation*

It was agreed to respond as per the draft document provided by the Clerk.  
ACTION: Contact PCC BY: Clerk

### **7. County Cllr's Report**

Given in public session.

### **8. Working Party Reports**

*Update on Landslip matters from the Clerk.*

It was advised that repairs continue to be outstanding. A new report from the contractors was expected in the next few weeks and once assessed any concerns would be conveyed to PCC.

#### *Tai Bach*

Following CC M James's update in the public session it was noted that even if the Surf Lifesavers obtained grants to refurbish the toilet building which also housed their headquarters, the Surf Lifesavers would not have the revenue finding to run the public toilets. As the substantial cost was emptying the cesspit it was agreed to chase PCC for a response with regard to the condition of it.

ACTION: Contact PCC BY: Clerk

*The beach access and parking issues* as raised by the Local Access Forum were noted.

### **9. Village Amenities / Mwynderau**

*It was noted that the replacement playboat* had been ordered. Purchase of additional HERAS panels (if required) and agreement of installation costs were delegated, subject to financial orders, to the Clerk in consultation with Chairman and Cllr P Hutchings.

*Playground fencing* – there had been recent complaints re dogs in playground. Costing the new fencing would be prioritised.

#### *Village noticeboards (other than High St Car Park)*

The Clerk was still working on costings for replacements. There had been no response from PCC re using funding from the community works grant towards the project. As CC M James had left there was no update on PCC officers meeting with the CC to explain the community works grants.

*Donation of Memorial bench* for Alexandra Gardens. The applicant was aware of Council policy in this matter. It was agreed that the bench could be placed on the existing concrete base at the top of the path to the blessing stone.

ACTION: Contact applicant BY: Clerk

### **10. Highways and Public Rights of Way / Hawliau Tramwy Cyhoeddus**

*Updates from Cllr G Wislocka*

Gamallt 87/34C

It was agreed that Cllr Wislocka and CC M James keep a watching brief on the condition of the path.

Ffordd Newydd

It was noted that the registration of the path was being furthered by PCC.

PINS link with 87/52

Cllr G Wislocka had been able to assure the inspectorate that there were no hazards which should prevent the inspection of the path.

Llwybr Llygoden

It was advised that repair to the retaining wall was imminent.

*Walking Manifesto for Wales*

It was agreed to accept Cllr G Wislocka's draft response.  
ACTION: Submit response

It was agreed to request that Visit Pembrokeshire amend the *anomalies on their online map* to show the correct route of the Wales Coast Path as shown on any up to date OS map.

#### *Footpath registration*

It was noted that the registration process for the footpath behind Y Bryn was being processed.

Cllr G Wislocka reported that regular Footpath walks with secateurs were being organised most Tuesday afternoons to make paths welcoming.

*To accept a report from CC M James on the Graig Footpath 87/28, re consultation with DM officer.*  
Re consultation on planning applications adjacent the footpath. Deferred.

#### *Keep Wales Tidy - Spring Clean Cymru - 20 March – 13 April – Cllr G Wislocka*

It was agreed to run a joint 'spring clean' event at Alexandra Gardens with the Footpaths Association at 2 pm on 29<sup>th</sup> March.

#### *Route to Poppit update*

It was noted that a formal response from the Group was still awaited but the initial indication was that the project would be taken forward.

#### *Removal of recycling bins from the High St Car Park*

It was agreed that the main concern was associated with the tourist season when the bins were well used and the suggestion that some holiday homes asked that guests take their rubbish to the recycling bins if said guests were unable to put rubbish out on the appropriate dates.

ACTION: Contact PCC to express concerns BY: Clerk

#### *50th anniversary of opening Pembrokeshire Coast Path 17th May 2020 celebrations*

The proposal from the Footpaths Association of an afternoon cleaning the coast path marker at Glanteifiion followed by prosecco at the Moorings was welcomed.

### **11. Flooding and Impacts Committee**

It was noted that flooding incidents had decreased since the clearing of the culvert by Mr Wynn Rees and also following the dredging of the outfall by PCC. It was agreed to monitor the condition of the stone wall of the culvert in David St.

It was agreed to write to thank Mr Rees.

ACTION: Letter BY: Clerk

### **12. Police**

Nothing forward.

### **13. Events / Digwyddiadau**

#### *Categories for the village in bloom competition*

It was agreed that categories would be: Best planter/plant baskets/ window box, best private frontage and best commercial frontage.

#### *ANZAC Day 25<sup>th</sup> April, 11 am*

Confirmed Rev A Kent will take the service – Clerk and Chairman to liaise.

Confirmed that room is booked at Hall for refreshments. Assistance requested on the day.

The Clerk to order wreath.

#### *VE Day, 8<sup>th</sup> May 2020*

There had been no response from FB post re interest in organising an event.

#### *Chairman's Dinner Fri 22<sup>nd</sup> May 2020 – Ferry Inn*

Further information to be circulated

### **14. Meeting Reports / Adroddiad**

#### *Community Group Meeting at the Fisherman's Rest, Cardigan*

It was advised that there were several projects were being considered. Improvements to the wharf areas in Cardigan had been discussed and Afon Teifi Fairways Ltd was to research the possibility of improving navigation by placing buoys to mark the estuary channels. Further works were being considered at Patch and on the spit.

### **15. Correspondence / Gohebiaeth (to include consultation documents not covered under any other heading)**

#### *Response to the petition received re use of glyphosate weedkiller in the village*

It was agreed that the Community Council would not support the requests made in the petition but would suggest that the petition be directed to PCC with the advice that letters from individuals were known to have a greater impact than a petition.

ACTION: Contact group BY: Clerk

*Response to One Voice Wales Response - Consultation on the Local Government and Elections (Wales) Bill / Ymateb Un Llais*

Deferred as more guidance was expected.

*Digwyddiadau Ymgynghori Mwy nag Ailgylchu - Consultation Events Beyond Recycling*

Cllrs were advised that they might book their own places using the online booking link in the email.

*Local Places for Nature packages / Cyfle Cyffrous - Lleoedd Lleol ar gyfer Natur deadline 6<sup>th</sup> March*

It was agreed the Council did not own suitable land to take advantage of the offer.

**16. Cllrs Exchange of Information / Cyfnewid Gwybodaeth**

The Cawl a Chan evening on 7<sup>th</sup> March was noted.

Cllr F Coates advised he had been on a tour of the new integrated health centre in Cardigan and had been impressed.

It was advised that there was a meeting about the use of the site of the old hospital in the Guild Hall Cardigan on Saturday 28<sup>th</sup> Feb, 2.30 until 5 pm.

**17. Date of Next Meeting – 26.3.20**

**Highways Committee 12.3.20**

*There being no further business to discuss the meeting closed at 9.40 pm*