

# Cyngor Cymuned Llandudoch

## St. Dogmaels Community Council

*The Council held a virtual meeting at 7pm on 23<sup>rd</sup> July 2020 in accordance with The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020.*

*The Code of Conduct, Standing and Financial Orders applied during the meeting.*

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Present: Chairman: Fraser Coates. Cllrs: Phil Hutchings, Richard Davies, Jo Hutchings, Mike Kendall, Jonathan Martin, Melrose Thomas, Gill Wislocka

CC M James

Clerk

Members of the public: 1

Members of the press: 0

Open session for members of the public to raise any matters of relevance to the community.

A representative from St Dogmaels Rowing Club made representation to the CC in support of the Club's grant funding application.

### **1. Apologies for Absence / Ymddiheuriadau am absenoldeb**

Apologies were received and accepted on the grounds of ill health from Cllr E Rees.

### **2. Declarations of Interest on Matters Arising from the Agenda/Datgan Diddordeb ar faterion sy'n codi o'r Agenda**

Cllr M Thomas declared an interest, as a trustee, in the Hanes Llandoch grant funding application.

Cllr R Davies declared an interest in the Cruse grant funding application.

### **3. Confirmation of Order of the Agenda** and identification of any items that might be resolved for confidential session

The agenda was accepted as presented.

### **4. Confirmation of Minutes of 25.06.2020**

Cllr R Davies requested that his declared interest in planning application 20/0178/PA be noted. This being agreed Cllr G Wislocka proposed and Cllr M Thomas seconded that the minutes be accepted as a true record. Carried.

### **5. Finance & Administration / Cyllid a Gweinyddu**

#### *5.1 Accounts Payable 23.07.20*

£420.00	E Brown - Grass cut June 20
£54.99	S Davies - Varioius
£1,376.00	Society of Local Council Clerks - Community Gov Course
£1,148.47	Confidential

#### *5.2 Orders*

##### *5.2.1 Noticeboards*

Still no approval from PCC for the noticeboard in the car park. It would be removed from the order. The Clerk, in consultation with two Cllrs was given delegated power to progress the quote and order for the car park board should PCC permission be forthcoming.

ACTION: Speak with PCC Officer BY: CC M James

It was agreed to transfer ownership of the notice board at the Coach House to Hanes Llandoch. The replacement board would be removed from the order.

ACTION: Advise Hanes Llandoch and amend asset register. BY: Clerk.

Chairman's signature: ..... Date: 3.9.2020

It was agreed the Clerk be given delegated powers, in consultation with Chair, Vice-Chair or any two Cllrs should they not be available, to review the quotation details and order the remaining noticeboards.  
ACTION: Take agreed matters forward BY: Clerk

#### 5.2.2 Tree survey

The Clerk was waiting for information about the hazel on Graig to ascertain extra costs prior to confirming contract.

#### 5.3 Online banking

It was agreed that the Council move to a system of online banking using the existing Lloyds bank account. The Clerk would register the Council for the service and create the document to be signed to allow online banking to take place.

The online account should be able to be set up to allow the Clerk to input payments (once approved by the Council) which would then be authorised online by any two signatories.

ACTION: Contact bank BY: Clerk

#### 5.4 Grant funding

Copies of the applications were circulated prior to the meeting.

Following discussion, it was agreed to award the following grant funding:

£250 St Dogmaels Rowing Club

£200 Cruse

£2800 Hanes Llandocho

#### 5.5. Use of Herb Garden by Market

Following communication with Council's insurers the market was given permission to place 2 or 3 stalls in the Herb Garden area during July and August 2020. Any extension to this period to be reapplied for.

### 6. Planning / Ceisiadau Cynllunio

20/0225/PA

Proposal: Change of use from ancillary domestic accommodation to holiday let Site Address: Caban, Foxhill Farm, St Dogmaels, Cardigan, Pembrokeshire, SA43 3B

St Dogmaels Community Council supported the application.

### 7. County Cllr's Report

CC M James advised that there had been some progress on the Route to Poppit but land ownership issues were still a stumbling block. The roadside hedges on the Poppit road should be cut by the end of July. He asked if the Clerk had had opportunity to contact the BHS for advice about issues with a local bridleway.

### 8. Working Party Reports

Nothing forward.

### 9. Village Amenities / Mwynderau

9.1 Grass Cutting schedule is being reviewed ready for obtaining quotes in Sept/Oct.

Clerk had asked the contractor to undertake some works to tidy up certain areas as per provision in current contract.

Tree works will be needed in Blessing Stone area to cut back hedging.

The contractor would be asked to clear the area by the bike racks at the playground as this had become overgrown.

ACTION: Contact contractor BY: Clerk

CC M James advised that the verge at Glanteifi would receive regular cuts from July to ensure pedestrian safety.

#### 9.2. Updates

##### 9.2.1 Playground fencing quote

Cllr P Hutchings advised that a full specification for the fencing had been produced and quotes would be sought for the work.

ACTION: Follow up BY: Clerk

##### 9.2.2 Surface in front of kick wall

The Clerk was still waiting for feedback and the Commons Reg Officer and also Countryside Dept (as footpath surfaces are maintainable by County). PCC Definitive Map Officer could see no legal reasons why the surface could not be installed.

### 9.3 Opening Playground

It was agreed unanimously that the playground should be opened subject to risk assessment and suitable signage.

ACTION: Take forward BY: Clerk

For footpath see Highways

## 10. Highways and Public Rights of Way / Hawliau Tramwy Cyhoeddu

### 10.1 Path in Alexandra Gardens PP87/28

The Clerk still to contact all parties concerned.

### 10.2 Bus shelters

Spec to be drawn up.

### 10.3 Community works Grant

Contact to be made with regard to the possibility of funding for a replacement speed sign.

### 10.4 Route to Poppit

Awaiting PCC response with regard to the CCs request to consider making it a 'quiet lane'.

Cllr G Wislocka advised that she would walk local paths and alert the PCC Countryside Team of an access issues.

Cllr P Hutchings agreed to speak with the proprietors of the chip shop about signage to encourage social distancing for queuing outside the shop.

## 11. Flooding and Impacts Committee

Nothing forward.

## 12. Police

Nothing forward.

## 13. Events / Digwyddiadau

### 13. Events

#### 13.1 Village in bloom competition

The shield and cup will need to be collected and stored.

It was agreed that as the village in bloom competition would not take place the Council would offer prize for a village scarecrow competition.

ACTION: Take forward BY: Clerk

#### 13.2 Remembrance Service

Any type of service would rest on the Govt COVID-19 guidance in the weeks leading up to Remembrance Sunday. It was agreed that it would be difficult to control social distancing at any outdoor event.

#### 13.3 Christmas Meal

Ideas or alternative to sit down meal still requested.

#### 13.4 Merchant Navy Day – 3<sup>rd</sup> September

The Red Ensign would be flown at the appropriate date.

ACTION: Flag to Cllr P Hutchings BY: Clerk

#### 13.5 Firework Display

As advised last year, the Gardens were now considered to be too small to safely hold the event and the Council cannot supply the manpower.

It was agreed to cancel the event.

#### 13.6 Christmas Trees

It was agreed to try to find a tree supplier that would supply and install the tree given that the Council did not have the manpower to install it. Electrician would also need to be found to check and connect the lights.

ACTION: Take forward BY: Clerk

#### 13.7 Tree for Coach House

Hanes Llandoch would need be consulted about the Council's wish to supply a tree for the courtyard.

ACTION: Contact Hanes Llandoch BY: Clerk

Cllr M Thomas requested permission to dispose of the old Nadolig Llawen lights which she stored for the Council. She advised that the lights were no longer fit for use.  
It was agreed that Cllr M Thomas dispose of the lights. The Council would cover reasonable disposal costs.

**14. Meeting Reports / Adroddiad**  
Nothing forward.

**15. Correspondence / Gohebiaeth (to include consultation documents not covered under any other heading)**  
Dealt with under agenda headings.

**16. Cllrs Exchange of Information / Cyfnewid Gwybodaeth**  
Cllr G Wislocka commended the PCC fly tipping team for their prompt action in dealing with an issue in the village.

Cllr M Thomas asked when the Annual Meeting of the Council would take place. The Clerk advised that COVID-19 temporary legislation allowed her to set a date. Following discussion, the Clerk advised that the AM would take place on September 3<sup>rd</sup> 2020.

Cllr J Hutchings asked that a letter be written to Ceredigion County Council requesting that notice of future road works on the County boundary adjacent to St Dogmaels be given. The recent works had caused huge disruption and speed along local roads which had been used for diverted traffic had been dangerous.  
ACTION: Write letter BY: Clerk

**17. Date of Next Meeting –**  
No meeting in August (unless urgent business arises)  
3<sup>rd</sup> September 2020  
24<sup>th</sup> September 2020

*There being no further business to discuss the meeting closed at 9.57pm*