

Cyngor Cymuned Llandudoch

St. Dogmaels Community Council

Minutes of the virtual meeting held at 7pm on 24th September 2020 in accordance with The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020.

The Code of Conduct, Standing and Financial Orders applied during the meeting.

Chairman: Cllr P Hutchings. Cllrs: F Coates, R Davies, J Hutchings, M Kendall, J Martin, E Rees, M Thomas, G Wislocka, V Wright

Clerk

Members of the public: 0

Members of the press: 0

1. Apologies for Absence / Ymddiheuriadau am absenoldeb

Apologies were accepted from Cllr E Rees and CC M James.

2. Declarations of Interest on Matters Arising from the Agenda/Datgan Diddordeb ar faterion sy'n codi o'r Agenda

None.

3. Confirmation of Order of the Agenda and identification of any items that might be resolved for confidential session
Item 5.3 As information re quotes for the playground fencing might be changed and tenders sought, the item would be considered in confidential session.

4. To confirm the Minutes of 3.09.20 as a true record

Having agreed the following amendment, to change Pg 2, item 10.2 from: 'It would express concern for the safety of those crossing the road at the Teifiwaterside Hotel due to the speed of traffic travelling down the Webley hill' to 'for all road users including those walking the B4546 which also forms part of the Pembrokeshire and Wales Coast Paths and for those crossing the road at the Teifiwaterside Hotel due to the speed of traffic travelling down the Webley hill' Cllr F Coates proposed that the minutes be accepted as a true record, second Cllr J Hutchings, carried unanimously.

5. Finance & Administration / Cyllid a Gweinyddu

5.1.1 To approve presented payments (copy circulated with agenda)

Swallow Business Solutions	Paper	23.98
S Davies	Various	37.75
Confidential		1148.47
P Hutchings	Scarecrow comp prizes	17.98

5.1.2 To consider taking out a year's subscription to Parish Online mapping software (£90)

It was agreed to take out the subscription.

ACTION: Contact company BY: Clerk

5.1.3 Banking update

The mandate for conversion of signatories' future access to the account to approval of payments had been sent out. The Clerk's access would remain to view the account and set up payments only.

As at 24.9.20 Lloyds bank was still not dealing with new accounts. It was agreed to write to the banking ombudsman about the whole process.

ACTION: Draft letter BY: Clerk

5.1.4 To approve costs for October cut at Alexandra Gardens and playground

It was agreed to make one further cut in the Alexandra Gardens and the play area in Mid-October at the Community Council's expense (205.55).

ACTION: Confirm with contractor. BY: Clerk

5.2 To consider for approval the co-option of Mr N Smith

It was agreed to co-opt Mr N Smith to the Council.

ACTION: Advise PCC and Mr Smith BY: Clerk

5.3 To discuss the quotes for the playground fencing and surfacing in front of kick wall and agree a way forward

Moved to confidential session.

5.4 Budget for 21 / 22 – first budget round to take place at the meeting of October 22nd 2020 - noted

It was agreed to try to obtain an estimate for the path in Alexandra Gardens as this would help with budgeting for 21-22.

5.5 To discuss/agree pay award for Clerk based on 2020/21 recommended scales

Following discussion, it was agreed that the Clerk would move to Salary scale 20 having remained on scale 19 since 2018. This would be reviewed annually.

5.6 To review Clerks participation in the Community Governance Course (currently coming to end of year 2 at Level 4)

Deferred.

6. Planning / Ceisiadau Cynllunio

Nothing forward.

7. County Cllr's Report

Nothing forward.

8. Working Party Reports

To note any reports brought before the Council.

Nothing forward.

9. Village Amenities / Mwynderau

9.1 Grass cutting schedule for discussion.

The specification for the proposed new contract would be ready for the October meeting. Once the documents had been sent to all a question and answer meeting would be held to assist Cllrs in understanding the proposals.

Action: Circulate documents and Q&A details. BY: Clerk

10. Highways and Public Rights of Way / Hawliau Tramwy Cyhoeddu

10.1 To note the reply from Pembs CC re request for speed reductions and reviews. To agree any further action required.

It was noted that the Council had still to received accident statistics for the road from St Dogmaels to Poppit.

ACTION: Chase BY: Clerk

10.2 To agree a way forward with regard to the request for summer double yellow lines at Glanteifion.

While concern was expressed that any further parking restrictions in the area would push more parking into the Moorings it was agreed that dangers on the road were such that the Council would approach PCC. It would also query if boat owners could be issued with a 4-hour permit to park in the bays at Glanteifion. Given the issues with parking in the area it was queried if the provision of parking was a material consideration for planning applications.

ACTION: Contact PCC BY: Clerk

10.3 To consider a response to <https://www.gov.uk/government/consultations/review-of-the-highway-code-to-improve-road-safety-for-cyclists-pedestrians-and-horse-riders>

It was agreed to defer the matter to October meeting.

ACTION: October agenda meeting BY: Clerk

11. Flooding and Impacts Committee

To note any impacts from the recent storms and agree any necessary actions.

There had been no issues of cross road flooding during recent heavy rains. The new access to the slipway was causing no issues during high tides and it was noted that the local fishermen very much appreciated the safe access.

12. Police

Nothing forward.

13. Events / Digwyddiadau

13.1 Scarecrow competition

The Chairman had present prizes to the winning entries and he passed on their thanks to the Council.

13.2 Given the cancelation of the firework display, Remembrance Service, Christmas meal and the Council's decision that it would no longer provided a Christmas tree for Halket Square it was agreed the Clerk would send a press release to the Tiveyside which would also be published on the village FB page.

13.4 Christmas Tree for Coach House

It was agreed that as only a relatively small tree was required Penrallt Garden Centre be contacted for supply and delivery.

ACTION: Contact Penrallt Garden Centre

14. Meeting Reports / Adroddiad

Nothing forward.

15. Correspondence / Gohebiaeth (to include consultation documents not covered under any other heading)

Covered under agenda headings.

16. Cllrs Exchange of Information / Cyfnewid Gwybodaeth

It was agreed to consider ideas for Light up St Dogmaels at the October meeting.

ACTION: October agenda item BY: Clerk

Cllr G Wislocka kindly agreed to look up regulations with regard to disabled access for the quote for the path in Alexandra Gardens. She hoped that there would be no requirement to use a resin type path as the maintenance of these was high.

ACTION: Disabled access path widths BY: Cllr G Wislocka

Cllr M Kendall, having been asked if the Council could address the outside lights being on at the Memorial Hall, was advised that it was the responsibility of the Hall Committee and not the Council.

17. Date of Next Meeting –22.10.20

It was proposed, seconded and carried that in view of the confidential nature of the business to be discussed, the public and press be excluded from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, Section 1

Having considered the quotes received for the playground fencing and agreeing that the specification should stand it was agreed that as the costs fell outside the tender limit of £25k, Financial Regulations pertaining to tender limit (Section 11) be suspended during consideration and vote on this matter. The Council did not consider there was any further value to be gained in entering the tender process at this point. Following discussion and taking into account references received the Council agreed to assign the work to Sovereign at a total cost of 33384.45 (ex VAT). Cllr P Hutchings would liaise with the contractors once on site and monitor progress.

Following the vote, it was agreed to reinstate Financial Regulations (Section 11).

There being no further business to discuss the meeting closed at 20.07pm