

# Cyngor Cymuned Llandudoch

## St. Dogmaels Community Council

The Council held a virtual meeting at 7pm on May 27<sup>th</sup> 2021 in accordance with The Local Government and Elections (Wales) Act 2021

Present:	
Chairman	Cllr Phil Hutchings
Councillors:	Councillors: Fraser Coates, Richard Davies, Jo Hutchings, Mike Kendall, Jonathan Martin, Nigel Smith, Gill Wislocka, Rhian Watcyn Jones, Vincent Wright
County Cllr	Mike James
Clerk	Sue Davies
Members of the public and press	None

### 1. Apologies for Absence / Ymddiheuriadau am absenoldeb

2.

Apologies were accepted from:	
Councillor(s):	Melrose Thomas (ill health)

It was agreed that Councillors would send flowers to Cllr M Thomas and wished her well.

### 2. Declarations of Interest on Matters Arising from the Agenda/Datgan Diddordeb ar faterion sy'n codi o'r Agenda

None
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### 3. Confirmation of Order of the Agenda and identification of any items that might be resolved for confidential session

The agenda was accepted as presented.

### 4. To confirm the Minutes of 25-03-21 as a true record

Amendment
Cllr R Watcyn Jones requested her name be added to those present. Typos Item 6: Mwtchwr = Mwtshwr Item 9.1: Snagging works repot = report
Cllr R Watcyn Jones asked if her request for information about CC grants procedures should be in the minutes.

Proposed that minutes be accepted with amendments	Seconded	
Cllr J Hutchings	Cllr J Martin	Carried

### 5. Finance & Administration / Cyllid a Gweinyddu

#### 5.1.1 To approve payments

Accepted date	ExpTno	Gross	Organisation	Details	Heading
04/05/21	9	£35.00	Information Commissioner	Fees	130/9

Chairman's signature

Date: 15.06.21

04/05/21	10	£26,624.23	Alexanders Invoice Finance (SOV)	Payment less retention for playground surface	140/2
27/05/21	11	£64.01	P Hutchings	Fixings and postcrete	125/1
27/05/21	12	£993.00	E Brown	Grounds Maintenance	125/2
27/05/21	13	£9.99	M Kendall	PPE for defib check	125/1
27/05/21	15	£41.46	NEST Pensions	NP27-5	105/3
27/05/21	17	£500.00	Cruse Bereavement Care Ltd West Wales Area	s137 grant	155/2
27/05/21	18	£500.00	The Welsh Air Ambulance Trust	S137 grant	155/2
27/05/21	19	£500.00	Macmillan Cancer Support	s137 grant	155/2
27/05/21	20	£872.10	Came and Company	Insurance renewal	130/1
		£30,139.79			

Proposed	Seconded	
Cllr V Wright	Cllr J Martin	Carried

5.1.2 Bank Reconciliation  
Noted.

#### 5.2.1 Year End Update

It was advised that the accounts were with the internal auditor.

Last year's audit was still outstanding. The Wales Audit office had over 300 Council audits to complete from the 2019-20 financial year.

#### 5.3 Savings Account

Lloyds Bank had closed the frozen savings account and transferred the funds to the Council's current account. It would pay compensatory interest on the account and a further £150 compensation due to the poor handling of the complaint. It was advised that the Council should consider moving some fund from Lloyds.

<b>ACTION:</b>	<b>BY:</b>
Investigate Unity Savings Account	Clerk

#### 5.4 Youth Representative

It was suggested that groups involving local young people might be contacted and invited to put suggestions to the Council.

<b>ACTION:</b>	<b>BY:</b>
Contact groups	Cllr V Wright

#### 5.5 To Confirm Format of Next Meeting

It was noted that the Memorial Hall might be open in July. However, as the guidance for face-to-face meetings was still under discussion, until such time as Welsh Govt had clarified matters, meetings would continue to be held via ZOOM.

<b>ACTION:</b>	<b>BY:</b>
Arrange next ZOOM meeting	Clerk

### 6. Planning / Ceisiadau Cynllunio

Number	Address	Proposal	Agreed response
20-1154-PA	43, The Moorings, ST DOGMAELS, Cardigan, Pembrokeshire, SA43 3LJ	Extension to existing raised main entrance patio area to the front of the house (which provides access)	St Dogmaels Community Council objected to the application on the grounds that the extension of works to the fore of the property was out of keeping with the area.  The Council drew attention to the fact that prior to the current works there was only a small front step to the fore.

Chairman's signature

Date: 15.06.21

			Photographs supplied
NP/21/0144/FUL	Hendre Lane, St Dogmaels, Cardigan, Pembrokeshire, SA43 3LY	Re-surface track/bridleway	Support

Planning documents can be found  
at: <http://planning.pembrokeshire.gov.uk/swiftlg/apas/run/WCHVARYLOGIN.display?langid=1>

#### Search Planning Applications - Pembrokeshire Coast National Park

There was continued concern about the possible use of footpath 87/31 by vehicles. A watching brief would be kept.

CC M James advised that the site visit at Morwenau had taken place and the CC Chairman had attended. This was the first invitation for a Community Council representative by PCNP.

#### **7. County Cllr's Report**

CC M James advised that the side of the footpath from the car park to the Pinog had been cleared by PCC. He attended a site meeting at Alt Fach with Dwr Cymru and residents. The shadow governing body of Ysgol Preseli had appointed the ex-deputy head as headteacher of the new school. He was pleased to report, as Carers Champion that every Pembrokeshire school would have a teacher support champion for young carers. He was pleased to advise that several older people in the village had been found more suitable accommodation despite the growing demand for 1 bed properties. He had expressed, at a recent seminar, the CCs concern that the existing sewage pumping station was not fit for purpose. PCC was still looking at the impact of second home ownership and there had been suggestions that change of use might be required for a second home. The importance of tourism in the area had been highlighted and the Dyfed-Powys Police and Crime Commissioner had been re-elected.

#### **8. Working Party Reports**

To note any reports brought before the Council.

Landslip

The PCC report had been made available to all. PCC had not supplied a report on maintenance issues.

<b>ACTION:</b>	<b>BY:</b>
Clerk's previous report on maintenance be sent to PCC with a request that PCC confirm that all issues have been addressed	Clerk

#### **9. Village Amenities / Mwynderau**

##### 9.1 Playground

Update on fencing

Sovereign was returning to site to address the issues of loose posts identified by the playground inspector. Once the PCC inspection had been completed on June 2<sup>nd</sup> further payment would be considered under delegated authority to the Clerk in consultation with the Chairman and Vice-Chairman.

Surfaces

Some of the surface in the junior area was lifting and the surface on the toddler tunnel was wearing.

<b>ACTION:</b>	<b>BY:</b>
Investigate cost effective solutions	Clerk, Chairman and Vice-Chairman

It was queried if the CC might install an outdoor table tennis table at the playground. It was advised that the CC had drawn a line under expenditure on the playground, given the recent level of expenditure, other than for maintenance.

##### 9.2 Notices at Poppit

It was agreed that it was unfair to ask the café to allow notices to be posted in what was a very small entry area. It was queried if a notice board might be put on the café wall outside

<b>ACTION:</b>	<b>BY:</b>
Visit site to identify possibilities and report back.	Chairman

##### 9.3 Noticeboards

*Chairman's signature*

*Date: 15.06.21*

The Chairman had installed a number of the new noticeboards around the village for which he was thanked. The Clerk would pursue permission from PCC re moving the board in the High Street car park.

<b>ACTION:</b>	<b>BY:</b>
Contact PCC re board in car park	Clerk

## 10. Highways and Public Rights of Way / Hawliau Tramwy Cyhoeddu

### 10.1 20mph scheme

The Highways officer dealing with the scheme was on annual leave so no update was available.

<b>ACTION:</b>	<b>BY:</b>
Arrange follow up meeting with PCC	CC M James

It was noted that 12 volunteers had come forward for the Speedwatch scheme but there had been some issues with registration with the police.

<b>ACTION:</b>	<b>BY:</b>
Contact police and ask for an update with an invitation to the next CC meeting	Clerk

### 10.2 Update on any PRoW issues and to agree a way forward

The PCC Countryside team was thanked for the repair of footpath 87/23 and for arranging repair to 87/57. An inspection had taken place of the sleeper steps in Alexandra Gardens and PCC proposed to remove the bottom, rotten step.

<b>ACTION:</b>	<b>BY:</b>
Send thanks to the Countryside team.	Clerk

### 10.3 Route to Poppit

It was noted that there had been some developments with regard to access which had been made known to PCC. These were covered by confidentiality and could not be discussed further.

<b>ACTION:</b>	<b>BY:</b>
Agenda item as required	Clerk

### 10.4 Track/footpath designed 87/31 – vehicle access concerns

As had been previously agreed, a watching brief would be kept.

### 10.5 PCC cutting schedule Maeshyryd – Cllr M Kendall

Cllr M Kendal was thanked for his report. It was agreed that PCC would be asked to return the verge at Maeshyryd to its regular contract as there were limited plant species developing and residents were unhappy that one verge was being left uncut. It was noted that the banks at Maeshyryd were now hosting an interesting range of wild flowers and plants. Monitoring of these would continue.

<b>ACTION:</b>	<b>BY:</b>
Request that PCC add verge at Maeshyryd to its normal cutting contract.	Clerk

### 10.6 Ash tree, Fisherman's Path

It was reported that quotes for the work were in hand.

### 10.7 Resin Path Edging and Concrete Path – Alexandra Gardens

The Chairman agreed to put together a specification for work on edging the resin path. PCC Countryside need to confirm it would accept the proposals to relay the concrete path when funds allowed. NRW and Dwr Cymru would need to be contacted following Country side approval.

<b>ACTION:</b>	<b>BY:</b>
Confirm PCC Countryside support for replacing concrete path	Clerk

<b>ACTION:</b>	<b>BY:</b>
Produce specification for edging resin path	Chairman

*Chairman's signature*

*Date: 15.06.21*

### 11. Flooding and Impacts Committee

To note any impacts from the recent storms and agree any necessary actions.  
Nothing brought forward.

### 12. Police

Nothing brought forward.

### 13. Events / Digwyddiadau

#### 13.1 Village in Bloom

Translation was required for the posters and entry form. Agreement of costs delegated to the Clerk in consultation with the Chairman and Vice-Chairman. Cllr R Watcyn Jones' kind offer to Welsh translation for short texts was noted with thanks.

<b>ACTION:</b>	<b>BY:</b>
Source translation	Clerk in consultation with Chairman and Vice-Chairman

#### 13.2 Recognition of Volunteers (event subject to relaxation of COVID regs)

<b>ACTION:</b>	<b>BY:</b>
Retain on agenda pending changes in Covid regulations	Clerk

### 14. Meeting Reports / Adroddiad

A citizen-led recovery: working better together  
Cllrs J Hutchings and G Wislocka were thanked for their report on the meeting.

#### Report SLCC/OVW Joint Conference – Clerk

The Clerk advised the conference had been well attended. It was expected there might be significant changes in payments to Cllrs in the 22/23 financial year. She noted that the General Power of Competence was to be introduced in Wales from 2022 and required the Council to meet certain criteria including election of Cllrs, unqualified audit for 2 years and a qualified Clerk. She also noted that the representative from the Wales Audit Office had advised that if it became aware, during audit of any decisions made under matters arising, AOB or similar types of 'general' agenda headings it would mean an immediate qualified audit.

### 15. Correspondence / Gohebiaeth (to include consultation documents not covered under any other heading)

Consultation on improvements to rail services in West Wales. Cllr G Wislocka advised that she had tried to look at the consultation but had found it difficult as she felt it required some in depth knowledge which she did not have. She was thanked for her time.

### 16. Cllrs Exchange of Information / Cyfnewid Gwybodaeth

Exchange and matters to note for the next agenda.

The Wales Audit Office has made it clear that if, during audit, it becomes aware of decisions being taken under AOB and similar headings, it will result in an immediate qualified audit. Therefore, this heading is for information only – not decision making.

Cllr R Watcyn Jones advised that having attended a seminar on Community Led Recovery, she felt there was merit in the Community Council looking at ways it could assist the community in its recovery following Covid. She had made the information from the seminar available to all.

<b>ACTION:</b>	<b>BY:</b>
Agenda item	Clerk

Cllr R Davies advised that there would be no village show in 2021 due to Covid restrictions but that it was planned to hold an online dog show.

Cllr N Smith asked if PCC had responded to the concerns with regard to the condition of the footway below the Webley hill. The Clerk advised that PCC had inspected the site and would add it to its maintenance schedule.

It was suggested the grant funding might be sought for any future playground equipment installations.

### 17. Date of Next Meeting – 24 June 2021

Items for inclusion on the next agenda need to reach the Clerk no later than 17<sup>th</sup> June 2021

*There being no further business to discuss the meeting closed at 8.45pm.*

*Chairman's signature*

*Date: 15.06.21*

*Chairman's signature*

*Date: 15.06.21*