

Cyngor Cymuned Llandudoch

St. Dogmaels Community Council

Minutes of the Council meeting held by remote means at 7pm on 24th June 2021 in accordance with The Local Government and Elections (Wales) Act 2021

Present:	
Chairman	Cllr Phil Hutchings
Councillors:	Councillors: Fraser Coates, Richard Davies, Jo Hutchings, Mike Kendall, Nigel Smith, Melrose Thomas, Gill Wislocka, Rhian Watcyn Jones, Vincent Wright
County Cllr	Mike James
Clerk	Sue Davies
Members of the public and press	1

Ms C Wilson gave a brief report on behalf of the Llandudoch Housing Trust. As yet in the early stages, it was hoped that properties in the village could be bought and offered, at affordable cost, to local people. It was expected that the scheme might be managed by 4CG which had experience in this area.

1. Apologies for Absence / Ymddiheuriadau am absenoldeb

None

2. Declarations of Interest on Matters Arising from the Agenda/Datgan Diddordeb ar faterion sy'n codi o'r Agenda

None.

3. Confirmation of Order of the Agenda and identification of any items that might be resolved for confidential session

The agenda was accepted as presented.

4. To confirm the Minutes of 26-05-21 as a true record

Proposed that minutes be accepted	Seconded	
Cllr R Watcyn Jones	Cllr R Davies	Carried

5. Finance & Administration / Cyllid a Gweinyddu

5.1.1 To approve payments

Confidential	Clerk various	1165.43
E Brown	Grounds Maintenance	636
P Hutchings	Notice board fixings	37.65

Proposed	Seconded	
Cllr V Wright	Cllr F Coates	Carried

5.1.2 Bank reconciliation/Budge update

Noted.

5.2 To approve the year-end accounts and AGAR

All documents were provided prior to the meeting and the Clerk took Cllrs through the required statements in the AGAR. It was resolved that the documents be accepted as presented.

ACTION:	BY:
Complete year end process	Clerk

5.3 Savings account

RESOLUTION	
To open a Unity Savings account using same signatories as Lloyd's account	Carried

ACTION:	BY:
Liaise with signatories and open account	Clerk

5.4 Youth Representative

Nothing brought forward.

5.5 To confirm format of next meeting

RESOLUTION	
That the next meeting be held via ZOOM	Carried

5.6 Citizen/Community led recovery

Meetings of the Pembrokeshire forum where to be held bi-monthly and Cllrs J Hutchings, G Wislocka and the Clerk would attend when possible.

5.7 Noticeboard – car park

RESOLUTION	
That a noticeboard to replace the existing board in the High St car park be purchased. That the header board be bi-lingual. Additional costs over and above the basic quotation, to achieve this, be delegated to the Clerk in consultation with the Chairman and Vice-Chairman	Carried

ACTION:	BY:
Order noticeboard	Clerk

5.8 Bollard Alexandra Gardens

RESOLUTION	
To ascertain if the current bollard could be re-used	Carried

ACTION:	BY:
Check bollard	Cllr V Wright
Cost basic new lockable metal bollard if existing bollard is not reusable	Clerk

5.9 Co-option

RESOLUTION	
That Ms J Woods be co-opted onto the Community Council	Carried

ACTION:	BY:
Contact Ms J Woods and Pembs CC	Clerk

5.10 Agenda published on FB

RESOLUTION	
That a link to the agenda and supporting documents be posted on the village FB page. That if possible, comments be turned off on the post.	Carried

6. Planning / Ceisiadau Cynllunio

Number	Address	Proposal	Agreed response
21/00070/PA	The Villa, High Street	Construction of a dwelling workshop and storage as well as improved parking provision and landscape works	The Community Council made no objection to the design or scale of the proposal and welcomed the provision of on-site parking. However, St Dogmaels Community Council requested that the use of the development and parking provision

			remain ancillary to main dwelling. St Dogmaels Community Council made its usual observation in regard to the creation of a dwelling in that the sewerage infrastructure of the village is not fit for purpose and every new connection exacerbates this issue
20/1185/PA	Foxhill, St Dogmaels	Conversion of outbuilding to holiday let	Support
NP/21/0377/LBA	Brynterion, U3207 Juntion C3109 via Cippyn to Crockshead	Renovation and refurbishment works to a grad II listed house	The Community Council supported the application and welcomed the sympathetic renovation of a listed building.

Planning documents can be found at:<http://planning.pembrokeshire.gov.uk/swiftlg/apas/run/WCHVARYLOGIN.display?langid=1>

Search Planning Applications - Pembrokeshire Coast National Park

7. County Cllr's Report

CC M James reported that the 20mph scheme seemed to be having a positive impact in the community and he thanked the Chairman for attending a photo shoot to promote it. He advised that visitor numbers were rising which was reflected in numbers attending the market. The increase provided a much-needed boost for local businesses. He had attended a beach clean organised by PAVS but had been pleasantly surprised as to how clean Poppit beach had been. He stressed the importance of the work undertaken by CAB. He commended Mr Huw Evans for his walk of the boundary of Wales to raise funds for the RNLI.

Cllr M Thomas queried if the old village nameplate signs had been incorporated into the new 'gateway' road signage. If this was not the case, could they be salvaged?

ACTION:	BY:
Enquire about old road signage	CC M James

8. Working Party Reports

Nothing brought forward.

9. Village Amenities / Mwynderau

9.1 Playground

Update on fencing

The snagging works had been undertaken and the full invoiced cost of the fencing had now been paid.

It was noted that the bench slats had been replaced and Cllr P Hutchings was thanked for the work.

Surfaces

The PCC playground inspection has highlighted small issues with the surface wearing by the crawl tunnel and lifting by the gate to the junior area. The Clerk had found details of repair kits for the wear. It was expected that the surface by the gate could be lifted and replaced with a small extension to the existing path as the area was outside the equipment fall site.

ACTION:	BY:
Investigate repairs and removal of faulty surface	Chairman with assistance
ACTION:	BY:
Obtain quote for path extension	Clerk

The overall spend on the playground now stood at approximately £115k. Cllr P Hutchings was thanked for his work on repairs and with the fencing contractors. The Clerk was commended for her work, from taking post to the present day, to rectify issues identified with the 2010 installation. It was noted that original installation had been made following the proper procedures and checks on the contractor.

9.2 Noticeboards

Update

Cllr P Hutchings was thanked for installing the new noticeboards (with assistance).

At Poppit

The Chairman had identified a possible site for a small noticeboard at Poppit.

ACTION:	BY:
Liase with PCNP re siting of the board	CC M James

9.3 Flower troughs

The White Hart group had kindly offered to take over the care of the large concrete planter opposite the pub. This was accepted with thanks. Thanks were also noted for the work of Merched y Wawr on the flower trough in the car park and to the Marmaladies for their work in the flower and shrub beds in Halket Square.

ACTION:	BY:
Contact White Hart group	Clerk

9.4 Bus shelters

ACTION:	BY:
As contractor contact details were now available seek quotes for refurbishment and decoration.	Clerk

9.5 Cutting schedule and bio-diversity

The report from Cllr M Kendall having been circulated prior to the meeting it was agreed that the long areas of grass on the Maes y Dre bank be cut and that the verges and banks at Maeshyfyrd be returned to the normal PCC cutting schedule. It was agreed that the Community Council should not instruct the PCC contractor directly. The Council would consider further works with PCC for the 2022/23 season in due course. The revised Community Council cutting schedule for 22/23 would be presented at the Council's July meeting to enable quotes to be sought.

ACTION:	BY:
Contact contractor and PCC	Clerk

9.6 Tree works

Site visits with contractors were planned.

10. Highways and Public Rights of Way / Hawliau Tramwy Cyhoeddu

10.1 20mph scheme

Update

It was noted that the scheme was up and running and that trimming of plant growth where signs were affected was in hand. There had been some difficulties in getting leaflets about the scheme delivered in the village.

Police re Speedwatch

It was advised that all volunteers had to be DAB checked and that the Police were in the process of doing so.

10.2 Update on any PRoW issues and to agree a way forward

Nothing brought forward.

10.3 Route to Poppit

The Community Council was still awaiting further information from PCC.

10.4 Track/footpath designed 87/31 – vehicle access concerns

PCC response to concerns that the footpath might be used for vehicle access was that it was a matter for the Police and anyone observing vehicles on a footpath (other than for specific agricultural reasons) should phone 101 and report the matter to the police.

10.5 Hedge cut Poppit Road

CC M James advised that the hedge would be cut at the earliest possible date, while not disturbing breeding wildlife. It was noted that the legislation allowed cutting of hedges for safety reasons. It was accepted that the decision was that of PCC.

Concern was expressed about pedestrians crossing the road between the main Teifi Waterside Hotel and its gardens. Being at the bottom of the hill this was an extremely dangerous area with poor sight lines.

ACTION:	BY:
Contact PPC Highways	Clerk

10.6 Traffic & Highways Community Works Fund / Cronfa Gwaith Cymunedol Traffig a Phrifyrdd

ACTION:	BY:
Any suggestions for suitable projects to be sent to the Clerk	Cllrs

11. Flooding and Impacts Committee

To note any impacts from the recent storms and agree any necessary actions.
Nothing brought forward.

Flood gate in Water Street

It was noted that the agreement was between Dwr Cymru and the householder. The footpath had been formally closed. Should the issue of raw sewage escapes be reported this would be a matter for the Community Council to become involved with.

12. Police

Covered under 20mph scheme.

13. Events / Digwyddiadau

13.1 Village in bloom

It was noted there were no entries to date but that gardens were late to bloom due to the recent weather conditions.

13.2 Recognition of volunteers (event subject to relaxation of COVID regs)

Noted for reference.

Voluntary contributions have been given for Mr Oliver James which would be presented by the Chairman.

13.3 Merchant Navy Day, 3rd September 2021

Until COVID regulations were relaxed it was impossible to plan an event. The flag would be raised.

13.4 Remembrance Sunday, 14th November 2021

It was suggested that a simple outdoor service be considered.

ACTION:	BY:
Contact Vicar	Clerk

14. Meeting Reports / Adroddiad

Nothing brought forward.

15. Correspondence / Gohebiaeth (to include consultation documents not covered under any other heading)

Llandudoch Housing Trust

It was agreed to support the proposals in principle. Cllr R Watcyn Jones was appointed to represent the Council on the group.

ACTION:	BY:
Advise appointed to the group	Clerk

16. Cllrs Exchange of Information / Cyfnewid Gwybodaeth

Exchange and matters to note for the next agenda.

It was noted that an overgrown hedge causing difficulties in Pilot Street had been cut back.

Concern was expressed about building in the old boat yard. It was confirmed that planning had been granted.

Concern was expressed that the Hermon waste site was closing. CC M James advised he had heard nothing of this.

Numbers attending the market were rising with 550 in half term, dropping 350 in the last week. This was still in excess of some summer weeks last year.

It was advised the planning enforcement was aware of works at a property in Cippyn

It was queried if the PCC biodiversity officer might offer advice for verge areas.

It was noted that growth in verges and on road edges was making the village look untidy in place.

17. Date of Next Meeting – 22 July 2021

Items for inclusion on the next agenda need to reach the Clerk no later than 15th July 2021

There being no further business to discuss the meeting closed at 9.36pm.