

# Cyngor Cymuned Llandudoch

## St. Dogmaels Community Council

Minutes of the meeting held by remote means which took place at 7.00 on Thursday 25<sup>th</sup> November 2021 in accordance with The Local Government and Elections (Wales) Act 2021

Present:	
Chairman	Cllr Phil Hutchings
Councillors:	Richard Davies, Jo Hutchings, Mike Kendall, Nigel Smith, Melrose Thomas, Rhian Watcyn Jones, Gill Wislocka, Vincent Wright
County Cllr	Mike James
Clerk	Sue Davies
Members of the public and press	0

**1. Apologies for Absence / Ymddiheuriadau am absenoldeb**

None.

**2. Declarations of Interest on Matters Arising from the Agenda/Datgan Diddordeb ar faterion sy'n codi o'r Agenda**

None.

**3. Confirmation of Order of the Agenda** and identification of any items that might be resolved for confidential session

The agenda was accepted as presented.

**4. To confirm the Minutes of 28-10-21 as a true record**

Proposed that minutes be accepted	Seconded	
Cllr Richard Davies	Cllr Nigel Smith	Carried

**5. Finance & Administration / Cyllid a Gweinyddu**

5.1.1 To approve payments

S E Davies	Salary, HO, expenses	1297.98
Nest		66.50
HMRC		265.40
E Brown Grounds maintenance		468.00

RESOLUTION	
To give delegated authority to the Clerk in consultation with the Chairman and Vice-Chairman to purchase a new defibrillator cabinet to a total cost not to exceed £500 (ex VAT). Money to come from reserves.	Carried
To approve payments as presented.	Carried

5.1.2 Bank reconciliation/Budget comparison update

Noted.

5.2 Savings account

Ongoing

5.3 Year end accounts

Noted that still with External Auditors.

5.4 Draft budget – budget meeting on 2-12-21

RESOLUTION	
To accept a quotation for grounds maintenance works 22-23	Carried

Chairman's signature

Date: 2-12-21

RESOLUTION	
To make provision of £4k in the budget for the purchase and installation of 2 defibrillators.	Carried
To contact PCNP re provision of a defibrillator at Poppit given the higher-than-expected income generated by the car park there.	Carried

RESOLUTION	
That an approach be made to the Ferry Inn as a possible site and it was confirmed that Western Power would quote for a permanent electrical supply at Glanteifion (unmetered) with defib on bus shelter as an alternative. If PCNP refused to supply a defib for Poppit then to be asked for permission to place defib at café. Café owners would be approached.	Carried
ACTION	BY
PCNP Ferry Inn Western Power	Clerk/CC M James Chairman Chairman

To consider inclusion of costs of bike racks / shelter

RESOLUTION	
To approach PCC to supply a bike rack in the High Street car park	Carried
ACTION	By
Contact PCC	Clerk/CC M James
RESOLUTION	
To investigate other sites in the village	Carried
	BY
	Cllrs

#### 5.5 Citizen/Community led recovery

The Clerk reported that defib was to be the first Welsh county to have a dedicated liaison officer for Town and Community Councils, grant funded through OVW. The drive to promote youth engagement in local government and elections was noted and she advised the PCC would be running workshops about election procedures, for Clerks in Feb 2022.

#### 5.6 Unmetered electricity supplies High Street and Glanteifion

RESOLUTION	
As the equipment is not in use and as a consequence not being inspection to cost disconnection in the High Street. As the connection at Glanteifion might be used for a defibrillator disconnection would be put on hold.	Carried
ACTION	BY
Obtain quotes	Chairman

#### 5.7 Grant funding

RESOLUTION	
That in view of the fact that the Air Ambulance had already received funding in the 21-22 financial year the request be denied.	Carried
ACTION	BY
Contact Air Ambulance	Clerk

Following discussion, it was agreed that subject to the submission of the appropriate grant funding forms the Council would consider grant funding for the local and also the national sheep dog trials to be held in Pembrokeshire.

#### 5.8 Emergency response and provision of additional defibrillators

It was noted that the SM had advised that he was doing all within in his power to draw the concerns with regard to emergency response, of not only St Dogmaels but many communities to the notice of the appropriate bodies.

Additional defibrillator – see item 5.4

#### 5.9 Meeting dates 2022

RESOLUTION	
That the proposed dates be accepted.	Carried

## 6. Planning / Ceisiadau Cynllunio

Chairman's signature

Date: 2-12-21

Number	Address	Proposal	Agreed response
21/0659/DC	Gwesty Glanfa Teifi, Poppit Sands, Cardigan, SA43 3LN	Discharge of Conditions Condition 3 (Construction Environmental Management Plan (CEMP)), Condition 4 (External Lighting), Condition 8 (Bio-diversity enhancement), Condition 9 (Surface water disposal), Condition 10 (Site level), Condition 11 (Landscaping scheme), Condition 12 (Package treatment plant) of planning application 20/0459/PA (8 Bedroom Annexe).	That the Civils request for the appropriate report be supported. That a report with regard to external lighting (walkways, glazing etc) of the finished building be supplied as it appeared that the lighting issue had only been addressed for the build phase. To note that there was reference to an email in the material online but a copy of the email was not available to the Community Council. Therefore, the comments of the Council could not take account of any information contained therein.

Planning documents can be found at: <http://planning.pembrokeshire.gov.uk/swiftlg/apas/run/WCHVARYLOGIN.display?langid=1>

#### Search Planning Applications – Pembrokeshire Coast National Park

Green Meadow

RESOLUTION	
That in view of the requirement to allow all village groups and organisations access to the website, should one be allowed, and the complexities involved in that, that with regret the application for Llandudoch Yfory/St Dogmaels Tomorrow group access to the website was refused.	Carried
ACTION	BY
Contact group	Clerk

It was noted that CC M James was still pressing g for the community meeting with the developers. There was no requirement for the developers to respond to the points raised by the CC and community but simply to address them as part of any planning application.

CC M James advised that he did not yet have a date for the Boat House application to go to planning committee. He understood that there was a report outstanding.

#### **7. County Cllr's Report**

**CC M James advised that there would be a fire serve exercise was to take place following a site meeting at Cwmins. He noted that PCC had access to a vehicle for surfacing narrow roads and works was to take place in the area using this. There was ongoing issue with the adoption of the road at Maes Mynach for which there would be no early resolution as the resolution rested with the developer. He noted ongoing sewage issues and road repair works. He noted the progress of the Route to Poppit Active Travel initiative and advised he was chasing repairs to the footpath by the Teifi Waterside Hotel. PCNP has funding available to upgrade the boardwalk at Poppit and provide enhanced disabled access.**

#### **8. Working Party Reports**

To note any reports brought before the Council.  
Nothing brought forward

#### **9. Village Amenities / Mwynderau**

##### 9.1 Playground

Update and to agree any actions

It was noted that no fault reports had been received from PCC.

##### 9.2 Noticeboards

Car Park

The new board was proving a success and much easier to access.

At Poppit

CC M James advised he was talking to officer at PCNP with regard to the siting of a board.

##### 9.3 Bus shelters

The work was yet to start.

#### 9.4 Cutting schedule and bio-diversity

Some works were still outstanding due to the contractor being unwell. These were not urgent and would be completed in the new year. The project would be included in the Council's annual report and the bio-diversity report on the website would be updated.

#### 9.5 Poppit toilet block

Nothing forward.

#### 9.6 Acquisition/Provision of additional amenity land

Nothing forward.

### 10. Highways and Public Rights of Way / Hawliau Tramwy Cyhoeddu

#### 10.1 20mph scheme update

It was noted that the police had implemented speed checks, which were welcomed by the Council.

#### Speedwatch

No speedwatch exercises were currently scheduled.

#### 10.2 Update on any ProW issues and to agree a way forward

It was noted that there had been two reported incidents of vehicles becoming stuck on the footpath to the straw bale house (87/31). PCC was aware. The Clerk had been informed that the landowner intended to present legal evidence that there was vehicular access along the path.

The recent visit by the Fire Officer to assess access to houses at Cwmins highlighted that the confirming of the footpath as a registered PRoW was extremely important. The documents had been forwarded by PCC to the Planning Inspectorate in 2019.

RESOLUTION	
To contact PCC with regard to progress of the registration.	Carried
ACTION	BY
	Clerk

#### 10.3 Route to Poppit/Active Travel

The recent meeting with PCC and consultants on the Route to Poppit had been very informative. The consultants had walked the Menian Mill route and were now aware of the flooding and access issues at various points along its length.

### 11. Flooding and Impacts Committee

To note any impacts from the recent storms and agree any necessary actions.

Minor flooding had been observed by BV Rees but this had cleared quickly. A site meeting was still to take place to discuss the possible widening of the culvert outlet.

### 12. Police

Nothing brought forward.

### 13. Events / Digwyddiadau

#### 13.1 Remembrance Sunday, 14<sup>th</sup> November 2021 – Report

Approximately 50 people had attended the event. Those who had taken part in the service were thanked. It was noted that traffic by the War Memorial meant that at times the service could not be heard and that safety at the site had to be carefully considered.

#### 13.2 Christmas Events – Tree at Coach House, lights switch on

The tree was in place and the lights would be added prior to the Christmas market.

#### 13.3 The Queen's Platinum Jubilee

Scarecrow competition

Afternoon tea/dance for senior citizens

RESOLUTION	
To seek quotations for afternoon tea based on attendance of 60 people	Carried
ACTION	BY
	Clerk

Funding towards a children's party (possibly in conjunction with the school).

### 14. Meeting Reports / Adroddiad

Cllr R Watcyn Jones had attended

### 15. Correspondence / Gohebiaeth (to include consultation documents not covered under any other heading)

<https://www.planed.org.uk/wp-content/uploads/2021/06/CWBR-St.-Dogmaels-School-Report.pdf>

RESOLUTION	
To invite representatives of the school Council to a meeting early in 2022. To propose that some	Carried

Cllr and Clerk might attend the school to answer questions about the Community Council.	
<b>ACTION</b>	<b>BY</b>
Contact the school.	Clerk

**16. Cllrs Exchange of Information / Cyfnewid Gwybodaeth**

Exchange and matters to note for the next agenda.

Cllr M Kendal was thanked for inspecting the defibrillator which had been required at a recent incident.

It was noted that there was no dropped kerb onto Glanteifion green.

The circulated consultation on second homes was quite complex and Cllr were asked to familiarise themselves with it prior to the January meeting.

It was noted that a lot of bio-diversity actions in North Pembs had been based on initiatives trialled by St Dogmaels.

The fire at Ty Johnny was noted and good wishes extended to the property owners during such a difficult time.

**17. Date of Next Meeting – 2<sup>nd</sup> December 2021**

Extra ordinary meeting to discuss/agree budget and precept

*There being no further business to discuss the meeting closed at 9.06pm.*