

Cyngor Cymuned Llandudoch

St. Dogmaels Community Council

Minutes of the meeting held by remote means which took place at 7.00 on Thursday 2nd December 2021 in accordance with The Local Government and Elections (Wales) Act 2021

Present:	
Chairman	Cllr Phil Hutchings
Councillors:	Fraser Coates, Richard Davies, Jo Hutchings, Mike Kendall, Jonathan Martin, Vincent Wright
County Cllr	Mike James
Clerk	Sue Davies
Members of the public and press	0

1. Apologies for Absence / Ymddiheuriadau am absenoldeb

Apologies were accepted from Cllr M Thomas.

2. Declarations of Interest on Matters Arising from the Agenda/Datgan Diddordeb ar faterion sy'n codi o'r Agenda

None.

3. Confirmation of Order of the Agenda and identification of any items that might be resolved for confidential session

The agenda was accepted as presented.

4. To confirm the Minutes of 25-11-21 as a true record

Proposed that minutes be accepted	Seconded	
Cllr V Wright	Cllr J Hutchings	Carried

5. Planning

It was agreed to delegate planning responses to the Clerk up to the date of the proposed extra ordinary meeting on 6-01-22.

6. 22-23 Budget and Precept

RESOLUTION	
To accept the budget as per the attached document. The precept to be set at £45k with any shortfall on the agreed budget to be taken from reserves.	Carried

7. Cllrs Exchange of Information / Cyfnewid Gwybodaeth

Exchange and matters to note for the next agenda.

The missing bolt of the biodiversity sign on the playground fence was noted.

CC M James was aware of the possible removal of the payphone at Poppit and would seek information from PCNP. The Clerk, in line with agreed Council policy, had already advised BT that the Council did not support its removal although it appeared, under new guidance, that the Community Council was no longer a statutory consultee.

8. Date of Next Meeting – 6 January 2022

There being no further business to discuss the meeting closed at 8.45pm

St Dogmaels Community Council -Budget Agreed 6-12-21					
	Budget 21 / 22	Spend to 30/09/2021	Projected spend to 31.3.22	Draft 22-23	Notes
2021-2222					
Expenses					
LG (Wales) measures 2011, s 142	1800	240	240	1,800	Mandatory
St Dogmaels falls into Group 4					nil
22-23	150			150	Agreed
IRPW designations show refer to 22-23	300			300	Agreed
	200			200	Mandatory
	200				Mandatory 2% in ringfenced reserves
				380	Agree with further funds from reserves if required
	100			100	Agreed
	0			100	Agreed
LGA 1972 s175 s178	480			480	Within 6 months of the elections the Council will have to provide a training scheme for Cllrs and Clerk. Training will not be mandatory
		60	60		
Total:					
LGA 1972 s 112(1) (2) (3) s151 (RF)					
Clerks salary /Exp etc					
Salary /NI/Pension Council total spend		6,228	14,814	15,500	Approx allowing for annual increment etc
Clerks exp	200	240	178	200	SLCC Membership 62.40 to be reclaimed from LL
Local Government AG 1972 section	200			200	
Clerks training	200			200	
Home office	300	150	300	300	
Total:					
LG(FPA) 1963 s5					
Office supplies/ink					
Post/Phone	60	9	20	30	
Office supplies/ink	300	41	200	200	
Translation	500	25	25	500	
Photo copying	100				
Account software	274		274	300	Annual fee 5 year contract
Total:					
LGA 1972 s(134)	300			200	Zoom 119.90 plus incidental hall costs
				200	
LGA1972 Sched 14, para 27, Open					
Maintenance, repair & materials					
Gen Maintenance, repair	2750	152	2,750	2,750	
Bus shelters		2,574	2,574		From reserves
Grass cutting	6500	4,481	5,715	6,500	
Tree work	1000	13	2,000	2,000	
Spraying	300		300	300	
LGA 1972 s145	0				
LGA 1972 s145	150		150	150	
Total:					
LGA 1972, s 143, LGA 1972, s140					
Professional, insurance & subs					
Insurance	900	872	872	1,000	
Once Voice	300		300	300	
SLCC	80				See Clerks expenses
North Pembra Tra	12		15	15	
pays			40	40	
Accounts and Audit (Wales) reg 20	600		600	400	Two years to pay as audit has not been completed
External audit					
Insurance - Y Felin					
Accounts and Audit (Wales) reg 20	75		75	200	
Internal Audit					
Data protection	40	35	35	35	
Parish Online			100	110	
Website	150	100	100	100	
LGA 1972 s175 s178	2000	2,000	2,000	2,000	To reserves
Electional Expenses					
Tree survey					
General fees					
Total:					

Chairman's signature

Date: 06-01-22

Dependent on project	Highways Committee								
	General Maintenance	1000				Dissolve highways?			
LG (Misc Prov) Act 1976	Play ground								
	General maintenance	2000	142	2,000	2,000	realistically 1600 going into reserves to build capital			
	Service Level agreement PCC	615		615	700				
	Capital spend								
	Fencing 20-21	0	26,624	26,624					
	Play equipment	0	1,138	1,138					
		0							
LG(FP)A 1983 s5	Flooding and impacts Committee	0							
Power varies dependent on body/organisation	Donations								
	General donations (local benefit)								
	S137		1,500	6,000					
	Total:	6000			6,000				
	Capital/Projects								
	Noticeboards	200	930	930	1,000	Popart			
	Container								
	Pathway Alex Gdns 21-22	3000		3,000		Showing in reserves unless spent in year. Further 3k from reserves into ringfenced reserves			
	Bike racks				1,000				
	Defibs/cases etc			500	4,000				
	Total								
LGA 1972 s145	Entertainment								
	General entertainment (Senior Citizens Christmas lunch)	1000			1,000				
	Golden Jubilee	0			1,200	Afternoon tea - senior citizens - contribution through PTA to childrens tea			
	Chairman's dinner	100			100				
	Other	100		300	350	Halloween			
	Prizes				50				
LGA 1972 s137 + 139	Remembrance service etc	100	95	95	200				
		64,116.00	47,629	75,169	54,420				
		21-22 BUD	To date	Prei spend	22-23	All figures include total employment costs			
	Projected Income for 2020-21								
	Precept				40,000.00	7149 of this total to be paid in Dec			
	VAT APPROX				8,000.00				
	Other				1,500.00				
	Bank interest on closed savings account plus Lloyds comp				4,033.58				
	Grant funding PCC 106 playground fencing				2,487.75				
					54,067.33				
	St Dogmaels Community Council - Projected Reserves 2022-23								
	Sickness cover (locum) for Clerk		4,000.00		160 hours @ £25 per hour	Approx 8.5 weeks cover			
	Election fund		8,000.00			Council will be charged for any election called in the ward est cost of contested election £5k			
	Playground capital fund (any unspent maintenance monies to be ringfenced)		3,250.00			includes Est 1600 included for estimated underspend in 21-22			
	Path in Alexandra Gardens		6,000.00			3k if unspent in 21-22 plus additional 3k from general reserve towards project			
	Contribution towards cost of care and personal assistance (RPW)		2,000.00						
	Ringfenced as at 31.3.22		23,250.00						
	Accessible reserves as at 31.3.22		47,167.00						

Chairman's signature

Date: 06-01-22

	31.3.21 Net balance	90919								
	Plus estimated receipts	54667								
		145586								
	Less estimated payments and movement to ringfenced res	75169								
	Minus ringfenced reserves	70417								
		23250								
	Approximate accessible reserves	47167								
	The Council accounts are calculated on the receipts and payments basis as per the Governance and Accountability for Local Councils in Wales - A Practitioners Guide (2019 edition)									
	Resolution									
	To accept the budget as per the attached document. The precept to be set at £45k with any shortfall on the agreed budget to be taken from reserves.									
		Carried								

Chairman's signature

Date: 06-01-22