

# Cyngor Cymuned Llandudoch

## St. Dogmaels Community Council

*Minutes of the Annual Meeting of the Council took place by virtual means at 7pm on 27th May 2021 in accordance with The Local Government and Elections (Wales) Act 2021*

Present:	
Chairman	Cllr Phil Hutchings
Councillors:	Fraser Coates, Richard Davies, Jo Hutchings, Mike Kendall, Jonathan Martin, Nigel Smith, Gill Wislocka, Rhian Watcyn Jones, Vincent Wright
County Cllr	Mike James
Clerk	Sue Davies
Members of the public and press	None

### 1. Election of Chairman

Cllr M Kendall proposed Cllr P Hutchings for the office of Chairman. Seconded Cllr V Wright, carried unanimously.

### 2. Chairman's Declaration of Acceptance of Office

The Chairman signed his Declaration of Acceptance of Office observed by the Clerk.

### 3. Apologies for Absence

Apologies were accepted from:

Melrose Thomas (ill health)

### 4. Declarations of Interest

None.

### 5. Confirmation of Minutes of 03-09-2020

Proposed that minutes be accepted	Seconded	
Cllr J Hutchings	Cllr J Martin	Carried

### 6. Confirmation of Order of the Agenda and identification of any items which might be resolved for confidential session

The agenda was accepted as presented.

### 7. Election of Vice-Chairman

The Vice-Chair is not required to sign a declaration of acceptance of office.

Cllr J Hutchings proposed Cllr M Kendall for the office of Chairman. Seconded Cllr G Wislocka, carried unanimously.

### 8. Election to Committees / Working Parties / Other Bodies

#### Election to Committees

Cllrs may request to join Committees during the year. No Committee may be made of up of all serving Cllrs

	Chair	Councillors
Highways (Suspended due to Covid outbreak)		J Martin, J Hutchings, M Kendall, P Hutchings, J Hutchings, G Wislocka, R Davies, CC M James
Terms of Reference: The Committee has delegated powers to pursue issues raised, within its' terms of reference, without recourse to the full Council. In order to realise this the Highways Committee has control its own budget when allocated by the Council. The Committee Chairman will issue a brief written report to be circulated prior to the Full Council meeting, inviting Cllrs questions at the full meeting. The detailed terms of reference are as follows: Footpaths / bridleways / byways open to all traffic Roads, footways and highway verges Bus stops Public transport Highways safety Parking (including		

*Chairman's signature*

*Date:*

County Council car parks) Christmas lights (will be referred to Council as no Highways budget) Should any urgent issues be brought forward these will be dealt with under the Highways heading at Full Council meetings.		
Flooding and Flood Impact (Dormant)	Cllr F Coates	J Martin, P Hutchings, M Kendall, G Wislocka, CC M James
Terms of Reference: Given minimal flooding and limited follow up actions that the Flooding Committee would meet on an 'as required basis'. Therefore, continued monitoring of the situation would be undertaken and flooding incidents would be reported at full council meetings.		

### Election to Working Parties

	Chair	
Village housing (Dormant)		Cllrs J Martin, CC M James, P Hutchings
Emergency Planning		P Hutchings, F Coates, CC M James
Landslip		Cllrs J Martin, J Hutchings, G Wislocka, F Coates, CC M James, Clerk
Public Conveniences		Cllrs P Hutchings, J Hutchings, J Martin, M Kendall, CC M James, Clerk

### Appointments to Other Bodies on Behalf of Community Council

Mr E Rees TBC	School Governor
Cllr F Coates	Teifi Fairways Committee, Strong Roots, Over 50s, Cardigan Hospital League of Friends
Cllr M Thomas	Memorial Hall

<b>Resolution</b>	
That the appointments be accepted as presented	Carried

### Association with Other Bodies Noted for Ease of Community Council Liaison

Cllr J Martin	Twining Assoc, Trustee Hall, Cymdeithas
Cllr M Thomas	Eisteddfod, Trustee Coach House, Hall, Hanes Llandoch
Cllr G Wislocka	Cymdeithas Llandudoch, St Dogmaels Footpaths Assoc/Llwybrau Llandudoch
Cllr F Coates	Good Neighbours, Church Warden

Noted.

### 9. Confirmation of Standing Orders/Financial Regulations/Code of Conduct/Policies

To confirm Standing Orders and Financial Regulations and Council policies (available at: <http://stdogmaels.org/policies/>)

<b>Resolution</b>	
That the Standing Orders and Financial Regulations and Council policies be accepted as presented	Carried

### 10. To Confirm Signatories to the Accounts

Cllrs F Coates, M Thomas, J Hutchings, M Kendall

<b>Resolution</b>	
That the signatories to the accounts be confirmed.	Carried

*There being no further business to discuss the meeting closed at 7.15pm*

*Chairman's signature*

*Date:*