

Draft communications policy

The policy only applies when acting as an elected member of St Dogmaels Community Council.

This would imply using your title Cllr or making it clear in the communication that you are a Cllr of St Dogmaels Community Council and acting in that capacity.

Official correspondence will be on headed notepaper or an email, or part of an email which indicates the origins of said email.

At no time should BCC be used in Council-related emails.