

# Cyngor Cymuned Llandudoch

## St. Dogmaels Community Council

Minutes of the ordinary meeting held by remote means which took place at 7.00 pm on 27<sup>th</sup> October 2022 in accordance with The Local Government and Elections (Wales) Act 2021

Present:	
Chairman	Mike Kendall
Councillors:	<del>Fraser Coates</del> , Richard Davies, Jo Hutchings, Phil Hutchings, Jonathan Martin, Jane Roberts, Nigel Smith, <del>Melrose Thomas</del> , Rhian Watcyn Jones, <del>Gill Wislocka</del> , <del>Vincent Wright</del>
County Cllr	Mike James
Clerk	Sue Davies
Members of the public and press	1

Open session for members of the public to raise any matters of relevance to the Community 7.00 - 7.15. In the event there are no members of the public present the meeting will start at 7.00 pm prompt.

Cllr Richard Jones, Cardigan Town Council presented information concerning 78-23 along the Ceredigion edge of Teifi linking with 87-23C in Pembrokeshire. He supported the initiative to reopen the paths linking the two settlements.

### 1. Apologies for Absence / Ymddiheuriadau am absenoldeb

Councillors:	Fraser Coates, Melrose Thomas, Gill Wislocka and Vincent Wright
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### 2. Declarations of Interest on Matters Arising from the Agenda/Datgan Diddordeb ar faterion sy'n codi o'r Agenda

### 3. Confirmation of Order of the Agenda and identification of any items that might be resolved for confidential session

RESOLUTION	
That item 10.1.2 be brought forward and discussed after item 4. That progress through the agenda be reviewed at 9 pm.	Carried

### 4. To confirm the Minutes of 06-10-22 as a true record

Proposed	Seconded	
Cllr J Hutchings	Cllr J Martin	Carried

### 5. Cardigan Bridge /Access/Footpath

RESOLUTION	
Further information concerning any proposals to make the existing path safe and walkable would be required and to this end, the Council would await the decision of Cardigan Town Council on the matter before further discussion. It was noted that the current footpath joined the B4546 where there was no safe roadside footway opposite GT Tyres and the route was not currently to the steps by the bridge.	Carried

### 6. Finance & Administration / Cyllid a Gweinyddu

#### 6.1.1 To approve payments

Mr E Brown	Grounds maint	1,020.00
S E Davies	Gross all	1,400.30

P Hutchings	Ink for posters	20.52
Parish online	Mapping software	108.00
Memorial Hall Paid 12/10/22	Remembrance Service	42.00
SLCC / OVW conference		45.00
Planning aid wales	Cllr Training	35.00
DD UGP	UGP power	40.06

RESOLUTION	
That the payments be approved as presented	Carried

6.1.2 Bank reconciliation  
Noted.

6.1.3 Second draft budget for 23-24

IRPW draft report 23-24

To note the proposals of the draft report including compulsory 'cost of living payment to all Cllrs and compulsory payment for consumables either at £52 annually for all or 'on request'. That it is unclear if such payments would be taxed under PAYE and if so what costs for payroll software the Council might incur as the current free software supports up to 9 persons. Other provisions in the report remain as 22-23.

RESOLUTION	
That the former option of refusal of the payment to Cllr be reinstated. That Cllrs should have the option of 'on request' payment for the reasonable cost of consumables but that there should be no mandatory payment of £52. Concern was expressed about the possible impact should any of the proposed £156 or £52 be taxable and clarity was requested on this matter before any decision be made.	Carried
To note the draft budget and defer any decision until costs for the grounds maintenance contract were confirmed. To note that the playground repair costs (see item had been factored into the figures presented in the second draft.	

6.2 Removal of unmetered electricity supply High Street  
Ongoing.

6.3 News Bulletin / Communication with the Community / Citizen/Community-Led Recovery

RESOLUTION	
That a report on the Christmas meal and tree would be considered for the next edition subject to space. A seasonal greeting would be included.	Carried

6.4 Annual Report/Training programme including skills assessment (To be published no later than 5<sup>th</sup> Nov 22)

To note that there was still insufficient information to carry out a Council skills audit to be reflected in the budget. Both documents would be published by the deadline with Welsh translation for the training programme would be added when received.

6.5 Nomination REQUIRED for the position of Additional Community Governor Ysgol Llandudoch

RESOLUTION	
That Cllr J Martin be nominated.	Carried

6.6 Quotations and works

6.6.1 Playground repairs

RESOLUTION	
To accept the quotation provided by Playground Repairs Ltd and note that as the repairs exceeded the budget provision any additional monies would be drawn from reserves noting that further discussion might be required concerning methodology.	Carried

#### 6.6.2 Tree and maintenance work

RESOLUTION	
To accept the quotaiaon of from theTofts.	Carried

#### 6.6.3 Haydn's bench

RESOLUTION	
That the family be advised of the type of bench to be provided and Clerk to liaise over the inscription. The family would be requested to arrange the removal of the existing bench.	Carried

#### 6.7 Meeting Schedule

RESOLUTION	
To accept the dates provided.	Carried

#### 6.8 Town and Community Council Toolkit

RESOLUTION	
To note the completion of Part 1 by the Clerk and to arrange the first meeting of a Committee in the new year. ToR for the committee would be to explore part two of the Toolkit and make recommendations to the Council on how to proceed. Cllrs J Roberts, M Kendal and R Watcyn Jones expressed an interest in joining the committee. It was agreed that any Cllrs not present at the current meeting would be welcomed as committee members if they expressed an interest.	Carried

#### 6.9 Civility and Respect Pledge <https://www.slcc.co.uk/news-publications/civility-respect-pledge/>

RESOLUTION	
To defer the item to the next meeting of the Council with a request that all Cllrs read the documentation.	Carried

#### 6.10 Parliamentary Boundary Changes Consultation

RESOLUTION	
The proposed boundary changes including St Dogmaels Ward be welcomed.	Carried

#### 6.11 Clerk's leave request

RESOLUTION	
To approve the Clerk's leave request.	Carried

### 7 Planning / Ceisiadau Cynllunio

#### 7.1 Applications

Application No	Address	Proposal	Agreed response
22/0313/PA	River View, ST DOGMAELS, Cardigan, Pembrokeshire, SA43 3JY	Proposal: Pontoon, decking & summerhouse (AMENDED DOCUMENTS)	St Dogmaels Community Council reiterates its previous response. St Dogmaels Community Council supports the application but requests the following conditions be applied: That full, current, habitat, wildlife and protected species protection and mitigation report be provided That a construction management plan be provided That no materials are stored on the foreshore. The Community Council supports Afon Teifi Fairways Ltd in that the pontoon must not impede the navigation channel, that a marine works license be obtained from NRW and that Ceredigion County Council and Crown Estates are contacted for any permissions and licenses.

Planning documents can be found at: <http://planning.pembrokeshire.gov.uk/swiftlg/apas/run/WCHVARYLOGIN.display?langid=1>

[Search Planning Applications – Pembrokeshire Coast National Park](#)

7.2 Planning Enforcement  
Nothing brought forward.

## 8. County Cllr's Report

To note the County Cllrs report.

## 9. Committees and Working Parties

To note any reports brought before the Council.  
Nothing brought forward.

## 10. Village Amenities / Mwynderau

### 10.1 Playground

Update and agree any actions

RESOLUTION	
That Cllr P Hutchings and the Clerk meet with the playground inspector to go through the quarterly inspection document. The Chairman would attend if free to do so.	Carried

Request for further benches by/in the playground

RESOLUTION	
That any decision be deferred until the review of the Asset Register was completed.	Carried

### 10.2 Noticeboards

The notice requesting A5 posters would be included with the meeting date publication.

### 10.3 Bus shelters

Further graffiti and vandalism to the shelter by BV Rees were noted. It had been reported to the local policing team. CC M James advised that he had been told by PCC that the shelter was the responsibility of the CC which the Clerk would investigate. In the interim quotes would be sought including one from PCC.

### 10.4 Cutting schedule and bio-diversity

It was reported that work for this year had largely been completed. A review of the impact of the first two years of the pilot scheme would be undertaken in the 23-24 years.

### 10.5 Poppit toilet block

It was advised that the next meeting would be in December.

It was noted that the toilet block at Whitesands was getting a substantial facelift including changing spaces provision. The recent report in the Tivyside Advertiser that PCNP was refusing to make revenue monies available from parking fees to PCC where PCC-run toilet blocks were adjacent to PCNP car parks was noted. The full report from the PCNP meeting would be circulated.

### 10.6 Acquisition/Provision of additional amenity land

Nothing brought forward

### 10.7 Defibrillators

Car park – operational

Glanteifion - operation

Poppit – still awaiting the decision of RNLI re placing defib on RNLI building

## 11. Highways and Public Rights of Way / Hawliau Tramwy Cyhoeddu

### 11.1 Update on any ProW issues and agree on a way forward

As part of which, to accept a report from the *St Dogmaels Footpath Association* / Llwybrau Llandudoch and discuss any requests for lobbying or assistance.

### 11.2 Route to Poppit/Active Travel

Nothing brought forward

### 11.3 Village Regeneration Walks

Updated reports to be supplied for Nov meeting.

### 11.4 Parking

Nothing brought forward.

11.5 Bike racks  
Ongoing.

**12. Police**

To confirm that a crime prevention event was being discussed and a date would be agreed upon in due course.

**13. Events / Digwyddiadau**

13.1 Remembrance Service – Sunday, November 13<sup>th</sup> 2022

Service to start at 10.30 am in the Hall. Any help with setting up and clearing the Hall and in serving refreshments would be most welcome.

13.2 Senior Citizens' Christmas meal 14-12-22

RESOLUTION	
That the quote from the Teifi Waterside be accepted and the venue booked. That further investigation into transport provision and booking of same be delegated to the Clerk in consultation with the Chairman and Vice-Chairman. Advertising for the event would be completed asap due to the short timescales.	Carried

13.3 Christmas Tree by Coach House

To note the baubles had been delivered to the School and some craft materials to assist with the decoration have been ordered.

**14. Meeting Reports / Adroddiad**

Nothing brought forward.

**15. Correspondence / Gohebiaeth (to include consultation documents not covered under any other heading)**

Pets as Prizes

RESOLUTION	
To support the resolution of PCC concerning the prohibition of giving any pet as a prize for any activity. This to apply to all areas owned by the Community Council.	Carried

Understanding Welsh Places Project

A description of St. Dogmaels in English and Welsh (most examples range from 50-200 words) had been requested.

RESOLUTION	
That the description on the village FB was deemed appropriate.	Carried

**16. Cllrs Exchange of Information / Cyfnewid Gwybodaeth**

Exchange and matters to note for the next agenda.

The concern with regard to the removal of the trees at the football field had caused concern at the school. It was thought that PCC might be installing fencing along the boundary.

The gents' toilets in the car park seemed to be affected by an ongoing issue of smell.

It was noted that the power supply to Poppit was being routed underground which would improve the vista in the surrounding area.

**17. Date of Next Meeting – November 24<sup>th</sup> 2022**

Agenda items to the Clerk no later than 10<sup>th</sup> November 2022

*There being no further business to discuss the meeting closed at 9.20 pm*