

Cyngor Cymuned Llandudoch

St. Dogmaels Community Council

Minutes of the ordinary meeting held by remote means which took place at 7.00 pm on 6th October 2022 in accordance with The Local Government and Elections (Wales) Act 2021

Present:	
Chairman	Mike Kendall
Councillors:	Fraser Coates, Richard Davies , Jo Hutchings, Phil Hutchings, Jonathan Martin, Jane Roberts, Nigel Smith, Melrose Thomas, Rhian Watcyn Jones , Gill Wislocka, Vincent Wright
County Cllr	Mike James
Clerk	Sue Davies
Members of the public and press	xx

Before the start of the meeting, condolences were offered to Cllr R Watcyn Jones following the loss of a close family member.

Open session for members of the public to raise any matters of relevance to the Community 7.00 - 7.15. In the event there are no members of the public present the meeting will start at 7.00 pm prompt.

A representative from Repair Café Wales gave a brief outline of the proposed workshops to be held in St Dogmaels. It was hoped that such events would encourage people to repair and reuse items. It was noted that at present the group had sufficient start-up funding from the central body but it was aware of grant funding opportunities through the Community Council scheme.,

Open session for members of the public to raise any matters of relevance to the Community 7.00 - 7.15. In the event there are no members of the public present the meeting will start at 7.00 pm prompt.

1. Apologies for Absence / Ymddiheuriadau am absenoldeb

Apologies were accepted from:

Councillors:	Mick Kendall, Fraser Coates , Richard Davies, Jo Hutchings, Phil Hutchings, Jonathan Martin, Jane Roberts, Nigel Smith, Melrose Thomas , Rhian Watcyn Jones, Gill Wislocka, Vincent Wright
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It was noted that due to a prior engagement Cllr M Thomas and CC M James might be late joining the meeting.

2. Declarations of Interest on Matters Arising from the Agenda/Datgan Diddordeb ar faterion sy'n codi o'r Agenda

None.

3. Confirmation of Order of the Agenda and identification of any items that might be resolved for confidential session

RESOLUTION	
The agenda be accepted as presented with a review of items that might be deferred due to time constraints, at 9 pm. CC's report to be taken on his arrival at the meeting.	Carried

4. To confirm the Minutes of 08-09-22 as a true record

Proposed	Seconded	
Cllr J Hutchings	Cllr P Hutchings	Carried

5. Finance & Administration / Cyllid a Gweinyddu

5.1.1 To note payments made
August and September 22

Aug-22		
Mr E Brown	Grounds maint	948.00
S E Davies	Gross all	1,329.39
P Hutchings	Fingerpost repairs, boat removal, playground, misc	68.96
OVW	Cllr training	105.00
Audit Wales	Inv 007450 and 007412	400.00
	September 22	
Mary Jones	Translation	60.00
E Brown	Grounds maintenance	594.00
Sarah Phillips Gardening	Knotweed	250.00
Astutium	Website hosting	119.99
Cllr M Kendall	Travel to service at St David's Cathedral	50.15
Society of Local Council Clerks	Membership fee (shared with LL)	159.42

Servicing Nomix Stemmaster – £70.80. The funding application was withdrawn.

£68.75 for Clerks purchase of Christmas baubles.
Wel Medical new defib battery £204

RESOLUTION	
That the payments be approved as presented	Carried

5.1.2 Bank reconciliation
Noted

5.1.3 First draft budget for 23-24
The first draft was noted and Cllrs were asked to contact the Clerk with any questions, before the next meeting.

RESOLUTION	
Agenda item for meeting of 27-10-22	Carried

5.2 Removal of unmetered electricity supply High Street
Ongoing.

5.3 Defibrillators
It was noted that training for checking defibrillators would be rearranged having been cancelled due to illness.

RESOLUTION	
To delegate agreement to the Clerk in consultation with Chairman and Vice-Chairman (or any other available Cllr should either be absent) for the purchase of suitable cabinet and associated installation costs for Poppit should written permission be obtained from RNLI to place on its building.	Carried

5.4 News Bulletin / Communication with the Community / Citizen/Community-Led Recovery

RESOLUTION	
That a report on village in bloom, Council grant funding, the Poppit Surf Lifesavers visit and notice of the Remembrance Service be included in the newsletter subject to space. That Cllr J Hutchings be thanked for her work on the administration of the Village in Bloom entries.	Carried

5.5 Annual Report/Training programme including skills assessment (To be published no later than 5th Nov 22)
It was noted that, subject to minor changes the Annual Report was ready for publication. To note, with thanks, all those who had assisted. The Clerk was thanked for her work on the report and it was suggested that to reduce the impact for the 22-23 report the same format be used.

It was noted that the Clerk was awaiting translation of the training programme document and in the interim, an English-only version might have to be published to meet the statutory deadline.

RESOLUTION	
Noting that as only two responses to the skills assessment had been received and therefore no Council skills assessment could be made the training programme would be published on 5 th November.	Carried

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5.6 Request for Poppit Surf Lifesavers Club for a letter of support for the 2023 car park collection scheme.

RESOLUTION	
That a letter be written in support of the Poppit Sands Surf Lifesavers Club.	Carried

5.7 Lack of response from PCC

RESOLUTION	
That PCC Chief Executive be contacted expressing the Council's concerns over the lack of response. That the Clerk advise CC M James and ask for his support in taking this forward.	Carried

5.8 Herb Garden lease

That the current lease is noted for discussion at the meeting on 27-10-22.

That Y Felin, St Dogmaels be informed that the lease is being discussed with a request to confirm that Y Felin would be interested in a possible renewal, with terms to be discussed, if St Dogmaels Community Council proposed to investigate this course of action.	Carried
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5.8.1 Request to delegate approval of cost of replacing bollard in Herb Garden to Clerk in consultation with Chairman and Vice-Chairman

Given that no online companies had been interested in supplying a single bollard the Clerk had contacted the contractor who carried out renovations to the Mill. Said contractor was due on site for several weeks in October 22.

To delegate agreement to the Clerk in consultation with Chairman and Vice-Chairman (or any other available Cllr should either be absent) to agree on the cost of supply and installation of a suitable replacement bollard (noting that the Herb Garden is in a conservation area).	Carried
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5.9 River and sewage

The well-attended meeting about the condition of the river, held in Llechryd was noted. Representatives of Dwr Cymru had been present and had provided information to those present. There seemed to be no identifiable reason for the recent sewage-type smell in the village. The next public meeting would be held in St Dogmaels on 28th November.

5.10 Grounds maintenance schedule 23-24

Having noted the reports on the progress of the bio-diversity pilot to date. to accept the proposed schedule of works and proceed with sourcing quotations. To request the proposed works of PCC. To note, with thanks, all those who had assisted with the schedules.	Carried
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5.11 Nomination **REQUIRED** for the position of Additional Community Governor Ysgol Llandudoch

Deferred until next meeting.	Carried
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6. Planning / Ceisiadau Cynllunio

6.1 Applications

Application No:	NP/22/0576/FUL
Proposal:	Repair the existing building to function as agricultural storage.
Location:	Ty Llwyd Bach, Cippyn, St. Dogmaels, SA43 3LU
Agreed response	St Dogmaels Community Council fully supported the repair and proposed use of the existing building.

Application no:	NP/22/0525/FUL
Proposal	Renovation and change of use of former chapel to form single dwelling, erection of ancillary building, installation of private foul water system and associated works
Location	Capel Cerizim, Cippyn, St Dogmaels, Pembrokeshire, SA43 3LU

Agreed response	<p>St Dogmaels Community Council supported the application and welcomed the renovation of an existing building.</p> <p>The Community Council was aware that there was knotweed on the site and requested that a suitable mitigation programme be put in place to prevent the spread during works.</p> <p>Local knowledge suggested that there was a baptism pool on the site. The Council itself was not aware of any significant historical interest associated with any such pool at this location but felt that an investigation should be carried out, if only in the interest of safety.</p>
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Planning documents can be found at: <http://planning.pembrokeshire.gov.uk/swiftlg/apas/run/WCHVARYLOGIN.display?langid=1>

Search Planning Applications – Pembrokeshire Coast National Park

6.2 Planning Enforcement
Nothing brought forward

7. County Cllr’s Report
Deferred pending his arrival.

8. Committees and Working Parties
To note any reports brought before the Council.
Nothing brought forward.

9. Village Amenities / Mwynderau

9.1 Playground
Update and agree any actions
It was noted that quotations were being sought for surface repairs.

9.2 Noticeboards
The Clerk was still to draft the request for notices to be A5 if possible.

9.3 Bus shelters
Nothing brought forward.

9.4 Cutting schedule and bio-diversity
Report – Cllr M Kendall
See item 5.10

9.5 Poppit toilet block
Update – Cllr J Hutchings
The request to keep detail, due to the potential for significant changes as the project progressed was noted. It was reported that PCC and PCNP appeared to be willing to work together on the project with other partners on the site.

9.6 Acquisition/Provision of additional amenity land
Nothing brought forward.

9.7 Poppit place name
It was noted that the request to the Welsh Language Commission to change ‘Poppit’ to a Welsh placename had been dismissed based on there being no evidence of an alternative name having been used at any time.

9.8 Defibrillators
Car park
Working, new battery
Glanteifion
Working
Poppit
The RNLI was to formally respond to the proposal to place a defibrillator on the RNLI building at Poppit. It was expected that should permission be given the defibrillator from Glanteifion would be moved to Poppit and the grant of a defibrillator for the Glanteifion site accepted. It was to be confirmed that funding from the Poppit Sheepshareholders might be donated towards the cost of a cabinet at Poppit and any additional funds ringfenced in Council accounts for ‘disposables.

10. Highways and Public Rights of Way / Hawliau Tramwy Cyhoeddu

10.1 Update on any ProW issues and to agree a way forward

As part of which, to accept a report from the *St Dogmaels Footpath Association* / Llwybrau Llandudoch and discuss any requests for lobbying or assistance.

10.1.2 Cardigan Bridge and Access

A report would be provided for the next meeting.

10.2 Route to Poppit/Active Travel

It was noted that West Wales Active Travel, a group arising from the 20 is Plenty Group and the Route to Poppit group, might wish to give a presentation to local Councils to encourage them to work with the new pressure group for active travel routes and highway improvements across the area.

10.3 Village Regeneration Walks

A report would be available at the next meeting. It was noted that the diseased elm trees had been removed from/adjacent to the B4546 verge.

10.4 Parking

It was advised that PCC was looking at the parking issues across the Moorings and Glanteifion area.

10.5 Bike racks

The report of the meeting with the PCC Street Care manager was noted. It was felt that overall, the meeting had been very productive with the possibility of a bike rack in the High St car park being discussed. Issues of access to the green at Glanteifion had also been broached. CC M James was thanked for arranging the meeting.

11. Police

Request for Council to consider covering hall costs for crime prevention talk

RESOLUTION	
That the CC would cover hall costs for any such meeting and that steps be taken to arrange the event.	Carried

12. Events / Digwyddiadau

12.1 Village in Bloom

Update – See item 5.4

12.2 Remembrance Service – Sunday, November 13th 2022

Readers will be needed in English and Welsh

Will need help in the hall with putting out chairs and clearing up

Will need two marshals to don hi-vis for the wreath laying

Vicar would be asked to supply the last post etc.

Will need assistance in the hall for refreshments – Cllr J Hutchings would shop for the necessary grocery items.

Vicar to advise the start time.

Cllr M Thomas joined the meeting.

12.3 Senior Citizens' Christmas meal

Hall booked

Caterers contacted for quotes

12.4 Christmas Tree by Coach House

It was noted that the tree had been ordered and would be put up when delivered. No date could be confirmed.

13. Meeting Reports / Adroddiad

Nothing brought forward.

14. Correspondence / Gohebiaeth (to include consultation documents not covered under any other heading)

CC M James joined the meeting and gave his report.

He stated he was proud to be associated with the naming of the new RNLI boat and congratulated the Poppit Surf Lifesavers on being hosts of the Welsh Championships in 2023. He noted the very early discussion about the possible redevelopment of areas a

Poppit beach. He had addressed a number of issues through PCC officers. He congratulated all those involved with the new footpath to Moylegrove

15. Cllrs Exchange of Information / Cyfnewid Gwybodaeth

Exchange and matters to note for the next agenda.

Cllr F Coates gave his apologies for meetings and events as he was due to attend hospital. He would advise the Clerk when he was 'out and about again'. The Council wished him well and swift recovery.

Cllr J Roberts reported that she had attended the service, with the Chairman who was invited to represent the Council, commemorating the life of Her Majesty Queen Elizabeth II, at St David's Cathedral.

It was noted that asset register surveys were still to be completed and should be returned to Cllr J Hutchings.

It was advised that having served notice on some of the boats which appeared to be abandoned at the Pinog they had been removed. Those involved in serving notice were thanked.

Thanks were extended to the Clerk for her work during Operation London Bridge which was over and above that expected of her in normal circumstances.

16. Date of Next Meeting – 27-10-22

Agenda items to Clerk no later than 10 am, 19th October.

Should there be any confidential matters arising the Council will pass the following resolution and all members of the public and press will be requested to leave the meeting at this point: *Resolution: In view of the confidential nature of the business to be discussed, the public and press be excluded from the meeting in accordance with the Public Bodies (Admission Public Bodies (Admission to Meetings) Act 1960, Section 1*