

Cyngor Cymuned Llandudoch

St. Dogmaels Community Council

The Annual Meeting of the Council will take place virtually at 7pm on 25th May 2023 in accordance with The Local Government and Elections (Wales) Act 2021

Cllrs are summoned to deal with the following agenda.
The Code of Conduct, Standing and Financial Orders will apply.

Members of the public and press who wish to attend the virtual meeting can find the log in details at the link below.

Supporting documents can be found at <http://stdogmaels.org/agenda/>

S E Davies

19-05-23

1. Election of Chairman

Chairman, Cllr M Kendall, will conduct the election. The Chairman has an original vote and deciding vote. Once the election proceedings have taken place Cllr Kendall will stand down, unless re-elected.

2. Chairman's Declaration of Acceptance of Office

The newly elected Chairman will sign his/her Declaration of Acceptance of Office observed by the Clerk. The document will then be forwarded to the Clerk for her signature

3. Apologies for Absence

4. Declarations of Interest

5. Confirmation of Minutes of 19-05-22.

6. **Confirmation of Order of the Agenda** and identification of any items which might be resolved for confidential session

7. Election of Vice-Chairman

The Vice-Chair is not required to sign a declaration of acceptance of office.

8. Election to Committees / Working Parties / Other Bodies

Election to Committees

Cllrs may request to join Committees and Working Parties during the year. No Committee or Working Party may be made of up of all serving Cllrs. Members of the public may be invited to join Committees and Working Parties but will have not voting rights.

	Chair	Councillors
Highways (Suspended)	Vacant	Cllrs J Martin, J Hutchings, M Kendall, P Hutchings, G Wislocka, R Davies. CC M James

Terms of Reference: The Committee has delegated powers to pursue issues raised, within its' terms of reference, without recourse to the full Council. In order to realise this the Highways Committee has control its own budget when allocated by the Council. The Committee Chairman will issue a brief written report to be circulated prior to the Full Council meeting, inviting Cllrs questions at the full meeting. The detailed terms of reference are as follows: Footpaths / bridleways / byways open to all traffic Roads, footways and highway verges Bus stops public transport Highways safety Parking (including County Council car parks) Christmas lights (will be referred to Council as no Highways budget) Should any urgent issues be brought forward these will be dealt with under the Highways heading at Full Council meetings.

Flooding and Flood Impact (Dormant)	Cllr F Coates	Cllrs J Martin, P Hutchings, M Kendall, G Wislocka. CC M James
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Terms of Reference: To meet as required to address flood issues and report recommendations to Full Council

Town and Community Council Toolkit Committee (inquorate)	Vacant	Cllrs J Roberts, M Kendall, R Watcyn Jones
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Terms of Reference: To explore all aspects of the Toolkit and make recommendations to Full Council

Disciplinary and Grievance Committee	Cllr M Kendal	Cllrs J Hutchings, P Hutchings, J Roberts
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Terms of Reference: To investigate data breach and disciplinary and grievance issues and make recommendations to the Full Council

Election to Working Parties (May 2023)

	Chair	
Village housing (dormant)		Cllrs J Martin, P Hutchings. CC M James
Emergency Planning		Cllrs P Hutchings, F Coates, CC M James
To review and advise on emergency planning measures		
Landslip		Cllrs J Martin, J Hutchings, G Wislocka, F Coates. CC M James, Clerk
To monitor and report on PCC reports		
Public Conveniences		Cllrs P Hutchings, J Hutchings, J Martin, M Kendall. CC M James, Clerk
To review proposed actions and make recommendations to Full Council		

Appointments to Other Bodies on Behalf of Community Council

Cllr J Martin

School Governor

Cllr F Coates	Strong Roots, Over 50s, Cardigan Hospital League of Friends
Cllr R Roberts	One Voice Wales
Cllr P Hutchings	Afon Teifi Fairways Ltd
Vacant	PACT
Cllr M Thomas	Memorial Hall
Cllrs J Hutchings, G Wislocka and Clerk	Working Better Together

Association with Other Bodies Noted for Ease of Community Council Liaison

Cllr J Martin	Twinning Assoc, Trustee Hall, Cymdeithas Llandudoch
Cllr M Thomas	Eisteddfod, Trustee Coach House, Hall, Hanes Llandoch
Cllr Rhian Watcyn Jones	Trustee Coach House
Cllr G Wislocka	Cymdeithas Llandudoch, St Dogmaels Footpaths Assoc/ Llwybrau Llandudoch
Cllr F Coates	Good Neighbours

9. Confirmation of Standing Orders/Financial Regulations/Code of Conduct/Policies

To confirm Standing Orders and Financial Regulations and existing Council policies (available at: <http://stdogmaels.org/policies/>)

Advice from One Voice Wales is that current model SO are not up to date with the 2021 Act and should therefore be read in conjunction with the Act. SO order will be reviewed when new version provided.

10. To Confirm Signatories to the Accounts

Cllrs F Coates, J Hutchings, M Kendall, V Wright