

Cyngor Cymuned Llandudoch

St. Dogmaels Community Council

Minutes of the Annual Meeting of the Council which took place virtually at 7pm on 19th May 2022 in accordance with The Local Government and Elections (Wales) Act 2021

Present:	
Chairman	Phil Hutchings,
Councillors:	Fraser Coates, Richard Davies, Jo Hutchings, Mike Kendall , Jonathan Martin, Jane Roberts, Nigel Smith, Melrose Thomas, Rhian Watcyn Jones, Gill Wislocka, Vincent Wright
County Cllr	Mike James
Clerk	Sue Davies
Members of the public and press	None

The Chairman welcomed Cllr Jane Roberts to the Council. He stated that he had thoroughly enjoyed his time as Chairman and thanked his Vice-Chairman, Councillors and the Clerk for their support during his period in office. He noted that more legislation had been introduced which made the administrative workload even greater and he hoped that during the current Council term Cllrs would use their skills to assist where they could.

1. Election of Chairman

Chairman, Cllr P Hutchings, conducted the election.

Cllr M Thomas proposed that Cllr M Kendall be elected as Chairman, seconded Cllr P Hutchings, carried.

2. Chairman's Declaration of Acceptance of Office

The newly elected Chairman signed his Declaration of Acceptance of Office observed by the Clerk.

He thanked Cllr P Hutchings for his extended term as Chairman, due to Covid and for his active involvement in many large projects despite the obstacles presented during the difficult times.

3. Apologies for Absence / Ymddiheuriadau am absenoldeb

Apologies were accepted from:

Councillors:	Mike Kendall, Fraser Coates, Richard Davies, Jo Hutchings, Phil Hutchings, Jonathan Martin, Jane Roberts, Nigel Smith, Melrose Thomas, Rhian Watcyn Jones, Gill Wislocka, Vincent Wright
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4. Declarations of Interest

None

5. Confirmation of Minutes of 27-05-21.

Proposed that minutes be accepted	Seconded	
Cllr G Wislocka	Cllr J Hutchings	Carried

6. Confirmation of Order of the Agenda and identification of any items which might be resolved for confidential session
The agenda was accepted as presented.

7. Election of Vice-Chairman

The Vice-Chair is not required to sign a declaration of acceptance of office.
Cllr M Kendall proposed that Cllr J Hutchings be elected as Vice-Chairman, seconded by Cllr N Smith, carried.

8. Election to Committees / Working Parties / Other Bodies

Election to Committees

Cllrs may request to join Committees and Working Parties during the year. No Committee or Working Party may be made of up of all serving Cllrs. Members of the public may be invited to join Committees and Working Parties but will have not voting rights.

	Chair	Councilors
Highways (Suspended due to Covid outbreak)	Vacant	J Martin, J Hutchings, M Kendall, P Hutchings, G Wislocka, R Davies, CC M James
Terms of Reference: The Committee has delegated powers to pursue issues raised, within its' terms of reference, without recourse to the full Council. In order to realise this the Highways Committee has control its own budget when allocated by the Council. The Committee Chairman will issue a brief written report to be circulated prior to the Full Council meeting, inviting Cllrs questions at the full meeting. The detailed terms of reference are as follows: Footpaths / bridleways / byways open to all traffic Roads, footways and highway verges Bus stops public transport Highways safety Parking (including County Council car parks) Christmas lights (will be referred to Council as no Highways budget) Should any urgent issues be brought forward these will be dealt with under the Highways heading at Full Council meetings.		
Flooding and Flood Impact (Dormant)	Cllr F Coates	J Martin, P Hutchings, M Kendall, G Wislocka, CC M James

Election to Working Parties (May 2019)

	Chair	
Village housing (dormant)		Cllrs J Martin, CC M James, P Hutchings
Emergency Planning		Cllrs P Hutchings, F Coates, CC M James
Landslip		Cllrs J Martin, J Hutchings, G Wislocka, F Coates, CC M James, Clerk
Public		Cllrs P Hutchings, J Hutchings, J Martin, M Kendall, CC M James,

Conveniences		Clerk
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Appointments to Other Bodies on Behalf of Community Council

	School Governor
Cllr F Coates	Strong Roots, Over 50s, Cardigan Hospital League of Friends
Cllr P Hutchings	Afon Teifi Fairways Ltd
Cllr Rhian Watcyn Jones	PACT
Cllr M Thomas	Memorial Hall
Cllr J Hutchings	Community Regeneration (OVW), OVW Area Committee
Cllr G Wislocka	Community Regeneration (OVW)

Association with Other Bodies Noted for Ease of Community Council Liaison

Cllr J Martin	Twining Assoc, Trustee Hall, Cymdeithas Llandudoch
Cllr M Thomas	Eisteddfod, Trustee Coach House, Hall, Hanes Llandoch
Cllr Rhian Watcyn Jones	Trustee Coach House
Cllr G Wislocka	Cymdeithas Llandudoch, St Dogmaels Footpaths Assoc/ Llwybrau Llandudoch
Cllr F Coates	Good Neighbours

Resolved	
That appointments be accepted as presented.	Carried

9. Confirmation of Standing Orders/Financial Regulations/Code of Conduct/Policies

To confirm Standing Orders and Financial Regulations and existing Council policies (available at: <http://stdogmaels.org/policies/>)

Advice from One Voice Wales is that current model SO are not up to date with the 2021 Act and should therefore be read in conjunction with the Act.

Cllrs should note that proposed amendments are highlight in SO in red.

Resolved	
That Standing Orders, Financial Regulations and existing Council policies be accepted as presented.	Carried

10. To Confirm Signatories to the Accounts

Cllrs F Coates, J Hutchings, M Kendall, V Wright

Resolved	
That signatories be confirmed as presented.	Carried

There being no further business to discuss the meeting closed at 7.39pm.

Chairman's signature

Date: 25-05-23