

Cyngor Cymuned Llandudoch

St. Dogmaels Community Council

Minutes of the meeting held by remote means which took place at 7.00 pm on 27th April 2023 in accordance with The Local Government and Elections (Wales) Act 2021

Chairman	Mike Kendall
Councillors:	Fraser Coates, Richard Davies, Jo Hutchings, Phil Hutchings, Jonathan Martin, Jane Roberts, Nigel Smith, Melrose Thomas, Rhian Watcyn Jones, Gill Wislocka, Vincent Wright
Clerk	Sue Davies
County Cllr	Mike James
Members of the public	None

The Council offered its condolences to Cllr Vincent Write and his family following their loss of a close family member.

1. Apologies for Absence / Ymddiheuriadau am absenoldeb

Apologies were accepted from:

Chairman	Mike Kendall
Councillors:	Fraser Coates, Richard Davies, Jo Hutchings, Phil Hutchings, Jonathan Martin, Jane Roberts, Nigel Smith, Melrose Thomas, Rhian Watcyn Jones, Gill Wislocka, Vincent Wright
County Cllr	Mike James

2. Declarations of Interest on Matters Arising from the Agenda/Datgan Diddordeb ar faterion sy'n codi o'r Agenda

Cllr M Thomas declared an interest in item 6.3 Eisteddfod grant funding request.

3. Confirmation of Order of the Agenda and identification of any items that might be resolved for confidential session

RESOLUTION	
That the agenda be accepted as presented with the GDPR issue being discussed in Confidential Session. To review progress at 9pm with a view to the meeting finishing at 9.30pm.	Carried

4. To confirm the Minutes of 13-04-23 as a true record

Proposed	Seconded	
Cllr G Wislocka	Cllr J Hutchings	Carried

5. County Cllrs report

The County Cllr's assistance with various matters around the Ward was noted with thanks, in particular highways issues including the collapse of the road edge adjacent the holiday park in Poppit. Resurfacing and bollards at the edge of the road would be undertaken in due course. He advised he had attended a meeting with regard to Green Meadow planning as an observer and to answer direct questions only.

6. Finance & Administration / Cyllid a Gweinyddu

6.1.1 To approve payments

Paid

ASTUTIUM	Domain name renewal	107.96
27/04/2023		
S Davies	Salary and expenses etc (gross)	1,458.84
PCC	SLA Playground	2,375.00
Cllr J Hutchings	sunflower seeds and ANZAC wreath	46.99
Cllr J Roberts	Mileage OVW quarterly	22.32

RESOLUTION	
That the payments be approved as presented	Carried

Overtime – Clerk for Green Meadow

RESOLUTION	
That given the workload associated with recent planning the Clerk would have her overtime payment included in May.	Carried

6.1.2 Bank reconciliation

Noted.

6.2. Year end accounts

6.2.1 Internal audit

The Clerk advised that as only one quotation had been received and she was seeking further quotes.

6.3 Grant funding

Cllr J Roberts declared an interest as she had audited the PSSLC accounts in a voluntary capacity.

RESOLUTION	
To award Poppit Sands Surf Lifesaving Club £661	Carried

RESOLUTION	
Eisteddfod Gadeirol Llandudoch be awarded £500	Carried

RESOLUTION	
To award Macmillan Cancer Support £500.	Carried

6.4 News bulletin / Community engagement

It was advised that the current edition would contain information on the Anzac service, Village in Bloom and bio diversity.

7. Planning / Ceisiadau Cynllunio

7.1 Applications

Application no	Location	Proposals	Agreed response
22/1101/PA	Waunsegur Uchaf, MOYLEGROVE, Cardigan, Pembrokeshire, SA43 3BJ	Alterations and extensions	Support. No further comment.

RESOLUTION	
That the Community Council consider application no 23/0021/PA	Carried

Application no	Location	Proposals	Agreed response
23/0021/PA	Haulfan, Cwmdegwel, ST DOGMAELS, Cardigan, Pembrokeshire, SA43 3JA	Proposed rear extension of dwelling to include a sitting room /conservatory, proposed replacement of flat roof with lean to roof and all associated works.	Support. No further comment.

7.1.1 Review Green Meadow

All those involved in collating the planning response were thanked. Further thanks were extended to *St Dogmaels Footpath Association / Llwybrau Llandudoch* for use of material provided by it.

RESOLUTION	
That a statement to be made at the Planning Committee, should the application be taken to the Committee, be drafted. If the Officer's report was issued before the Committee, that the content of the report be referenced.	Carried

The Clerk would find out the time limit for a member of the public when speaking at the Planning Committee.

Planning documents can be found at:<http://planning.pembrokeshire.gov.uk/swiftlg/apas/run/WCHVARYLOGIN.display?langid=1>

Search Planning Applications – Pembrokeshire Coast National Park

7.2 Planning enforcement
Nothing brought forward.

7.3 Supplementary planning consultation ends 26th May 2023.

Pembrokeshire Local Development Plan & Pembrokeshire Coast National Park Local Development Plan 2 Joint Supplementary Planning Guidance on Seascapes

Pembrokeshire Coast National Park Local Development Plan 2: Supplementary Planning Guidance on: Trees and woodland

Noted.

8. Committees and Working Parties

To note any reports brought before the Council.

Town and Community Council Toolkit Committee
Membership and next meeting

RESOLUTION	
That as the Committee was now inquorate no further meetings would take place. The matter would be added to the agenda in 6 months.	Carried

9. Village Amenities / Mwynderau

9.1 Playground

Update and agree any actions

To note that the quotation for repair of the fencing had been high due to delivery costs of a new panel. The current repair had not been noted in the playground inspection and would stay in place.

The Clerk was chasing for a date for the surface repairs.

The annual playground report had been received from PCC. Once the surface repairs were completed a meeting would be arranged with the playground inspector.

9.2 Noticeboards

Nothing brought forward.

9.3 Bus shelters

Invoice for repair in Pilot Street yet to be received.

9.4 Cutting schedule and bio-diversity

The new contract had started this month and observations about plant and inspect species had

already been received from members of the public.

9.5 Poppit toilet block
Ongoing.

9.6 Poppit Redevelopment
Nothing brought forward.

9.7 Acquisition/Provision of additional amenity land
Nothing brought forward.

9.8 Defibrillators
Car park
Glanteifion
Poppit
Training was still to be arranged.

10. Highways and Public Rights of Way / Hawliau Tramwy Cyhoeddu

10.1 Update on any ProW issues and to agree a way forward
As part of which, to accept a report from the *St Dogmaels Footpath Association / Llwybrau Llandudoch* and discuss any requests for lobbying or assistance.

Making Water Hydrants more accessible.

The issues with locating water hydrants was noted but it was advised that the Mid and West Wales Fire and Rescue Service should be aware of the issues and ensure that the hydrants were appropriately identified.

It was agreed that PCC be contacted to ascertain the progress with footpath registration. Cllr G Wislocka would assist the Clerk.

10.2 Route to Poppit/Active Travel
Nothing brought forward.

10.3 Village Regeneration Walks Sat 13th May at 10.30 am from the High St car park and on 17th May, at 7 pm from Glanteifion.
Noted.

10.4 Parking
Ongoing complaints had been received with regard to parking by the Moorings/Glanteifion. It was understood that PCC was aware of the issues but no feedback had been received with regard to its intentions.

10.5 Bike racks
Nothing brought forward.

11. Police

To appoint a representative to the PACT bi-monthly meetings
Date of next meeting: Wednesday, 14 June 2023 at 6.30pm
Appointment deferred.

12. Events / Digwyddiadau

12.1 ANZAC day, Apr 25, 2023 - review

A good turnout, with the Royal British Legion Standard Bearers in attendance, to a moving service. All those involved were thanked.

12.2 Village in bloom

Details and posters were being finalised.

12.3 Chairman's dinner, 20th May 2023

It was noted that the dinner clashed with the village Eisteddfod. It was agreed to try to change the date and all would be informed. The Chairman confirmed the invited guests.

13. Meeting Reports / Adroddiad

One Voice Wales, Pembs – Cllr J Roberts

Cllr Roberts advised that there had been a number of interesting presentations and reports, including one from the Audit office on the backlog of work and £150k funding from the Welsh Government to improve the digital capacity of T&CCs. The workload of Cllrs and Clerks was discussed and the essential part that training can take, noted. It seemed that St Dogmaels was the only Council which had started to address the Toolkit using a committee structure.

Working Better Together – Clerk

It was advised that the results of a survey of Cllrs and Clerks had been presented to the meeting. Written details were to be forward to all when available.

14. Correspondence / Gohebiaeth (to include consultation documents not covered under any other heading)

Teifi Estuary - our economy, and ecology

RESOLUTION	
That a watching brief be kept. If any meetings were arranged the Clerk would attend if possible, due to the Community Council's interest as the landowner of the suggested access.	Carried

15. Cllrs Exchange of Information / Cyfnewid Gwybodaeth

Exchange and matters to note for the next agenda.

It was noted that Enhancing Pembrokeshire funding was available to the village.

Notice was to be served on boats left on the Pinog beach.

Knotweed treatments would be added to the next agenda.

It was noted that the local police team were one PCSO down at the moment.

16. Date of Next Meeting – 25th May 2023

RESOLUTION	
In view of the confidential nature of the business to be discussed, the	Carried

public and press be excluded from the meeting in accordance with the Public Bodies (Admission Public Bodies (Admission to Meetings) Act 1960, Section 1	
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CC M James left the meeting as did the Clerk at the request of the Council.

The alleged data breach and subsequent grievance received by the Council were discussed.

RESOLUTION	
Members of the public and press be readmitted to the meeting. That in order to investigate the allegation of a data breach and the subsequent grievance a Committee be formed to be known as the Disciplinary and Grievance Committee. Said Committee to seek advice on the appropriate procedures and present resolutions/recommendations in confidential session, re the allegation and grievance to the Council at its meeting of 25 th May 2023.	Carried

There being no further business to discuss the meeting closed at 8.50pm.