

Cyngor Cymuned Llandudoch

St. Dogmaels Community Council

Minutes of the meeting held by remote means which took place at 7.00 pm on 23 February 2023 in accordance with The Local Government and Elections (Wales) Act 2021

Present:	
Chairman	Mike Kendall
Councillors:	Fraser Coates , Richard Davies, Jo Hutchings, Phil Hutchings, Jonathan Martin, Jane Roberts, Nigel Smith, Melrose Thomas , Rhian Watcyn Jones, Gill Wislocka, Vincent Wright
County Cllr	Mike James
Clerk	Sue Davies
Members of the public and press	xx

1. Apologies for Absence / Ymddiheuriadau am absenoldeb

Apologies were accepted from:

Councillors:	Fraser Coates, Richard Davies, Jo Hutchings, Phil Hutchings, Jonathan Martin, Jane Roberts, Nigel Smith, Melrose Thomas, Rhian Watcyn Jones, Gill Wislocka, Vincent Wright
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2. Declarations of Interest on Matters Arising from the Agenda/Datgan Diddordeb ar faterion sy'n codi o'r Agenda

None.

3. Confirmation of Order of the Agenda and identification of any items that might be resolved for confidential session

RESOLUTION	
That the agenda be accepted as presented, with a review of remaining items at 9 pm with a view to the meeting closing at 9.30 pm.	Carried

4. To confirm the Minutes of 26-01-23 as a true record

Proposed	Seconded	
Cllr R Watcyn Jones	Cllr G Wislocka	Carried

5. County Cllrs report

The County Cllrs had attended various village events and support groups in gaining advice. He had been involved in various activities including a visit by Years 6 schoolchildren to County Hall. He noted the current concern concerning planning at Awel y Mor and went through some background about planning on the site.

6. Finance & Administration / Cyllid a Gweinyddu

6.1.1 To approve payments

Feb-23

S E Davies	Salary gross and HO, exp	1,214.40
P Hutchings	Padlock and welded plates for Christmas tree	44.49
One Voice Wales	Cllr training	70.00
Memorial Hall	Hall hire invoice 2021-163	22.00
Planning Aid Wales	Cllr Training	80.00

Chairman's signature

Date: 23-03-23

RESOLUTION	
That the payments be approved as presented	Carried

6.1.2 Bank reconciliation
Noted.

6.1.3 Internal Audit
The Clerk had yet to find an internal auditor.

6.1.4 Asset register
The register was being progressed but still required work. Thanks were extended to all Cllrs who collated information and to Cllr J Hutchings for the significant amount of work involved in collating it, ready for review by the Clerk.

6.2 Removal of unmetered electricity supply High Street
Ongoing.

6.3 News bulletin / Community engagement

RESOLUTION	
That a biodiversity report and details of the ANZAC day service be included.	Carried

6.4 Welsh language scheme

RESOLUTION	
That an extra ordinary meeting be held on 20 th April 2023 to review the scheme and to cover any other urgent business. That the Clerk contact the Welsh Language Commissioner to ascertain if anything more up-to-date, than the 2018 version of the scheme, was available.	Carried

6.5 Future meetings

The report concerning the technology required to provide an acceptable hybrid experience was noted. It was noted that the cooperation of any venue used for Council meetings, to provide suitable access to some or all of the technology, would be required

RESOLUTION	
Contact the Church Hall to ascertain if it would be willing to discuss suitable provisions. That the County Cllr, in his capacity as Chairman of the Memorial Hall Committee, take the same request to the next meeting of the Committee.	Carried

6.6 Enhancing Pembrokeshire Funding (EPF)

It was noted that concern had been expressed to the PCC Officer responsible for the administration of grants, to the effect that the grant requesting St Dogmaels EPF did not appear to relate to the community. No approach had been made to St Dogmaels Community Council seeking support for the funding bid.

6.7 Clerk's Salary Review (discussion in confidential session)

Requested for February agenda when it was agreed to award the national pay rise in November 22. The Clerk is currently at the top of the agreed pay scale and she felt that the Council should review the situation before agreeing to advance her further up the pay scale.

RESOLUTION	
That the Clerk be advanced to LC2 (24) from April 2023 and that any nationally agreed pay agreement for the 23-24 be implemented when it became known and backdated accordingly.	Carried

6.8 Request for Nominations for the Kings New Year 2024 Honours (closing 31-03-23)
Nothing brought forward

7. Planning / Ceisiadau Cynllunio

7.1 Applications

Application Number	Proposal	Address	Response

Chairman's signature

Date: 23-03-23

22/0972/PA	Garden extension (in retrospect) for the siting of a fixed timber studio cabin for ancillary family purposes and occasional holiday use under planning policy GN17	Cardigan View, Ffordd Y Cwm, ST DOGMAELS, Cardigan, Pembrokeshire, SA43 3JG	St Dogmaels Community Council did not support the application, solely on the 'occasional holiday use' aspect. If planning permission was given the Community Council requested that the proposed studio/cabin was not occupied other than for the purposes ancillary to the residential use of the dwelling known as Cardigan View, Ffordd y Cwm.
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Application Number	Proposal	Address	Response
22/0961/PA	Proposal: Kitchen extension and re-roofing works	Fairview, Finch Street, ST DOGMAELS, Cardigan, Pembrokeshire, SA43 3EA	Support. No further comment.

Planning documents can be found at: <http://planning.pembrokeshire.gov.uk/swiftlg/apas/run/WCHVARYLOGIN.display?langid=1>

Search Planning Applications – Pembrokeshire Coast National Park

7.2 Planning enforcement
Nothing brought forward

7.3 Community plan

A community plan involved a great deal of work and required the cooperation of many groups and organisations within the village. Following discussion, it was agreed that the 2013 Community Plan should be reviewed as a starting point.

Further to a Community Plan, it was advised that Cymdeithas Llandudoch had only 3 officers, two of whom would like to stand down. With no active membership, recruitment of new officers to fill the posts would not be possible. Following discussion, it was suggested that Cymdeithas Llandudoch hold a widely publicised AGM to see what interest there was in revitalising it with new membership. A copy of the group constitution would be circulated to all Cllrs.

7.4 Meeting with Head of Planning, PCC, 01-03-23

An agenda and questions had been submitted to the Head of Planning.

It was noted that pop-ups on the PCC planning website were not secure and this should be brought to the attention of the Head of Planning.

8. Committees and Working Parties

To note any reports brought before the Council.

Town and Community Council Finance and Governance Toolkit Committee

Next meeting 09-03-23

It was advised that the Committee would, in due course, bring recommendations to Full Council.

9. Village Amenities / Mwynderau

9.1 Playground

Update and agree any actions

Work was still to be undertaken on the repair of the surfaces but the weather had prevented this.

Once repairs had been undertaken it was suggested that the Council look to grant funding to replace the tunnel, which was to be removed as part of the surface works.

9.2 Noticeboards

To note with thanks the offer of the Coach House Trustees to hold copies of the approved Council minutes and the newsletter to allow them to be accessed by members of the public. It was noted that the type size on the minutes posted on the notice boards was, of necessity, small and this would provide an alternative.

9.3 Bus shelters

Chairman's signature

Date: 23-03-23

The repair to the panel in the Pilot Street shelter had been undertaken.

9.4 Cutting schedule and bio-diversity

Final works for the 22-23 maintenance and cutting scheme were to be undertaken.

9.5 Poppit toilet block

Meeting with PCC Chief Executive

It was noted that despite the statement that the toilet block at Poppit belonged to PCNP, at this meeting, it was understood that this had subsequently been questioned at PCC. It was noted the proposal was to maintain the block during the summer months with closure in November 2023 if no monies were made available from other sources. Due to the high cost, to the community, of maintaining the block, PCC might consider continuing to fund the block in the short term.

RESOLUTION	
Given PCNP income from the adjacent car park, that the Chief Executive of PCNP be invited for a site visit. CC M James to extend the invitation on behalf of the CC.	Carried

Redevelopment

The Clerk advised that the proposed re-development of the Poppit beach area was no longer being treated as confidential information. Any matters on quotations or tenders would remain confidential.

9.6 Acquisition/Provision of additional amenity land

Ongoing.

9.7 Memorial Bench – Pinog – update

RESOLUTION	
The proposed siting of the bench in the supplied report be accepted. The kind offer of a retired builder, to install the plinth for the bench, working as a Council volunteer, be accepted with thanks. That the Clerk check with NRW that there were no issues with installing the concrete plinth.	Carried

9.8 Defibrillators

Car park

Glanteifion

Poppit

Awaiting delivery of the defibrillator.

It was noted that local RNLI volunteers had kindly offered to provide training when the new defib was installed.

10. Highways and Public Rights of Way / Hawliau Tramwy Cyhoeddu

10.1 Update on any ProW issues and to agree a way forward

As part of which, to accept a report from the *St Dogmaels Footpath Association* / Llwylbrau Llandudoch and discuss any requests for lobbying or assistance.

It was advised that a report would be provided at the next meeting but the Council was requested to note the count of the number of walkers using the Graig footpath.

10.2 Route to Poppit/Active Travel

It was understood that the new feasibility study was progressing through the Welsh Govt funding programme.

The Chairman and Cllr J Roberts left the meeting. The Vice-Chairman continued the meeting.

10.3 Village Regeneration Walks

RESOLUTION	
That the next walks take place on Sat 13 th May at 10.30 am from the High St car park and on 17 th May, at 7 pm from Glanteifion.	Carried

The Chairman and Cllr J Roberts re-joined the meeting.

10.4 Parking

Nothing brought forward.

10.5 Bike racks

Nothing brought forward.

Chairman's signature

Date: 23-03-23

It was queried if the Oxfam bin at the High Street car park could be moved to take up only one parking space. It was advised that access was needed to the adjacent work site.

11. Police

The Clerk was still pursuing a date for a village 'crime prevention event.

12. Events / Digwyddiadau

12.1 ANZAC day , Apr 25, 2023

RESOLUTION	
That the Clerk contact the Vicar about the service and also order a suitable wreath.	Carried

12.2 Village in bloom

Classes would be run as per the previous year, other than the children's class which had attracted no entries. It was agreed to offer sunflower seeds to all the children in the village school and make seeds available from other locations, for those living in the village who did not attend the school. Photographs of the sunflowers would then be taken on a given date and submitted, showing height from the ground. The 3 tallest would be selected and visited by the judges.

RESOLUTION	
To run the event as per the detail above.	Carried

12.3 Chairman's dinner

RESOLUTION	
That the provision date be 20 th May at 7 pm at the Teifi Waterside subject to booking. That the Chairman consider suitable guests.	Carried

13. Meeting Reports / Adroddiad

Nothing brought forward.

14. Correspondence / Gohebiaeth (to include consultation documents not covered under any other heading)

Cllrs were asked to let the Chairman know if they wished to visit a local sewage works. Following talks concerning the unpleasant and unidentified smells in the village the invitation had been extended, via the County Cllr, by Dwr Cymru.

It was noted that further correspondence about a Welsh name for Poppit had been received via PCC.

RESOLUTION	
As there was no evidence that there had been a Welsh name for the area, beach or settlement currently known as Poppit the Council did not support a name change.	Carried

15. Cllrs Exchange of Information / Cyfnewid Gwybodaeth

Exchange and matters to note for the next agenda.

It was noted that work on a house in the dunes at Poppit was to replace the existing roof.

It was requested that confirmation be sought that no further unauthorised works would take place on the Highways land off the B4546. CC M James offered to investigate the status of the land.

16. Date of Next Meeting – 23-03-23

Items for the next agenda no later than 14-03-23

There being no further business to discuss the meeting closed at 9.39 pm.