

# Cyngor Cymuned Llandudoch

## St. Dogmaels Community Council

Minutes of the meeting held by remote means which took place at 7.00 pm on 23 March 2023 in accordance with The Local Government and Elections (Wales) Act 2021

Present:

Chairman Cllr:	Mike Kendall
Councillors:	Fraser Coates, <del>Richard Davies</del> , Jo Hutchings, Phil Hutchings, <del>Jonathan Martin</del> , Jane Roberts, Nigel Smith, Melrose Thomas, Rhian Watcyn Jones, Gill Wislocka, <del>Vincent Wright</del>
County Cllr	<del>Mike James</del>
Clerk	Sue Davies
Members of the Public	0

The Council extended its condolences to Cllrs Jo and Phil Hutchings on the passing of a close family member.

### 1. Apologies for Absence / Ymddiheuriadau am absenoldeb

1.1 Apologies were accepted from:

Councillors:	Richard Davies and Vincent Wright
County Cllr	Mike James

1.2 Request for extended leave of absence under LGA 1972, s85(1) – Cllr R Watcyn Jones

RESOLUTION	
That the application for an extended leave of absence be granted for a period not exceed 12 calendar months.	Carried

### 2. Declarations of Interest on Matters Arising from the Agenda/Datgan Diddordeb ar faterion sy'n codi o'r Agenda

None.

3. Confirmation of Order of the Agenda and identification of any items that might be resolved for confidential session

RESOLUTION	
That the agenda be accepted as presented. To review progress at 9pm with a view to the meeting finishing at 9.30pm.	Carried

### 4. To confirm the Minutes of 23-02-23 as a true record

Proposed	Seconded	
Cllr G Wislocka	Cllr P Hutchings	Carried

### 5. County Cllrs report

Chairman's signature

Date: 27-04-23

Written report to be forwarded when available.

## 6. Finance & Administration / Cyllid a Gweinyddu

### 6.1.1 To approve payments

To confirm One Voice Wales membership prior to agreeing payments

Payment to	For	
One Voice Wales	Membership	305.00
S E Davies	Gross salary and expense reclaim	1481.70
Mr E Brown	Grounds maintenance	540.00

RESOLUTION	
That the payments be approved as presented	Carried

### 6.1.2 To consider provision of a pre-paid card to Clerk

It was explained that the Clerk paid for items and subscriptions for the Council when BACS payment was not an option. She then reclaimed the amounts which could sometimes be quite substantial. In order to facilitate the types of payments where BACS was not possible the use of a pre-paid card would reduce the necessity for the Clerk to subsidise transactions and due to the limits set on any agreed card, reduce the financial risk to the Council.

RESOLUTION	
Delegated to Clerk in consultation with Charman and Vice-Charman. Max £500 which will be reviewed if proven insufficient.	Carried

### 6.1.3 Bank reconciliation

Noted.

## 6.2. Yearend accounts

### 6.2.1 Internal audit

Auditor yet to be appointed as the previous year's auditor had not provided a quote.

RESOLUTION	
That the appointment of the internal auditor be delegated to Clerk in consultation with Charman and Vice-Charman.	Carried

### 6.2.2 Asset register

Thanks were extended to all those who had provided information and worked on the project to update the asset register.

To note there may be some projects arising from the condition on the various assets.

RESOLUTION	
That the register be accepted as presented noting write offs. To advise Nevern CC that the board overlooking Penrallt GC is no longer on the SD register and therefore will not be maintained.	Carried

### 6.2.3 Financial risk assessment

RESOLUTION	
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To accept the risk assessment as presented	Carried
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### 6.3 Grant funding

RESOLUTION	
To award Cyngor ar Bopeth Ceredigion Citizens Advice Bureau £250.	Carried

6.4 Removal of unmetered electricity supply High Street  
It was advised that the work should take place after easter.

### 6.5 News bulletin / Community engagement

RESOLUTION	
That Cllrs be asked to suggest topics for the next newsletter. It was queried if the Welsh language might be checked after insertion into the layout.	Carried

6.6 Panel Annibynnol Cymru ar Gydabyddiaeth Ariannol - Adroddiad Blynyddol - Chwefror 2023 / Independent Remuneration Panel for Wales – Annual Report – February 2023

RESOLUTION	
To note the report and that the payment of £156 to each Cllr is not mandatory. Cllrs should advise the Clerk, in writing, if they did not wish to take the allowance. That Cllrs shall be paid for office consumables on request, on production of invoices and expense claim form.	Carried

### 6.7 Future meetings - update

It was noted that a decision about face-to-face meetings and suitable technology would be taken in September. Several Cllrs had attended the Meeting Owl demonstration at the Coracle Hall in Llechryd and thanks were extended to the Hall Committee for the invitation.

Other Councils in the area were having mixed success with hybrid meetings depending on the broadband and facilities available. No response from either Yr Hen Ysgol or the Memorial Hall re installation of equipment or support had yet been received.

### 6.8 Publication of Cllr contact details on noticeboards (currently only on website)

The contact lists were removed due to out of hours harassment calls. It was noted that the Council was not a 24-hour emergency service and the office contact details were provided on the boards.

RESOLUTION	
That Cllrs contact details be provided on the website only. Photographs of each Cllr (where available) would be added to the list.	Carried

## 7. Planning / Ceisiadau Cynllunio

### 7.1 Applications

Application no	Proposal	Location	Agreed response
NP/23/0119/FUL	Pitched roof outbuilding for a combination of agricultural and domestic use	Fron Haul, Poppit, Cardigan, Pembrokeshire, SA43 3LP	Support. No further comment.

	(Smallholding number CPH 55/438/0018)		
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Amended

Application No	Proposal	Location	Agreed response
22/0833/PA	Alterations to existing property and a new two storey extension to the rear.	Site Address: Ty Aeron, B4546 Manian Fawr To St Dogmaels, St Dogmaels, Cardigan, SA43 3LF	<p>St Dogmaels Community Council re-iterated its objections to the proposed development on the grounds that it was out of scale and keeping with surrounding properties.</p> <p>It might also impact on wildlife (including light pollution) and a full ecological report should be provided.</p> <p>It would be extremely obtrusive to river users.</p> <p>If the development took place the property would have no garden area.</p> <p>There was concern that parking might be affected and that vehicles would have to reverse out onto the highway.</p> <p>Should the application go to the Planning Committee the Community Council requested that a site visit be undertaken by Committee members so that the impact of the proposed development in terms of scale and the impact on the river could be observed.</p>

To note receipt of the planning application for Green Meadow and the extension of the response deadline to 21-04-23.

<b>RESOLUTION</b>	
To hold an extra ordinary meeting on 13 <sup>th</sup> April 2023 to discuss the application. In order to allow the Clerk time to submit a response by the extended deadline of 21-04-23, to cancel the extra ordinary meeting on 20-04-23 and reschedule.	Carried

Planning documents can be found

at: <http://planning.pembrokeshire.gov.uk/swiftlg/apas/run/WCHVARYLOGIN.display?langid=1>

Search Planning Applications – Pembrokeshire Coast National Park

7.2 Planning enforcement

Nothing brought forward.

7.3 Supplementary planning consultation ends 26th May 2023.

Pembrokeshire Local Development Plan & Pembrokeshire Coast National Park Local Development Plan 2 Joint Supplementary Planning Guidance on Seascapes

Pembrokeshire Coast National Park Local Development Plan 2: Supplementary Planning Guidance on: Trees and woodland

RESOLUTION	
Defer both items to the April 2023 meeting.	Carried

7.4 Planning training report

RESOLUTION	
That where a pre-planning application be received the Clerk immediately start a process to make a response, be that an extra ordinary meeting, a public meeting with developers invited, without waiting for Council approval.	Carried

**8. Committees and Working Parties**

To note any reports brought before the Council.

Town and Community Council Toolkit Committee  
Meeting of 09-03-23 deferred as not quorate

RESOLUTION	
To appoint at least one additional Cllr to the Committee, as Cllr R Watcyn Jones would not attend meetings during her extended absence. April agenda item.	Carried

**9. Village Amenities / Mwynderau**

9.1 Playground

Update and agree any actions

Cllr P Hutchings was thanked for making the fencing safe pending permanent repair. The vandalism had been reported to the police.

The surface repairs would take place when the weather permitted.

9.2 Noticeboards

Nothing brought forward.

9.3 Bus shelters

The repair to the shelter in Pilot Street had been completed satisfactorily but the panel now looked discoloured. This would be checked and any issues reported to the April meeting.

9.4 Cutting schedule and bio-diversity

It was noted that the new contract started in April and the work would be monitored for its impact in the last year of the 3-year pilot study.

9.5 Poppit toilet block

It was noted that the block would close on March 2024 if revenue funding could not be found. The block would then be returned to PCNP.

RESOLUTION	
The 3-year Council write to the Chief Executive of PCNP to invite him to a site visit.	Carried

9.6 Poppit Redevelopment  
Nothing brought forward.

9.7 Acquisition/Provision of additional amenity land  
Nothing brought forward.

9.8 Defibrillators

Car park  
Glanteifion  
Poppit

RESOLUTION	
To organise suitable training and publicity for the Poppit site. To approach the RNLI to see if a small plaque might be added to acknowledge the grant funders.	Carried

## 10. Highways and Public Rights of Way / Hawliau Tramwy Cyhoeddu

10.1 Update on any ProW issues and to agree a way forward  
As part of which, to accept a report from the *St Dogmaels Footpath Association / Llwybrau Llandudoch* and discuss any requests for lobbying or assistance.  
The report on the Teifi Valley Trail was noted with thanks.

RESOLUTION	
To agree to fund the cost of Hall hire and flyers (delegated to Clerk in consultation with Chairman and Vice-Chairman) for a public meeting about the Poppit Rocket bus service.	Carried

10.2 Route to Poppit/Active Travel  
Nothing brought forward.

10.3 Village Regeneration Walks Sat 13<sup>th</sup> May at 10.30 am from the High St car park and on 17<sup>th</sup> May, at 7 pm from Glanteifion.

10.4 Parking  
To note new PCC charges for High St car park

10.5 Bike racks  
Nothing brought forward.

## 11. Police

RESOLUTION	
To appoint a representative to the PACT bi-monthly meetings at the April meeting.	Carried

## 12. Events / Digwyddiadau

12.1 ANZAC day, Apr 25, 2023, 10.30am  
It was noted that the War Memorial should be checked and cleaned if required, prior to the

service.

Two Cllrs kindly agreed to read the lessons during the service.

### 12.2 Village in bloom

It was suggested that some form of consultation be undertaken as to the children's classes for 2024.

RESOLUTION	
That the Clerk, Chairman and Vice-Chairman agree the competition deadlines and produce the relevant documents and advertising.	Carried

### 12.3 Chairman's dinner, 20<sup>th</sup> May 2023, 7pm, Teifi Waterside

The Clerk to circulate menus when available.

## 13. Meeting Reports / Adroddiad

Working Better Together – Meetings are now f2f. While Cllr J Hutchings and the Clerk had been happy to sort out attendance between them when the meetings were virtual neither wished to undertake an evening drive to Haverfordwest. Cllr G Wislocka advised she might be able to attend the next fff meeting.

RESOLUTION	
That, reflecting the 'Working Better Together' theme of the meetings, that hybrid attendance be offered.	Carried

## 14. Correspondence / Gohebiaeth (to include consultation documents not covered under any other heading)

Proposals for the River Teifi

The proposals for works on the river and environs had been circulated.

RESOLUTION	
April agenda item.	Carried

## 15. Cllrs Exchange of Information / Cyfnewid Gwybodaeth

Exchange and matters to note for the next agenda.

A request to review and update the last community plan from 2013 was noted.

The fingerpost at Halket Square as noted to be in poor condition and a replacement would be desirable. The shrubs in the beds in the Square were once again overgrown and it was felt that working with the Marmaladies, who kindly maintained the shrub beds, the planting might be improved.

April agenda items.

Part of the road from Poppit to Cypyn was collapsing. Photographs and exact location to be provided to the Clerk.

The next OVW area meeting was to take place on 11<sup>th</sup> April.

A visit to a local sewage works, organised by Dwr Cymru had been attended by several Cllrs. It had been very informative. It was advised that micro-plastics in sewage were now considered to be very small in volume and did not greatly contribute to the micro-plastics in waterways and the sea.

The Clerk had been notified of issues with raw sewage egress in Water Street which she would report once annotated photographs had been provided to her.

Cllr F Coates advised that The League of Friends of Cardigan Hospital was changing its name to reflect its association with the new Health Centre.

**16. Date of Next Meeting – 27-04-23**

Agenda items for next meeting 19-04-23

*There being not further business to discuss the meeting closed at 9.27pm*