

Cyngor Cymuned Llandudoch

St. Dogmaels Community Council

Minutes of the Council meeting held by remote means on 22nd June 2023 in accordance with The Local Government and Elections (Wales) Act 2021

Present:

Chairman Cllr:	Mike Kendall
Councillors:	Fraser Coates, Richard Davies, Jo Hutchings, Phil Hutchings, Jonathan Martin, Jane Roberts, Nigel Smith, Melrose Thomas, Rhian Watcyn Jones, Gill Wislocka, Vincent Wright
County Cllr	Mike James
Clerk	Sue Davies
Members of the Public	2

Open session for members of the public to raise any matters of relevance to the Community 7.00 - 7.15. In the event there are no members of the public present the meeting will start at 7.00 pm prompt.

Art installation

A local ceramic artist introduced the concept of an installation, preferably for the Herb Garden for which she hoped to get Span Arts and match funding. It was advised that the Herb Garden lease ended in 2024 and discussion had been entered into with Y Felin, which owned the land. While the Council could not agree to grant funding as the item was not on the agenda it would write in support of the project.

1. Apologies for Absence / Ymddiheuriadau am absenoldeb

Apologies were accepted from:

Chairman	Mike Kendall
Councillors:	Fraser Coates, Richard Davies, Jo Hutchings, Phil Hutchings, Jonathan Martin, Jane Roberts, Nigel Smith, Melrose Thomas, Rhian Watcyn Jones, Gill Wislocka, Vincent Wright
County Cllr	Mike James

2. Declarations of Interest on Matters Arising from the Agenda/Datgan Diddordeb ar faterion sy'n codi o'r Agenda

None.

3. Confirmation of Order of the Agenda and identification of any items that might be resolved for confidential session

RESOLUTION	
That the agenda be accepted as presented. To review progress at 9pm with a view to the meeting finishing at 9.30pm. That The Disciplinary and Grievance Committee report be discussed in	Carried

confidential session.	
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4. To confirm the Minutes of 25-05-23 as a true record

That the minutes be accepted as a true record		
Proposed	Seconded	Carried
Cllr P Hutchings	Cllr F Coates	Carried

5. County Cllrs report

CC M James reported on various meetings he had attended, including one as Trustee of Hanes Llandocho with Cadw. He advised he would be representing the community at the next PCNP meeting to discuss its participation, if any, in the future of toilet blocks in the area.

He noted the Welsh Govt intention to require better standards for rented accommodation. He confirmed that the new bench at Glanteifion was a memorial bench for a member of a local family. He hoped to meet with the Head of Property on 4th July to discuss the Green Meadow planning application and he agreed to mention the CC offer to replace damaged benches on Glanteifion green. The CC Chairman would be invited to attend the meeting. He noted that a PCC officer would make a site visit to assess the feasibility of offering disabled access to the football field.

6. Finance & Administration / Cyllid a Gweinyddu

6.1.1 To approve payments

S E Davies	Gross including expenses	1,470.01
Mr E Brown	Grounds Maintenance	516.00
OVW	Cllr Training	38.00
Infinity Play Ltd	Playground surface repairs	10129.26
J D H Business Services	Internal audit	420
M Kendall	Chairmans dinner guest	6.95
V Wright	Cllrs Allowance (gross)	156
R Davies	Cllrs Allowance (gross)	156

Proposed	Seconded	Carried
Cllr P Hutchings	Cllr J Hutchings	Carried

6.1.2 Bank reconciliation / Budget update
Noted

6.2. Year end accounts

6.2.1 To note the internal audit report and approve the 22-23 AGAR

RESOLUTION	
That the recommendations in the internal audit report be implemented if not already addressed.	Carried
That the 22-23 AGAR be approved.	

6.3 News bulletin / Community engagement

Due to other matters being dealt with as a priority the Spring/Summer newsletter would be published shortly. It would contain an update on bio-diversity and the Village in Bloom competition.

6.4 Complaint from member of the public re toilet and car parking facilities.

RESOLUTION	
That the complaint be noted and the complainant advised that the issues raised were not within the remit of the Community Council.	Carried

6.5 Clerk's leave request

RESOLUTION	
That the Clerks leave request be approved.	Carried

7. Planning / Ceisiadau Cynllunio

7.1 Applications

Nothing brought forward.

It was advised that the Clerk had been working on the verbal presentation which would be made at the PCC Planning Committee if the Green Meadow application was referred to the committee. CC M James confirmed that he had received no date. The Clerk confirmed that the Council would be invited to speak as it had made a submission on the application.

Planning documents can be found

at:<http://planning.pembrokeshire.gov.uk/swiftlg/apas/run/WCHVARYLOGIN.display?lanqid=1>

Search Planning Applications – Pembrokeshire Coast National Park

7.2 Planning enforcement

It was noted that the new build adjacent River View appeared to have a different roof finish to the approved plans. However, as the roofing system in the plans required a membrane prior to the finished sheets it was agreed to keep a watching brief.

8. Committees and Working Parties

To note any reports brought before the Council.

Disciplinary and Grievance Committee

See confidential

9. Village Amenities / Mwynderau

9.1 Playground

Update and agree any actions

To note the completion of the surface repairs.

Cllr P Hutchings was thanked for his input on the project. It was noted that a site visit had taken place with the contractor, Cllr Hutchings, the Chairman and Clerk due to concerns about the work. The contractor had addressed these concerns.

It was noted that as the contractor had had to lay hardcore under the repaired surface, a fall height had been provided. The Council would look to providing replacement equipment for the crawl tunnel which had been removed. Space was limited.

9.1.2 That consultation with the community, and in particular the school, with regard to any work

on the playground, be undertaken.

The above request had been received from a member of the community. While the Council noted that consultation about any proposed new equipment would be undertaken where feasible, operational works would be carried out, as required, to meet Health and Safety requirements.

RESOLUTION	
That the request for consultation on all aspects of work on the playground be noted.	Carried

9.1.3 Request from member of the public for the Safety sheet on materials used for recent surface repairs.

RESOLUTION	
That the request for the safety sheet be noted.	Carried

9.2 Noticeboards

Nothing brought forward.

9.3 Bus shelters

The Clerk had passed on the request for timetables to be updated and had been asked to report any out-of-date information.

9.4 Cutting schedule and bio-diversity

It was now the middle of the main cutting season and areas were be closely monitored for plant and insect life.

9.5 Poppit toilet block

That the response from PCNP Chief Executive be noted and that no site visit will take place as per the Council's request.

9.6 Poppit Redevelopment

PCNP Chief Executive did note, in his response to the request for a site visit, that money for a feasibility study was to be made available.

9.7 Acquisition/Provision of additional amenity land

Nothing brought forward.

9.8 Defibrillators

Car park

Glanteifion

Poppit

All in place and working.

10. Highways and Public Rights of Way / Hawliau Tramwy Cyhoeddu

10.1 Update on any ProW issues and to agree a way forward

As part of which, to accept a report from the *St Dogmaels Footpath Association / Llwybrau Llandudoch* and discuss any requests for lobbying or assistance.

Nothing brought forward.

10.2 Route to Poppit/Active Travel

As noted in the County Cllrs report no further information had been made available.

10.3 Village Regeneration Walks

RESOLUTION	
That walks take place on July 15 th , 10.30am from the High Street car park and 19 th July at 7pm, from Glanteifion green (to be confirmed subject to tides due to parking availability).	Carried

10.4 Parking

Nothing brought forward.

10.5 Bike racks

CC M James advised he would try to obtain an update.

10.6 20mph, second anniversary

Reviewed request for stickers

It was noted that the original request had been misunderstood in that it was for the Council to purchase the stickers, not to make a grant for the purchase of the stickers.

RESOLUTION	
Given that it would be impossible to provide stickers to all households and not everyone supported the 20mph initiative the requested items would not be purchased.	Carried

11. Police

Concern was raised about beach parties, particularly in light of the recent theft of dinghies and the imminent release of school exam results.

RESOLUTION
That the Police be contacted to express the concerns.

12. Events / Digwyddiadau

12.1 Village in bloom

Cups would be collected from last year's winners.

12.2 Chairman's dinner, 2nd June 2023 - review

Some concern was expressed, following the dinner, particularly about the low food hygiene rating of the venue. It was agreed to look at alternatives for the senior citizens Christmas lunch. It was noted that there was no other venue large enough, in the village, to cope with similar numbers to the 2022 event.

13. Meeting Reports / Adroddiad

Nothing brought forward.

14. Correspondence / Gohebiaeth (to include consultation documents not covered under any other heading)

Nothing brought forward.

15. Cllrs Exchange of Information / Cyfnewid Gwybodaeth

Exchange and matters to note for the next agenda.

Cllr J Roberts had attended the online Hywel Dda paediatric care information event. She was disappointed to report that only 4 other Pembrokeshire T&CC Cllrs had been present. She advised that other events were scheduled.

CC M James agreed to follow up a request for the grown over the path opposite the Teifi Waterside to be cut back.

It was advised that Hayden's bench had been removed and that a base for a further memorial bench was to be installed. Whilst the work was being undertaken, the poor condition of the wooden picnic bench at Alexandra Gardens had been noted.
Replacement bench – July agenda item.

The palm tree at Glantefion green had died. The skeleton tree was spikey and dangerous.

16. Date of Next Meeting – 27-07-23

Agenda items to the Clerk no later than end of day 18-07-23

17. Confidential

Disciplinary and Grievance Committee

Resolution: In view of the confidential nature of the business to be discussed, the public and press be excluded from the meeting in accordance with the Public Bodies (Admission Public Bodies (Admission to Meetings) Act 1960, Section 1.

Reports

Resolution: To admit members of the public and press.

Resolutions determined for publication

RESOLUTION	
The Disciplinary & Grievance Committee have concluded the Grievance Complaint, agreed the confidential reports and the Complainant had been advised in writing of the Committees decision and findings.	Carried