

Cyngor Cymuned Llandudoch

St. Dogmaels Community Council

Minutes of the meeting held by remote means which took place at 7pm on 27th July 2023 in accordance with The Local Government and Elections (Wales) Act 2021

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| Present: | |
| Chairman | Mike Kendall |
| Councillors: | Fraser Coates , Richard Davies, Jo Hutchings, Phil Hutchings, Jonathan Martin, Jane Roberts, Nigel Smith, Melrose Thomas , Rhian Watcyn Jones, Gill Wislocka, Vincent Wright |
| County Cllr | Mike James |
| Clerk | Sue Davies |
| Members of the public and press | |
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1. Apologies for Absence / Ymddiheuriadau am absenoldeb

Apologies were accepted from:

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| Chairman | Mike Kendall |
| Councillors: | Fraser Coates , Richard Davies, Jo Hutchings , Phil Hutchings, Jonathan Martin, Jane Roberts, Nigel Smith, Melrose Thomas, Rhian Watcyn Jones, Gill Wislocka , Vincent Wright |
| County Cllr | Mike James |

2. Declarations of Interest on Matters Arising from the Agenda/Datgan Diddordeb ar faterion sy'n codi o'r Agenda

Cllr G Wislocka declared a personal interest, as secretary of the Footpaths Association, item 7.2 Pre-Planning Response Awel y Mor.

3. Confirmation of Order of the Agenda and identification of any items that might be resolved for confidential session

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| RESOLUTION | |
| To note the Chairman's comments before the start of the last meeting. That the agenda be reviewed at 9pm with an aim of the meeting finishing at 9.30pm. | Carried |

4. To confirm the Minutes of 13-07-23 as a true record

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| Proposed that minutes be accepted | Seconded | |
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| Cllr J Hutchings | Cllr V Wright | Carried |
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5. County Cllrs report

Cllr M Thomas joined the meeting.

Deferred. It was asked if the County Cllr would provide an update on the possible installation of bike racks by PCC, in due course.

6. Finance & Administration / Cyllid a Gweinyddu

6.1.1 To approve payments

| Jul-23 Payments | | |
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| Public | | |
| S E Davies | Gross including expenses | 1,535.59 |
| Mr E Brown | Grounds Maintenance | 738.00 |
| Cllr P Hutchings | Various | 348.87 |
| E M I Jones | Translation | 177.2 |

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| RESOLUTION | |
| That the payments be approved as presented. | Carried |

6.1.2 Bank reconciliation / Budget update

Ongoing.

6.2. Year end accounts

6.2.1 To note the External Audit report

The Clerk confirmed that the VAT reclaim for the outstanding amount had now been submitted.

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| RESOLUTION | |
| To note the outcome of the audit. | Carried |

6.3 News bulletin / Community engagement / Annual report

The summer edition of the newsletter had been published. The draft of the Annual Report should be available at the September meeting.

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| RESOLUTION | |
| That given the work involved the newsletter be produced quarterly with the option of extra editions if required. | Carried |

6.4 To receive quotations for dedicated email and .gov website

Three quotes had been provided for changing the website to a .gov and providing dedicated email to the Clerk and Cllrs as agreed at the June meeting. It was noted that the current website design would be used with the .gov domain name. Changes to the website had not been discussed at this stage. It was noted that the Council currently paid for domain name registration for the .org website and this would expire in due course, leaving ongoing costs based on any one off set up fees, any difference in hosting fees and the additional costs for email hosting.

Cllr F Coates joined the meeting.

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| RESOLUTION | |
| That links be provided to each company. That OVW be asked if funding was available for provision of .gov websites and email. That Mr Emyr John, OVW Communications Officer be contacted for advice. That an extra-ordinary meeting be called on 14-09-23 to discuss the matter based on any new advice/information. | Carried |

6.5 Delegated authority during summer meeting recess

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| RESOLUTION | |
| That urgent matters, including planning responses be delegated to the Clerk in consultation with the Chairman and Vice-Chairman or any other Cllr in their absence, until the next scheduled meeting on 14-09-23. An extra ordinary meeting will be called if deemed appropriate. | Carried |

7. Planning / Ceisiadau Cynllunio

7.1 Applications

Nothing brought forward.

Planning documents can be found

at:<http://planning.pembrokeshire.gov.uk/swiftlg/apas/run/WCHVARYLOGIN.display?langid=1>

Search Planning Applications – Pembrokeshire Coast National Park

7.2 Pre-Planning Response Awel y Mor – due 3-08-23

The Clerk had provided a first draft using some information from the Green Meadow application response and assistance from Cllrs. Further work was required before submission.

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| RESOLUTION | |
| That all those involved be thanked for their work and that the Clerk be given delegated authority to edit and submit the response. To use information submitted by other organisations and persons, as appropriate. | Carried |

7.3 Planning enforcement

Nothing brought forward.

8. Committees and Working Parties

To note any reports brought before the Council.

Nothing brought forward.

9. Village Amenities / Mwynderau

9.1 Playground

Update and agree any actions

To note that the complaint with regard to the surface had been forwarded to PCC as the playground public liability insurers. The playground inspector was to arrange a date to meet with CC representatives to go through the annual playground inspection report. He had already advised that there were no major issues identified.

9.2 Noticeboards

Water ingress into the noticeboard at the Memorial Hall had been noted and would be monitored.

9.3 Bus shelters

The Clerk now had a new contact at Danfo and would seek a quote for cleaning the shelters.

9.4 Cutting schedule and bio-diversity

It was recommended that the Council continue with the current cutting schedule and obtain quotes on that basis for the April 24- March 25 cutting season.

The report on the FULL 3-year trial period would be presented no later than the meeting in June 24 to enable decisions to be made would in good time for quotes for the 25-26 season.

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| RESOLUTION | |
| That the recommendation be accepted and all those involved in the work be thanked. | Carried |

Cllr M Thomas left the meeting.

9.5 Poppit toilet block

Nothing brought forward.

9.6 Poppit Redevelopment

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| RESOLUTION | |
| That the Clerk forward the highway survey from PCNP to all. | Carried |

9.7 Acquisition/Provision of additional amenity land

Nothing brought forward.

9.8 Defibrillators

Car park

Glanteifion

Poppit

The RNLI had confirmed it was happy for a plaque to be mounted by the defib.

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| RESOLUTION | |
| That a bi-lingual plaque be made to note those involved in the project. | Carried |

9.9 Benches and replacement picnic table Alexandra Gardens

Cllr P Hutchings was thanked for his work on the plinth for the new bench on the Pinog. During the works he had noted that one of the picnic benches in Alexandra Gardens was in poor condition.

It was confirmed that the new bench for the Pinog and Alexandra gardens were on order.

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| RESOLUTION | |
| That a new picnic bench for Alexandra Gardens be ordered. | Carried |

10. Highways and Public Rights of Way / Hawliau Tramwy Cyhoeddu

10.1 Update on any ProW issues and to agree a way forward
 As part of which, to accept a report from the *St Dogmaels Footpath Association / Llwybrau Llandudoch* and discuss any requests for lobbying or assistance.
 Nothing brought forward.

10.2 Route to Poppit/Active Travel
 Nothing brought forward.

10.3 Village Regeneration Walks

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| RESOLUTION | |
| That the Clerk forward any concerns to the appropriate authorities/organisations where the works were not the responsibility of the Community Council. It was noted that a skip would be required to remove the dangerous boat left on the Pinog beach. Appropriate notices had been served as the owner could not be found. | Carried |

10.4 Parking
 It was noted that SLSA Wales Nipper Championships was taking place at Poppit on 29-30th July 23. PCC had been involved in coordinating access but it was unclear if PCC officers would be available during the event. While the event was expected to run smoothly any concerns about roads and parking should be reported to the Police on 101 by the person or persons with the concern.

Cllr P Hutchings reported, as the CC representative with Afon Teifi Fairways Ltd, that concerns had been expressed to PCC, solely, about the impact on local parking as the pontoon was now being used as a base for a local business offering sea trips.

10.5 Bike racks
 See County Cllrs report.

11. Police

Pinog beach
 The police had been informed of the theft of an outboard engine, after notice had been served and completed, to remove the boat in dangerous condition. No further action could be taken about the theft and the boat would now be removed.

12. Events / Digwyddiadau

12.1 Village in bloom

It was advised that entries were slow to date and further advertising would take place.

12.2 Merchant Navy Day 3rd September

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| RESOLUTION | |
| That the Red Ensign be flown from 11am on 3-09-23 to 10-09-23. A minute's silence would be observed when the flag was raised. | Carried |

12.3 Remembrance Sunday

Clerk to book the Hall and speak with the Vicar about the service and to order wreaths in due course.

Help would be needed to check the War Memorial, set up and clear the Memorial Hall and to serve light refreshments after the service.

12.4 Senior Citizens Christmas Meal

Costings had been obtained from two venues which could host up to 60 diners, with parking and easy access. Neither were in the village.

The Clerk had called other venues but they either could not serve the numbers or were not yet considering Christmas bookings.

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| RESOLUTION | |
| That numbers would be limited, to a maximum of 60 on a first come, first served basis. That the minimum booking age be raised to 65. That transport to the venue be investigated and booked if required. That bookings be agreed at the extra ordinary meeting of 14 th September 2023. That the Post Office be asked the hold the list which would be published in November. | Carried |

13. Meeting Reports / Adroddiad

The Chairman had attended the Nature Partnership Meeting and reassured the Council that it was complying with the current legal requirement to publish a bio-diversity report every 3 years. He noted that the focus was now to involve the community in bio-diversity projects.

14. Correspondence / Gohebiaeth (to include consultation documents not covered under any other heading)

Keep Wales Tidy - training and contract services survey for Town and Community Councils
Online survey closing 31st July 2023
Noted.

Ceramic Herbals

The Herb Garden project had failed to get funding; however, the artist had expressed an interest in doing a project to celebrate the completion of the bio-diversity pilot project using plants and flowers from the Pinog for a display on the bus shelter by BV Rees. This would be during 2024.

It was queried what projects the community might want and how this could be ascertained. The Council would only grant fund constituted groups with a bank account and smaller groups which did not meet these criteria suffered.

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| RESOLUTION | |
| It was noted that the Herb Garden lease ends in 2024 and it was, as yet, unclear what would happen at the site. It was noted that the Council owned both the Pinog and the bus shelter and would be interested to obtain costings for any proposal and to discuss the matter further. If the Council were to commission a project it would be involved in developing the project parameters, noting the comment of community inclusion in item 13. | Carried |

15. Cllrs Exchange of Information / Cyfnewid Gwybodaeth

Exchange and matters to note for the next agenda.

It was noted that the electrical installation for the Christmas lights at the Coach House was now permanent.

The Dog Warden had attended to give advice to dog owners after a dog attack on a public footpath.

The ongoing issues of sewage capacity were noted and it was suggested a representative of Dwr Cymru be invited to a Council meeting.

Issues with the quality of road repairs by utility companies were noted and those involved in drawing this to the attention of the appropriate organisations were thanked.

16. Date of Next Meeting – 28-09-23

Agenda items to the Clerk no later than end of day 20-09-23

There being no further business to discuss the meeting closed at 9.41pm.